

- A. **Call to Order & Declaration of a Quorum**
- B. **Invocation and Pledges**
- C. **Welcome Guests**
- D. **Public Comment**
- E. **Executive Director's Report**
 - 1. Update on Key Activities
- F. **Approval of Minutes:** Approve Minutes for February 20, 2025 meeting.
- G. **Consent**
 - 1. **Fair Housing Month Proclamation (CS):** Action to proclaim the month of April as Fair Housing Month in the Texoma Region
Rayleen Bingham, Section 8 Program Manager - Page 3
- H. **Action**
 - 1. **PY 2025 Community Services Block Grant (CSBG) Contract #61250004366 Amendment #1 (ES):** Ratify the 2025 Community Services Block Grant (CSBG) Contract #61250004366 Amendment #1
Judy Fullylove, Energy Services Director - Page 6
 - 2. **AmeriCorps Seniors Foster Grandparents Program Continuation Grant (AS):** Authorize the submission of a Continuation Grant for our AmeriCorps Seniors Foster Grandparents Program
Bonnie Arrington, AmeriCorps Seniors Program Supervisor - Page 9
 - 3. **Interlocal Agreement (ILA) for 911 Addressing Services for the City of Trenton (RS):** Authorize the execution of an Interlocal Agreement (ILA) with the City of Trenton (Fannin County) for 911 Addressing services
Beth Eggar, 911 Program Manager - Page 14
 - 4. **Contract for 911 Addressing Services for the Lake Kiowa Property Owners Association Inc. (RS):** Authorize the execution of a contract for services with the Lake Kiowa Property Owners Association, Inc. (Cooke County) for 911 Addressing services
Beth Eggar, 911 Program Manager - Page 17
 - 5. **FYE 2026 Salary Schedule (AF):** Review and accept the FYE 2026 Salary Schedule for submission to the Office of the Governor and State Auditor as required per Local Government Code 391.0117.
Eric Bridges, Executive Director - Page 20
 - 6. **FYE 2025 Cost Pool Report and Monthly Financial Statements (AF):** Review and accept the monthly Cost Pool report and Financial Statements
Harry Hickey, Finance Director - Page 22
- I. **President's Report**
- J. **Adjourn**



Eric M. Bridges, Executive Director

AS: Aging Services Department AF: Administration & Finance Department CS: Client Services Department ES: Energy Services RS: Regional Services
Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise TCOG concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration & Finance at 903-813-3512 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted online at <http://www.tcoog.com> and physically posted at the Texoma Council of Governments offices in a place readily accessible to the public. The Agenda was also emailed to the County Clerk offices in Cooke and Fannin County, TX.

Members Present: Edwina Lane, Bryan Wilson, Ken Keeler (Zoom), Nathan Caldwell (Zoom), Jim Atchison, Clay Barnett, James Thorne, Gayla Hawkins, Lisa Bellows, John Roane

Members Absent: Allen Sanderson, Scott Neu, Brian Eaves, Newt Cunningham

A. Call to Order & Declaration of a Quorum

President Edwina Lane called the meeting to order at 5:30 p.m. and recognized a quorum.

B. Invocation and Pledges

James Thorne provided the invocation and Gayla Hawkins led the pledges.

C. Welcome Guests

Guests included: Eric Bridges, Harry Hickey, Beth Eggar, Miranda Harp, Judy Fullylove

D. Public Comment

There was no public comment.

E. Approval of Minutes

Clay Barnett made a motion to accept the meeting minutes for the January 16, 2025 meeting. Lisa Bellows seconded the motion. Motion carried unanimously.

F. Action

1. A motion was made by Bryan Wilson to ratify the 2025 Texas Association of Community Action Agencies (TACAA) ONCOR Weatherization contact. The motion was seconded by James Thorne. The motion carried unanimously.
2. A motion was made by Clay Barnett to ratify the FY 2024 Department of Energy (DOE) contact #56240004276 Amendment #1. The motion was second by Jim Atchison. The motion carried unanimously.
3. A motion was made by Lisa Bellows to approve the Homeland Security Grant Project Prioritization, Procurement Procedures, and Memorandum of Understanding (MOU). The motion was seconded by John Roane. The motion carried unanimously.
4. A motion was made Bryan Wilson to approve the Homeland Security Grant Program Resolution. The motion was seconded by Clay Barnett. The motion carried unanimously.
5. A motion was made by Bryan Wilson to authorize the execution of an Interlocal Agreement (ILA) with the Town of Road Runner (Cooke County) for 911 Addressing Services. The motion was seconded by Jim Atchison. The motion carried unanimously.
6. A motion was made by Clay Barnett to given the Executive Director permission to enter into an Interlocal Agreement (ILA) with the Town of Windom (Fannin County) for 911 Addressing Services and authorization to execute said ILA upon receipt of reciprocal authorization back from the Town of Windom. The motion was seconded by Lisa Bellows. The motion carried unanimously.
7. A motion was made by John Roane to accept the Cost Pool Report and monthly financial statements. The motion was seconded by Bryan Wilson. The motion carried unanimously.

G. Executive Director's Report

Eric Bridges provided updates on the status of the two Health and Human Services Commission desk reviews being conducted on our 211 and AAA programs. Mr. Bridges extended invitations to all Board Members to next week's 911 Telecommunicator Banquet being held at the Sherman Municipal Ballroom and discussed the current status regarding federal funding.

H. Presidents Report

Edwina Lane thanked the board members for their continued support and participation and staff for their continued great work.

I. Adjourn

Jim Atchison made a motion to adjourn at 6:42. Bryan Wilson seconded the motion. The motion carried unanimously.



TO: TCOG Governing Board
THRU: Eric M. Bridges, Executive Director
FROM: Rayleen Bingham, Section 8 Housing Program Manager *RB*
DATE: March 20, 2025
RE: Fair Housing Month Proclamation

RECOMMENDATION

Proclaim the month of April as Fair Housing Month in the Texoma Region.

BACKGROUND

The Section 8 HCV Program is designed to assist low income households pay rent based on their income and family composition. Participants pay no more than 40% of their adjusted income for rent and utilities. Eligible families must meet Federal Income Guidelines. The annual income limit for a family of four is currently \$45,300 in Grayson County and \$43,100 in Fannin County. The Section 8 HCV Program currently administers several sub and special purpose programs designed to meet special needs within the community including: The Family Self-Sufficiency (FSS) Program designed to assist households become self-sufficient, the Homeownership Program which allows participants to use their voucher assistance toward a mortgage, the Mainstream Program designed to assist persons with disabilities, the Family Unification Program which coordinates with the Child Protective Services, the Money Follows the Person Demonstration which transitions eligible clients out of nursing facilities and the HUD-VASH Program that partners with the VA to house homeless veterans. The Section 8 HCV Tenant-Based Program provides services to 500+ households within Grayson and Fannin Counties and the Project-Based Program administers 515 units in 19 cities across the region.

DISCUSSION

The Proclamation of April as “Fair Housing Month” is an annual announcement as required by HUD and is to increase community awareness of the Fair Housing Law. Public Notices will be placed in area newspapers to inform potential homeowners and renters of Fair Housing Laws.

BUDGET

No direct budget impact.



PROCLAMATION RECOGNIZING

APRIL AS FAIR HOUSING MONTH

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The fifty-seventh anniversary of this National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the Governing Body of Texoma Council of Governments, do proclaim April as Fair Housing Month in the Texoma Region and do hereby urge all of the citizens in the Region to become aware of and support the Fair Housing Law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this 20st of March 2025.

Honorable Edwina Lane, President, TCOG Governing Board

Witness: _____

Fair Housing – It’s the Law

This year marks the 57th anniversary of the National Fair Housing Law. To promote fair housing practices, the Texoma Council of Governments supports April as Fair Housing Month in the Texoma Region and encourages potential homeowners and renters to be aware of their rights.

Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination against any person on the basis of race, color, religion, sex, handicap, familial status or national origin in the sale or rental of units in the housing market.

Call the U.S. Department of Housing & Urban Development toll-free at 1-800-669-9777 for information and/or to report possible fair housing discrimination.



TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Judy Fullylove, Energy Services Director *JF*
DATE: March 12, 2025
RE: PY 2025 Community Services Block Grant (CSBG) Contract #61250004366

RECOMMENDATION

Ratify Amendment # 1 to the 2025 the Community Services Block Grant Contract from Texas Department of Housing and Community Affairs (TDHCA); contract number 61250004366.

BACKGROUND

The CSBG program provides support for a range of services and activities that address the causes and conditions of poverty. Activities include but is not limited to employment and education support, budgeting available income, safe and affordable housing, improving nutrition, emergency services and health.

DISCUSSION

TCOG will utilize CSBG funds to provide staff support in order to provide direct services to eligible low-income households and to mobilize resources/strategies to revitalize low-income communities in the Texoma region. Contract period is 12 months and is now January 1, 2025 – December 31, 2025.

Service area: Cooke, Fannin, and Grayson counties.

BUDGET

The additional budget amount for 2025 is \$120,055, an increase in the overall budget total of \$181, 601.

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
AMENDMENT NUMBER 1 TO CONTRACT NUMBER 61250004366
FY 2025 COMMUNITY SERVICES BLOCK GRANT PROGRAM ("CSBG")
CFDA#93.569

Awarding Federal Agency: United States Department of Health and Human Services
TDHCA Federal Award Number: 2501TXCOSR
Award Year (Year of Award from HHS to TDHCA): 2025
Unique Entity Identifier Number: DBJNSNAJZCM6

This Amendment Number 1 to 2025 Community Services Block Grant Program (CSBG) Contract Number **61250004366** by and between the Texas Department of Housing and Community Affairs, a public and official agency of the State of Texas ("Department"), and **Texoma Council of Governments**, a political subdivision of the State of Texas ("Subrecipient"), hereinafter collectively referred to as "Parties".

RECITALS

WHEREAS, the Department and Subrecipient, executed the 2025 Community Services Block Grant Program Contract Number **61250004366** ("Contract"); and

WHEREAS, the Parties desire to amend the Contract in the manner provided herein below.

AGREEMENTS

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Subsection A of Section 4, DEPARTMENT FINANCIAL OBLIGATIONS, of this Contract is hereby amended to read as follows:

In consideration of Subrecipient's satisfactory performance of this Contract, Department shall reimburse the actual allowable costs incurred by Subrecipient during the Contract Term in an amount up to **\$120,055.00** in accordance with the budget as approved by the Department with the Community Action Plan (as may be amended in writing), and the terms of this Contract.

2. All of the remaining terms of the Contract shall be and remain in full force and effect as therein set forth and shall continue to govern except to the extent that said terms conflict with the terms of this Amendment. In the event this Amendment and the terms of the Contract are in conflict, this Amendment shall govern, unless it would make the Contract void by law.
3. Each capitalized term not expressly defined herein shall have the meaning given to such term in the Contract.

4. This Amendment may be executed in several counterparts, each of which shall be deemed to be an original copy, and all of which together shall constitute one agreement binding on Parties, notwithstanding that all the Parties shall not have signed the same counterpart.
5. If any of the Parties returns a copy by facsimile machine or electronic transmission, the signing party intends the copy of its authorized signature printed by the receiving machine or the electronic transmission to be its original signature.
6. By signing this Amendment, the Parties expressly understand and agree that its terms shall become a part of the Contract as if it were set forth word for word therein.
7. This Amendment shall be binding upon the Parties hereto and their respective successors and assigns.
8. This Amendment shall be effective on **March 01, 2025**.

AGREED TO AND EXECUTED BY:

SUBRECIPIENT:

Texoma Council of Governments
a political subdivision of the State of Texas

By:
Title:
Date:

DEPARTMENT:

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS,
a public and official agency of the State of Texas

By:
Title: **Its duly authorized officer or representative**
Date:



TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Bonnie Arrington, AmeriCorps Seniors Program Supervisor
DATE: March 20, 2025
RE: AmeriCorps Seniors Foster Grandparents Program Continuation Grant

RECOMMENDATION

Authorize submission and if awarded, the acceptance of the AmeriCorps Seniors Foster Grandparents Program (FGP) Continuation Grant

BACKGROUND

The Foster Grandparents Program (FGP) connects compassionate and experienced mentors and tutors with children to help with individualized needs. They serve with children in K-12 schools, Head Start programs, daycares, therapeutic settings, and before/after-school programs across Grayson, Fannin, and Cooke counties. These dedicated mentors provide one-on-one or small group support, assisting with schoolwork, reinforcing values, and fostering meaningful relationships. While AmeriCorps Seniors requires volunteers to serve a minimum of five hours per week, our volunteers typically commit between 20 to 40 hours per week. Many Foster Grandparents develop long-term, impactful connections with the children and youth they support, often lasting a year or more.

DISCUSSION

Volunteers must be 55 years of age or over. Those who meet certain income guidelines receive a tax-free stipend of \$4.00 per hour. All FGP volunteers receive excess volunteer accident and liability insurance and reimbursement for transportation, and monthly training. If the school's budget allows, volunteers receive meals while on duty.

BUDGET

Our funding request is \$227,046. Requests typically require a grantee match of 10% however we requested and received a match waiver reducing this to 5%. As a result, for the 2025-2026 and 2026-2027 grant years, the Grantee Share is \$11,950 instead of \$22,705.

Budget Narrative: AAA Texoma Foster Grandparent Program for Texoma Council of Governments

Section I. Volunteer Support Expenses

A. Project Personnel Expenses

Position/Title -Qty -Annual Salary -% Time	CNCS Share	Grantee Share	Total Amount	Excess Amount
Program Manager @100% based on time and effort: - 1 person(s) at 49884 each x 100 % usage	47,390	2,494	49,884	0
Part Time Assistant @100% based on time and effort: - 1 person(s) at \$14,560 at 100% usage: - 1 person(s) at 14560 each x 100 % usage	14,560	0	14,560	0
Category Totals	61,950	2,494	64,444	0

B. Personnel Fringe Benefits

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
FICA: FICA: FICA 7.65% total payroll \$64,444	4,739	191	4,930	0
Health Insurance: Health Insurance: Program Manager does not take medical = \$0	0	0	0	0
Retirement: Retirement: 7% of salary w/o longevity Prg Manager \$3492	3,317	175	3,492	0
Life Insurance: Life Insurance: Life insurance @\$5.05 per employee per month; \$61 annually	58	3	61	0
W/C and Unemployment: W/C and Unemployment: W/C based on 0.41% of \$61,950 = \$254 and Unemployment based on 1.3% per \$9000=\$234; TOTAL = \$254+234 = \$488	435	53	488	0
Fraud Hotline is \$9.26/employee-Annual: 1 employee at 95% and 1 employee at 100% based on time and effort	19	1	20	0
Dental \$29.30 per employee per month: Dental \$30 per month: Total = 360	342	18	360	0
HRA employee w/o Insurance: HRA employee w/o Insurance: HRA for 1 employee w/o insur \$303.33 per month = \$3640	3,458	182	3,640	0
HRA for employee w/Inurs: HRA for employee w/Inurs: HRA for 0 employee at this time	0	0	0	0
Category Totals	12,368	623	12,991	0

C. Project Staff Travel

Local Travel

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Local Travel: Travel within the 3-county area approx. 450 miles per grant year to vol station visits/networking/recruitment/adv council meetings: approx. 600mi @0.70 = \$420	50	370	420	0

Category Totals	50	370	420	0
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Long Distance Travel

Purpose -Destination -Other Travel -Trans. Amount -Meals/Lodging	CNCS Share	Grantee Share	Total Amount	Excess Amount
State Conference - TBD: TXConf-TBD: Out of Region Travel for Prog Mgr: Car Rental 4 days @ \$70 per day=\$280, Lodging for 3 nights @ \$191 per night; Meals 2 days @ \$80 per + 2@ \$60; Reg. Fee \$150, Other= \$80- Meals/Lodging 853 Trans 280 Other 230	0	1,363	1,363	0
AmeriCorps Seniors National Convening - site Baltimore, MD: AmeriCorps Seniors National Convening - site Baltimore, MD: ACS National Convening Baltimore:Prog Mgr for four days Lodging for 3 nights @\$150= \$450; Meals-2days@\$86 ea& 2 days@65ea =302; Airfare-Dal to DC@515 ea; Parking 4 days @20=80:Mileage to/fr- Meals/Lodging 752 Trans 693 Other 80	1,525	0	1,525	0
Category Totals	1,525	1,363	2,888	0

D. Equipment

Item/Purpose -Qty -Unit Cost	CNCS Share	Grantee Share	Total Amount	Excess Amount
Category Totals	0	0	0	0

E. Supplies

Item/ Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
Office Supplies: Pens, post its, correction tape, labels, and other typical office supplies. Total based on historical data. No single item costs more than \$1000.	0	200	200	0
Printing: Printing: At \$50/month for training of new volunteers and workstations.	0	600	600	0
Category Totals	0	800	800	0

F. Contractual and Consultant Services

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount	Excess Amount
IT Direct - IT Admin and support/w/anti-virus, managed DNS&Threat detection Microsoft, etc.: IT Direct Bill: \$247 per month = \$2964; based on time and effort at 95% = 2816	2,816	148	2,964	0
To recruit new volunteers: Recruit new volunteers: donations of tables and space at 5 events typically valued at \$350 ea TOTAL = 1750	0	1,750	1,750	0
Category Totals	2,816	1,898	4,714	0

I. Other Volunteer Support Costs

Item	CNCS Share	Grantee Share	Total Amount	Excess Amount
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Criminal Background Check - 15 vols/staff @ approx \$60.33 per check. Additional checks, if warranted, will be covered under grantee share.:	200	705	905	0
Printing costs based on annual historical data - biwklly vol timesheets for 26 weeks; 26 volunteers plus additional information, as needed.:	0	500	500	0
ZOOM Virtual Meetings-Quarterly Adv Council + \$75 per year subscription: + Volunteer Reporter \$330 + Computer Licensing \$50 ea for 2 computers; TOTAL = \$505:	480	25	505	0
Dues for NSCA for Director \$150 ; ASPN for Director \$150.00; TSCA = \$50 based on historica.:	350	0	350	0
Storage space fees for vol supplies/donations due to no building space - 50% of \$115 per month =57.5 for 12 months = \$690:	690	0	690	0
Cell phones for Program Manager @ \$50/mo =\$600 Annually.:	600	0	600	0
Category Totals	2,320	1,230	3,550	0

J. Indirect Costs

Calculation -Rate Type -Rate -Rate Claimed -Cost Basis	CNCS Share	Grantee Share	Total Amount	Excess Amount
Predetermined: Salaries and Benefits: Predetermined: Salaries and Benefits: Predetermined: Salaries and Benefits: Salary and Benefits times indirect cost of 33.69%: PM@49884. \$64,444@ 33.69%=20,705 and PT (0 B_lfits) with a rate of 33.69 = 5379; TOTAL = 26,084.with a rate of 33.69 and a rate claimed of 33.69	24,426	1,658	26,084	0
Category Totals	24,426	1,658	26,084	0
Section Totals	105,455	10,436	115,891	0
PERCENTAGE	90.99%	9.01%		

Section II. Volunteer Expenses

A. Stipends

Item - # -Annual Stipend	CNCS Share	Grantee Share	Total Amount	Excess Amount
Corporation Funded: - 26 x 4176	108,576	0	108,576	0
Non-Corporation Funded: - 0 x 4176	0	0	0	0
Category Totals	108,576	0	108,576	0

Supplemental Stipend

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
Category Totals	0	0	0	0

B. Other Volunteer Costs

Item -Description	CNCS Share	Grantee Share	Total Amount	Excess Amount
Meals: Schools provide limited number of meals for FGP 97 @ \$5.25 ea. per cost at school totaling \$511	0	511	511	0
Uniforms: Uniforms: 26 vol & 2 emp 2 shirts each at \$15ea = \$840	840	0	840	0
Insurance: Insurance: Supplemental insur for vols while serving site @ ACRISURE (CIMA) (26 vol for accident@\$4.55/ liability@\$1.35/ excess auto liabil@6.10)+ 13.63 Security & Delivery = \$403	403	0	403	0
Recognition: Annual Recognition Event Lunch: 26 vols Recognition Gift Cards @ \$20ea (\$520), Lunch and Non-Alcoholic Drinks 26 vols @ \$18.00 ea (\$468) 26 vols for Birthday gift cards @\$10.00 (260)	988	310	1,298	0
Volunteer Travel: Volunteer Travel: Volunteer Travel: Based on PY24-25 data; 26 vols. travel to/fr stations @0.30 per mile up to 10mil/day + actual mileage to TCOG for In-Service or training: History =\$710/mo = \$8520	8,520	0	8,520	0
Physical Examinations: Physicals for 26 Volunteers at \$350 ea	0	0	0	0
Training/Meals: Training/Meals: In service training 26 vol. includes breakfast & lunch @ \$12.50ea \$325 per meeting for meals/supplies, for 8 In-Service Meetings = \$2600; 4-day Training for 5 new volunteers @ \$8/day= \$160; TOTAL= 2760	2,067	693	2,760	0
Postage: Postage: Time sheets, check vouchers and reminders for 26 vol monthly @ .63 per envelope once per month @ 12 months = \$197	197	0	197	0
Recruitment: Recruiting volunteers by having a volunteer fair in all 3 counties, booth rent, promotional items	0	0	0	0
Category Totals	13,015	1,514	14,529	0
Section Totals	121,591	1,514	123,105	0
PERCENTAGE	98.77%	1.23%		

Budget Totals	227,046	11,950	238,996	0
PERCENTAGE	95.00%	5.00%		
Required Match			5.00%	

Source of Funds

Section	Description
Section I. Volunteer Support Expenses	Grantee Share in Section I = \$10,436: \$5316 (Secured) State of TX Funds \$1363 (Secured) Local Funds \$3757 (Proposed) Grants/ Donations
Section II. Volunteer Expenses	Grantee Share in Section II = \$1,514: \$511 (Proposed) School Meals \$1003 (Proposed)Donations/ In-Kind / Grants



TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Beth Eggar, 9-1-1 Program Manager *BE*
DATE: 3/11/2025
RE: Interlocal Agreement for 911 Addressing

RECOMMENDATION

Authorize the execution of the Interlocal Agreement for 911 Addressing Services with the City of Trenton (Fannin County).

BACKGROUND

For several years TCOG has provided 911 addressing and other GIS-related services via Interlocal Agreements with several jurisdictions across our region.

DISCUSSION

The City of Trenton requested TCOG provide 911 addressing services for properties and locations within their city limits. During a recent meeting, the City of Trenton City Council's authorized the execution of the interlocal agreement with TCOG for said services.

BUDGET

Services will be billed monthly at a rate of \$55.00/hour.

INTERLOCAL AGREEMENT BETWEEN the TEXOMA COUNCIL OF GOVERNMENTS and CITY OF TRENTON

SECTION I. PURPOSE

The purpose of this Interlocal Agreement (ILA) is to outline the services provided by Texoma Council of Governments to the City of Trenton.

SECTION II. SCOPE OF WORK (DELIVERABLES)

The Texoma Council of Governments 911 Addressing Program (TCOG Addressing) agrees to perform the following services within the incorporated area (Covered Area) of the City of Trenton (Client):

1. 9-1-1 Addressing:

- a. TCOG Addressing will process all requests for new 9-1-1 addresses from applicants within the Covered Area to include any all necessary due diligence to ensure the accuracy of the address when assigned.
- b. When necessary and/or when requested, TCOG Addressing will provide address verification letters within the Covered Area.
- c. Where necessary, TCOG Addressing will correct any unforeseen and unanticipated errors that come about as a consequence of assigning a new address(es) within the Covered Area. Upon correction, TCOG Addressing will subsequently notify all affected property owners, local postal master, and the Client's designated point of contact to this ILA.
- d. TCOG Addressing will provide technical assistance to those who submit a 9-1-1 address application or who require assistance with the overall 9-1-1 addressing process from within the Covered Area.
- e. If requested, and under qualifying circumstances, TCOG Addressing will re-address an existing address point(s) within the Covered Area.
- f. TCOG Addressing will develop new driveway location data associated with any assigned address points within the Covered Area.
- g. Where necessary, TCOG Addressing will build new data to incorporate into existing data sets as it relates to:
 - i. Any new development with the Covered Area.
 - ii. Any additional, altered, or re-routed roads within the Covered Area.

Client agrees to perform the following tasks:

1. Provide all Resolutions, Ordinances, and/or Subdivision Regulations affecting GIS datasets listed in SECTION II.1. of this agreement.
2. Designate _____ as the point of contact to handle all GIS requests that need to be made to the Texoma Council of Governments Addressing Program on behalf of Client.
3. Provide notification and information to Texoma Council of Governments Addressing Program necessary for resolution of errors in the datasets listed in SECTION II.1. of this agreement.



Ownership, Transference, and Appropriate Use

- a. All data maintained pursuant to this contract will be made available to both the Client and Texoma Council of Governments, and may be used by both parties, during and after the term of this contract for the purposes for which it was developed.
- b. The data are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes, and are intended for general information purposes. It does not represent an on-the-ground survey and represents only approximate relative location. All data are believed to be accurate but accuracy is not guaranteed.

SECTION IV. CONSIDERATION

In consideration of the services provided by TCOG Addressing and described herein, Client agrees to compensate Texoma Council of Governments at a rate of \$55.00/hour billable monthly.

SECTION V. EFFECTIVE DATE

This agreement is effective upon the date of final execution by both parties through September 30, 2025 unless terminated in accordance with Section VI, Termination, below.

SECTION VI. TERMINATION

This agreement may be terminated by either party with thirty (30) days written notice from one to the other, or by mutual agreement so stated and agreed upon.

ACCEPTED AND AGREED TO:

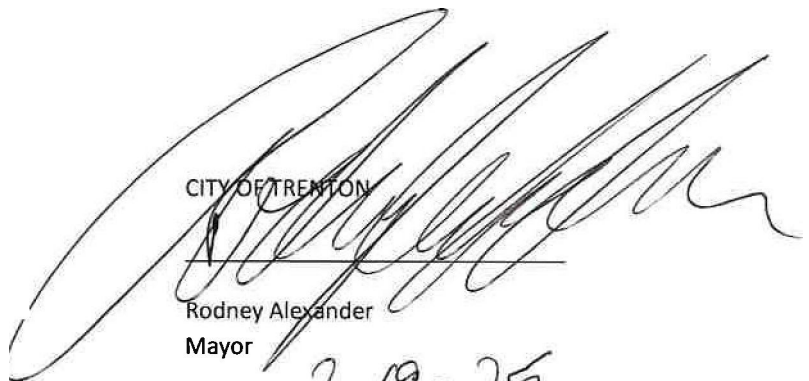
TEXOMA COUNCIL OF GOVERNMENTS



Eric M. Bridges
Executive Director

Date: 2/24/2025

CITY OF TRENTON



Rodney Alexander
Mayor

Date: 2-19-25



TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Beth Eggar, 9-1-1 Program Manager *BE*
DATE: 3/11/2025
RE: Interlocal Agreement for 911 Addressing

RECOMMENDATION

Authorize the execution of the contract for 911 Addressing Services for the Lake Kiowa Property Owners Association, Inc. (Cooke County).

BACKGROUND

For several years TCOG has provided 911 addressing and other GIS-related services via Interlocal Agreements with several jurisdictions across our region.

DISCUSSION

Lake Kiowa Property Owners Association, INC requested TCOG provide 911 addressing services for properties and locations within their community.

BUDGET

Services will be billed monthly at a rate of \$55.00/hour.

CONTRACT FOR SERVICES

BETWEEN the TEXOMA COUNCIL OF GOVERNMENTS and LAKE KIOWA PROPERTY OWNERS ASSOCIATION, INC.

SECTION I. PURPOSE

The purpose of this Contract for Services is to outline the services provided by Texoma Council of Governments to Lake Kiowa Property Owners Association, Inc.

SECTION II. SCOPE OF WORK (DELIVERABLES)

The Texoma Council of Governments 911 Addressing Program (TCOG Addressing) agrees to perform the following services within the Lake Kiowa subdivision, Cooke County, Texas (Covered Area) to the Lake Kiowa Property Owners Association (Client):

1. 9-1-1 Addressing:

- a. TCOG Addressing will process all requests for new 9-1-1 addresses from applicants within the Covered Area to include any all necessary due diligence to ensure the accuracy of the address when assigned.
- b. When necessary and/or when requested, TCOG Addressing will provide address verification letters within the Covered Area.
- c. Where necessary, TCOG Addressing will correct any unforeseen and unanticipated errors that come about as a consequence of assigning a new address(es) within the Covered Area. Upon correction, TCOG Addressing will subsequently notify all affected property owners, local postal master, and the Client's designated point of contact to this ILA.
- d. TCOG Addressing will provide technical assistance to those who submit a 9-1-1 address application or who require assistance with the overall 9-1-1 addressing process from within the Covered Area.
- e. If requested, and under qualifying circumstances, TCOG Addressing will re-address an existing address point(s) within the Covered Area.
- f. TCOG Addressing will develop new driveway location data associated with any assigned address points within the Covered Area.
- g. Where necessary, TCOG Addressing will build new data to incorporate into existing data sets as it relates to:
 - i. Any new development with the Covered Area.
 - ii. Any additional, altered, or re-routed roads within the Covered Area.

Client agrees to perform the following tasks:

1. Provide all Resolutions, Ordinances, and/or Subdivision Regulations affecting GIS datasets listed in SECTION II.1. of this agreement.
2. Designate Community Manager as the point of contact to handle all requests that need to be made to the Texoma Council of Governments Addressing Program on behalf of Client.

better leaders building better lives™

Texoma Council of Governments | Eric M. Bridges, Executive Director | Honorable Edwina Lane, President, Governing Board



- 3. Provide notification and information to Texoma Council of Governments Addressing Program necessary for resolution of errors in the datasets listed in SECTION II.1. of this agreement.

Ownership, Transference, and Appropriate Use

- a. All data maintained pursuant to this contract will be made available to both the Client and Texoma Council of Governments, and may be used by both parties, during and after the term of this contract for the purposes for which it was developed.
- b. The data are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes, and are intended for general information purposes. It does not represent an on-the-ground survey and represents only approximate relative location. All data are believed to be accurate but accuracy is not guaranteed.

SECTION IV. CONSIDERATION

In consideration of the services provided by TCOG Addressing and described herein, Client agrees to compensate Texoma Council of Governments at a rate of \$55.00/hour billable monthly.

SECTION V. EFFECTIVE DATE

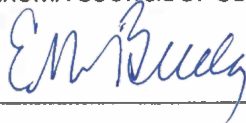
This agreement is effective upon the date of execution by both parties through September 30, 2025 unless terminated in accordance with Section VI, Termination, below.

SECTION VI. TERMINATION

This agreement may be terminated by either party with thirty (30) days written notice from one to the other, or by mutual agreement so stated and agreed upon.

ACCEPTED AND AGREED TO:

TEXOMA COUNCIL OF GOVERNMENTS



Eric M. Bridges
Executive Director

Date: 3/6/2025

LAKE KIOWA PROPERTY OWNERS ASSOCIATION, INC



Rich Augustyniak
Community Manager

Date: 3-3-2025

TO: TCOG Governing Board
FROM: Eric M. Bridges, Executive Director *EMB*
DATE: March 20, 2025
RE: FYE 2026 Salary Schedule

RECOMMENDATION

Review and accept the FYE 2026 Salary Schedule for submission to the Office of the Governor and State Auditor.

BACKGROUND

Local Government Code 391.0177 & 391.0095c requires that for each fiscal year, each COG shall publish a salary schedule containing a classification salary schedule for classified positions and identifying the salaries for positions exempt from the classification system.

DISCUSSION

The salary schedule may not exceed, for classified positions, the state salary schedule for classified positions as prescribed by the General Appropriations Act adopted by the most recent legislature. A position may only be exempted from the classification salary schedule by the COG if the exemption and the salary paid for the exempt position is within the range determined appropriate for state exempt positions by the state auditor.

BUDGET

No impact on FYE 2025 budget

TCOG Title	Base Salary	Adjusted Salary	Class Code	Salary Group	State MIN	State MID	State MAX	% Min	% Mid	% Max
Executive Director	142,714	146,710	EXEMPT	4	106,500	139,094	171,688	138%	105%	85%
Finance Director	124,254	127,733	1622	B28	92,600	124,606	156,612	138%	103%	82%
Grants Manager	93,264	97,741	1084	B24	65,104	85,869	106,634	150%	114%	92%
Finance Specialist	56,158	58,854	1082	B22	57,614	75,376	93,138	102%	78%	63%
Human Resources Specialist	64,516	67,613	1737	B23	61,184	80,421	99,658	111%	84%	68%
Aging Services Director	82,708	86,678	1620	B26	76,530	102,980	129,430	113%	84%	67%
AAA Financial Manager	73,053	76,560	1082	B22	57,278	75,376	93,138	134%	102%	82%
Information & Referral Specialist	58,265	61,062	0138	A17	42,976	53,723	64,469	142%	114%	95%
Care Coordination Specialist	54,322	56,929	5229	B18	45,521	58,288	71,055	125%	98%	80%
Care Coordination Specialist	53,387	55,950	5229	B18	45,521	58,288	71,055	123%	96%	79%
Managing Local Ombudsman	50,333	52,749	3662	B19	48,244	62,136	76,028	109%	85%	69%
Ombudsman Specialist	32,854	34,431	3660	B17	42,976	53,723	64,469	80%	64%	53%
Caregiver Specialist	38,000	38,000	5227	B14	37,144	46,139	55,134	102%	82%	69%
AmeriCorps Seniors Program Supervisor	48,431	50,756	5235	B19	48,244	62,136	76,028	105%	82%	67%
AmeriCorps Seniors Program Specialist	29,120	29,120	5232	B13	35,439	43,819	52,388	82%	66%	56%
AmeriCorps Seniors Program Specialist	49,264	51,629	5235	B19	48,244	62,136	76,028	107%	83%	68%
Benefits Counselor	45,277	47,450	5229	B18	45,521	58,288	71,055	104%	81%	67%
Benefits Counselor	44,328	46,456	5229	B18	45,521	58,288	71,055	102%	80%	65%
ADRC Specialist	40,511	42,456	5228	B16	40,918	51,024	61,130	104%	83%	69%
ADRC Specialist	56,704	59,426	5228	B16	40,918	51,024	61,130	145%	116%	97%
Section 8 Program Manager	89,528	94,721	1602	B24	65,104	85,869	106,634	145%	110%	89%
Housing Programs Supervisor	66,434	70,287	1584	B21	54,278	70,662	87,046	129%	99%	81%
Lead PBV Coordinator	44,319	46,890	5228	B16	40,918	51,024	61,130	115%	92%	77%
Occupancy Specialist	38,535	38,651	5227	B14	37,144	46,139	55,134	104%	84%	70%
Housing Specialist	38,535	38,535	5227	B14	37,144	46,139	55,134	104%	84%	70%
Lead TBV Coordinator	44,319	46,890	5228	B16	40,918	51,024	61,130	115%	92%	77%
Housing Specialist	38,535	38,805	5227	B14	37,144	46,139	55,134	104%	84%	70%
FSS & Finance Supervisor	52,124	55,147	1582	B19	48,244	62,136	76,028	114%	89%	73%
211 Program Manager	64,098	67,175	1600	B22	57,278	75,376	93,138	117%	89%	72%
211 Database Administrator	58,173	60,965	0211	B21	51,278	67,090	82,901	119%	91%	74%
211 Specialist	45,775	47,972	0134	A13	35,439	43,819	52,388	135%	109%	92%
211 Specialist	38,461	40,307	0134	A13	35,439	43,819	52,388	114%	92%	77%
211 Specialist	33,477	35,084	0134	A13	35,439	43,819	52,388	99%	80%	67%
Energy Services Director	88,610	93,749	1620	B26	72,886	98,077	123,267	129%	96%	76%
CSBG Case Manager	38,542	39,313	5227	B14	37,144	46,139	55,134	106%	85%	71%
Weatherization Program Manager	61,307	64,250	1600	B22	57,278	75,376	93,138	112%	85%	69%
Weatherization Inspector	40,706	41,520	1323	B15	38,976	48,511	58,045	107%	86%	72%
Weatherization Inspector	43,612	45,705	1324	B15	38,976	48,511	58,045	117%	94%	79%
Weatherization Inspector	41,535	42,698	1323	B15	38,976	48,511	58,045	110%	88%	74%
Weatherization Inspector	43,612	45,705	1324	B15	38,976	48,511	58,045	117%	94%	79%
Weatherization Specialist	41,923	43,935	134	A13	35,439	43,819	52,388	124%	100%	84%
Utility Assistance Program Manager	63,882	67,587	1600	B22	57,278	75,376	93,138	118%	90%	73%
Energy Specialist	42,439	44,900	0134	A13	35,439	43,819	52,388	127%	102%	86%
Energy Specialist	41,615	42,780	0134	A13	35,439	43,819	52,388	121%	98%	82%
Energy Specialist	39,856	42,168	0134	A13	35,439	43,819	52,388	119%	96%	80%
Energy Specialist	39,680	41,981	0134	A13	35,439	43,819	52,388	118%	96%	80%
Energy Specialist	39,680	41,981	0134	A13	35,439	43,819	52,388	118%	96%	80%
Customer Services Specialist	36,075	37,085	0132	A11	32,332	39,844	47,355	115%	93%	78%
Customer Services Specialist	34,760	36,776	0132	A11	32,332	39,844	47,355	114%	92%	78%
CJ/EP Program Supervisor	63,002	66,026	1600	B22	57,278	75,376	93,138	115%	88%	71%
911 Program Manager	77,806	81,541	1600	B22	57,278	75,376	93,138	142%	108%	88%
GIS Specialist	76,866	80,556	0272	B22	57,278	75,376	93,138	141%	107%	86%
911 Addressing Specialist	51,500	51,950	0271	B20	51,158	66,255	81,351	102%	78%	64%
Regional Project Coordinator	70,848	74,249	1584	B21	54,278	70,662	87,046	137%	105%	85%
Regional Services Specialist	47,642	49,929	0517	B20	51,158	66,255	81,351	98%	75%	61%
Public Safety Program Planner	50,544	52,970	1570	B17	42,976	53,723	64,469	123%	99%	82%

TO: TCOG Governing Board
FROM: Harry Hickey, Finance Director
THRU: Eric M. Bridges, Executive Director *EMB*
DATE: March 20, 2025
RE: FYE 2025 Cost Pool Report and Financial Statements

RECOMMENDATION

Review and accept TCOG's FYE 2025 Cost Pool Report and Monthly Financial Statements

BACKGROUND

Each month the Governing Board is presented with a status update of the prior month and current (unreconciled) fiscal year budgets for the indirect cost allocation pool and the central service IT pool as well as a prior and current month Balance Sheet and Statement of Revenues and Expenditures report.

DISCUSSION

The following documents are attached: (1) Statement of Authorized Indirect Costs for FYE 4/30/2025 and status report depicting fiscal year budget with fiscal year to date expense and budget balance; (2) Balance Sheet; (3) Statement of Revenues and Expenditures; (4) Status report of General Funds depicting fiscal year budget with fiscal year to date expense and budget balance; and (5) Scorecard.

100 - General - 25.0%
 10 - Finance and Administration
 10000 - Indirect Pool
 01/01/2025 - 01/31/2025

	Current Month			Year-to-Date	Budget Balance	% of Budget Remaining
	Budget	Actual				
REVENUE						
Mortgage						
Interest Income ¹	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total INDIRECT SALARY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
INDIRECT SALARY						
Indirect Salary						
Salaries	\$ 462,815.00	\$ 35,155.90	\$ 345,578.78	\$ 117,236.22	\$ 117,236.22	25.33%
FICA/Medicare	\$ 34,705.94	\$ 2,630.71	\$ 25,891.23	\$ 8,814.71	\$ 8,814.71	25.40%
Unemployment Insurance	\$ 585.00	\$ 423.46	\$ 423.46	\$ 161.54	\$ 161.54	27.61%
Workers Compensation	\$ 1,838.39	\$ 144.14	\$ 1,417.56	\$ 420.83	\$ 420.83	22.89%
Insurance Health HDHP	\$ 15,754.56	\$ 1,211.88	\$ 11,546.02	\$ 4,208.54	\$ 4,208.54	26.71%
Insurance Health Copay Medical	\$ 10,395.60	\$ 799.66	\$ 7,596.77	\$ 2,798.83	\$ 2,798.83	26.92%
Dental	\$ 1,795.80	\$ 138.10	\$ 1,313.46	\$ 482.34	\$ 482.34	26.86%
Health Savings Account	\$ 6,718.32	\$ 516.80	\$ 4,923.74	\$ 1,794.58	\$ 1,794.58	26.71%
Health Reimbursement Account	\$ 7,559.16	\$ 581.48	\$ 5,673.23	\$ 1,885.93	\$ 1,885.93	24.95%
Life Insurance	\$ 303.00	\$ 27.70	\$ 263.46	\$ 39.54	\$ 39.54	13.05%
Fraud Hotline	\$ 49.57	\$ -	\$ 57.23	\$ (7.66)	\$ (7.66)	(15.45)%
Retirement	\$ 31,646.84	\$ 2,451.23	\$ 18,841.75	\$ 12,805.09	\$ 12,805.09	40.46%
HSA Admin Fee	\$ 109.20	\$ 8.40	\$ 80.03	\$ 29.17	\$ 29.17	26.71%
HRA Admin Fee	\$ 48.00	\$ 3.70	\$ 35.15	\$ 12.85	\$ 12.85	26.77%
COBRA Admin Fee	\$ 58.80	\$ 4.50	\$ 42.80	\$ 16.00	\$ 16.00	27.21%
HRA No Med Admin Fee	\$ 96.00	\$ 7.40	\$ 70.30	\$ 25.70	\$ 25.70	26.77%
Total INDIRECT SALARY	\$ 574,479.18	\$ 44,105.06	\$ 423,754.97	\$ 150,724.21	\$ 150,724.21	26.24%
CONTRACTED SERVICES						
Janitorial	\$ 15,374.00	\$ 1,281.19	\$ 11,530.71	\$ 3,843.29	\$ 3,843.29	25.00%
Lawn Service	\$ 3,375.00	\$ 280.44	\$ 2,523.96	\$ 851.04	\$ 851.04	25.22%
Pest Control	\$ 1,640.00	\$ 410.00	\$ 1,230.00	\$ 410.00	\$ 410.00	25.00%
Total CONTRACTED SERVICES	\$ 20,389.00	\$ 1,971.63	\$ 15,284.67	\$ 5,104.33	\$ 5,104.33	25.03%
PROFESSIONAL SERVICES						
Audit	\$ 51,300.00	\$ -	\$ 51,300.00	\$ -	\$ -	0.00%
Financial Consultant	\$ 23,000.00	\$ -	\$ 10,426.25	\$ 12,573.75	\$ 12,573.75	54.67%
Legal	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	100.00%
Total PROFESSIONAL SERVICES	\$ 79,300.00	\$ -	\$ 61,726.25	\$ 17,573.75	\$ 17,573.75	22.16%
UTILITIES						
Electric	\$ 43,332.00	\$ 3,180.05	\$ 33,492.22	\$ 9,839.78	\$ 9,839.78	22.71%
Natural Gas	\$ 21,648.00	\$ 4,018.12	\$ 14,944.89	\$ 6,703.11	\$ 6,703.11	30.96%
Sanitation	\$ 1,574.00	\$ 139.40	\$ 1,221.80	\$ 352.20	\$ 352.20	22.38%
Water	\$ 3,247.00	\$ 210.60	\$ 2,549.98	\$ 697.02	\$ 697.02	21.47%
Total UTILITIES	\$ 69,801.00	\$ 7,548.17	\$ 52,208.89	\$ 17,592.11	\$ 17,592.11	25.20%
OTHER						
Advertising	\$ 1,000.00	\$ -	\$ 706.21	\$ 293.79	\$ 293.79	29.38%
Copier Expense	\$ 1,920.00	\$ 290.00	\$ 1,951.00	\$ (31.00)	\$ (31.00)	(1.61)%
Depreciation	\$ 124,617.00	\$ 10,384.75	\$ 93,462.75	\$ 31,154.25	\$ 31,154.25	25.00%
Dues/Subscriptions	\$ 11,390.00	\$ 100.00	\$ 11,831.06	\$ (441.06)	\$ (441.06)	(3.87)%
Equipment Lease	\$ 1,680.00	\$ 440.41	\$ 1,300.25	\$ 379.75	\$ 379.75	22.60%
Insurance	\$ 13,000.00	\$ -	\$ 13,538.27	\$ (538.27)	\$ (538.27)	(4.14)%
Postage	\$ 600.00	\$ -	\$ 393.25	\$ 206.75	\$ 206.75	34.46%

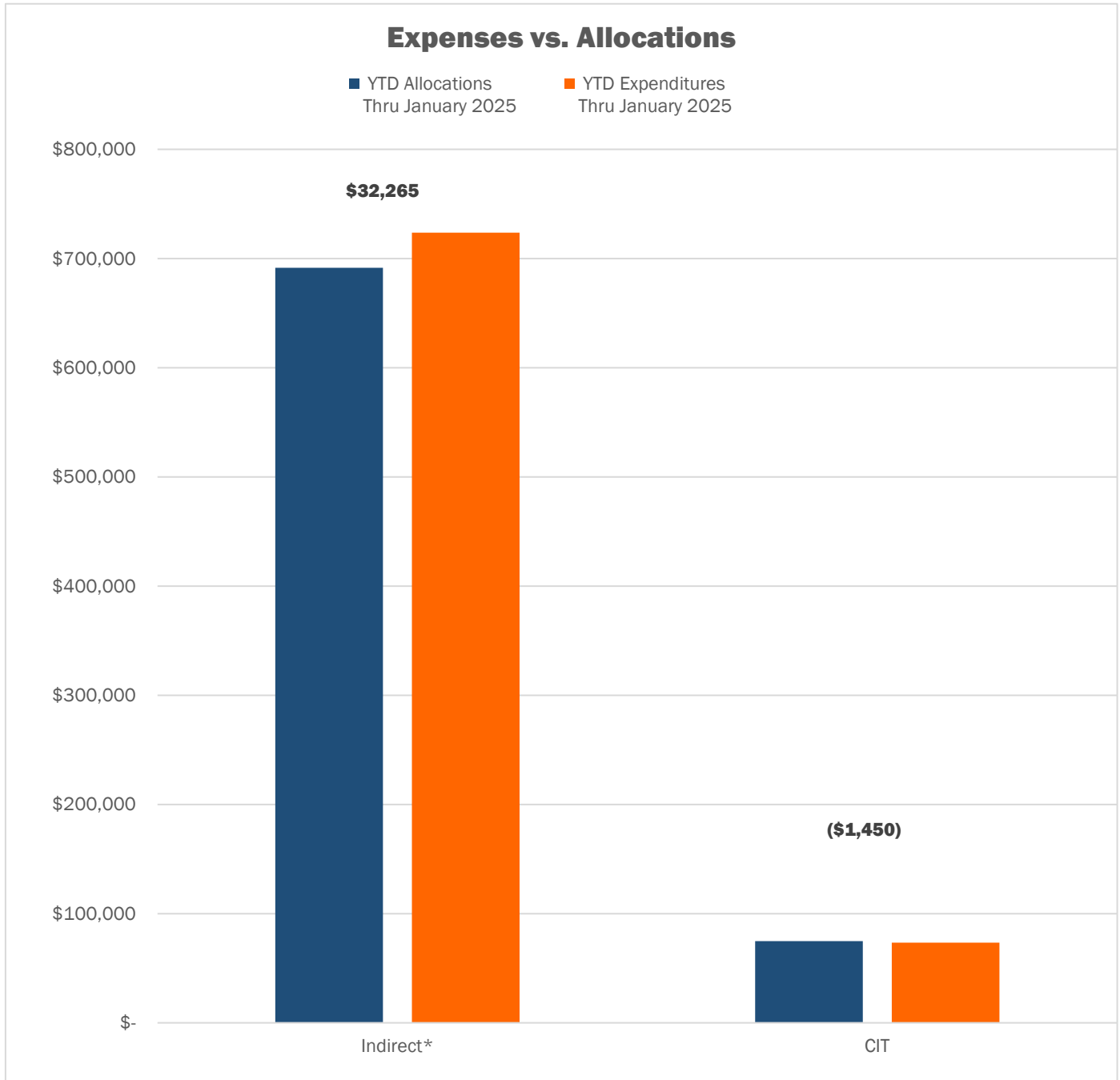
	Current Month				% of Budget Remaining
	Budget	Actual	Year-to-Date	Budget Balance	
Printed Material	\$ 500.00	\$ -	\$ -	\$ 500.00	100.00%
Supplies	\$ 12,000.00	\$ 945.60	\$ 9,086.02	\$ 2,913.98	24.28%
Telephone	\$ 2,292.00	\$ 120.71	\$ 1,365.34	\$ 926.66	40.43%
Travel	\$ 13,517.00	\$ 25.00	\$ 8,657.71	\$ 4,859.29	35.95%
Building Maintenance	\$ 34,440.00	\$ 583.18	\$ 7,322.67	\$ 27,117.33	78.74%
Elevator Maintenance	\$ 7,200.00	\$ 626.98	\$ 5,027.21	\$ 2,172.79	30.18%
HVAC Interest	\$ 13,190.00	\$ -	\$ 9,974.96	\$ 3,215.04	24.37%
ED Travel	\$ 21,917.00	\$ 646.16	\$ 6,138.52	\$ 15,778.48	71.99%
Total OTHER	\$ 259,263.00	\$ 14,162.79	\$ 170,755.22	\$ 88,507.78	34.14%
Total INDIRECT	\$ 1,003,232.18	\$ 67,787.65	\$ 723,730.00	\$ 279,502.18	27.86%
YTD Budget			\$ 752,424.14		
REIMBURSEMENT					
Allocation Indirect Expense	\$ 989,715.18	\$ 74,761.82	\$ 691,464.81	\$ 298,250.37	30.13%
Total REIMBURSEMENT	\$ 989,715.18	\$ 74,761.82	\$ 691,464.81	\$ 298,250.37	30.13%
YTD Budget			\$ 742,286.39		
CENTRAL IT					
IT-Voice & Data Service	\$ 12,192.00	\$ 806.69	\$ 8,203.57	\$ 3,988.43	32.71%
IT-Hardware	\$ -	\$ -	\$ 726.73	\$ (726.73)	0.00%
Network Professional Services	\$ 78,132.00	\$ 5,533.24	\$ 48,778.71	\$ 29,353.29	37.57%
Software-Licensing-Maint	\$ 17,022.00	\$ 3,039.54	\$ 15,673.96	\$ 1,348.04	7.92%
Total EXPENSES	\$ 107,346.00	\$ 9,379.47	\$ 73,382.97	\$ 33,963.03	31.64%
YTD Budget			\$ 80,509.50		
REIMBURSEMENT					
Allocation CIT Expense	\$ 107,346.00	\$ 8,091.00	\$ 74,832.85	\$ 32,513.15	30.29%
Total REIMBURSEMENT	\$ 107,346.00	\$ 8,091.00	\$ 74,832.85	\$ 32,513.15	30.29%
YTD Budget			\$ 80,509.50		

¹ Adjusted entry over to Local Fund



FYE 2025 YTD Indirect and CIT Budgets

	FY 2025 Approved Budget	YTD Allocations Thru January 2025	YTD Expenditures Thru January 2025	Budget Balance	% of Budget Remaining	Under/(Over)
Indirect*	\$ 989,715	\$ 691,465	\$ 723,730	\$ 265,985	26.87%	\$ 32,265
CIT	107,346	74,833	73,383	33,963	31.64%	(1,450)
Total	\$ 1,097,061	\$ 766,298	\$ 797,113	\$ 299,948	27.34%	\$ 30,815



*Includes Year-to-Date Depreciation Expense Estimate

Texoma Council of Governments
 Financial Information
 Balance Sheet for the Fiscal Years Ended: 2025

	Prior Month Not		Year-to-Date		Current Month Not	Notes
	Prior Year	Reconciled to Audit			Change (\$)	
	1/31/2024)	1/31/2025			(02/28/2025)	
ASSETS						
Current Assets						
Cash in Bank General	171,589.00	1,097,548.00	925,959.00	539.64%	564,574.00	
Cash in Bank TCEQ	10,800.00	809.00	(9,991.00)	-92.51%	809.00	
Cash in Bank Local	112,613.00	7,086.00	(105,527.00)	-93.71%	2,000.00	
Cash in Bank 911	337,620.00	599,939.00	262,319.00	77.70%	499,031.00	
Cash in Bank FSS	147,283.00	190,783.00	43,500.00	29.53%	190,783.00	
Cash in Bank Section 8	832,409.00	1,019,924.00	187,515.00	22.53%	1,061,792.00	
Cash in Bank FSS Forfeiture	27,980.00	27,980.00	0.00	0.00%	27,980.00	
Texpool Investment Acct	20,795.00	189,570.00	168,775.00	811.61%	294,656.00	
Accounts Receivable	2,150,506.00	718,363.00	(1,432,143.00)	-66.60%	135,173.00	
Travel Advance	0.00	0.00	0.00	0.00%	570.00	
Prepaid Items	210,204.00	160,034.00	(50,170.00)	-23.87%	161,306.00	
Due From	2,452,039.00	2,239,216.00	(212,823.00)	-8.68%	2,409,687.00	
Lease Receivable	218,119.00	218,119.00	0.00	0.00%	218,119.00	
Other Assets ²	65,510.00	(10,312.00)	(75,822.00)	-115.74%	(10,312.00)	See footnote
<u>Total Current Assets</u>	<u>6,757,467.00</u>	<u>6,459,059.00</u>	<u>(298,408.00)</u>	<u>-4.42%</u>	<u>5,556,168.00</u>	
Fixed Assets						
Building & Improvements	3,671,309.00	3,819,747.00	148,438.00	4.04%	3,819,747.00	
Furniture, Vehicles & Other	3,712,441.00	4,069,764.00	357,323.00	9.63%	4,069,764.00	
Accumulated Depreciation	(4,188,567.00)	(4,466,744.00)	(278,177.00)	6.64%	(4,466,744.00)	
Leased Assets	84,570.00	87,570.00	3,000.00	3.55%	84,570.00	
Leased Assets Amortization	(27,373.00)	27,373.00	54,746.00	-200.00%	(27,373.00)	
<u>Total Fixed Assets</u>	<u>3,252,380.00</u>	<u>3,537,710.00</u>	<u>285,330.00</u>	<u>8.77%</u>	<u>3,479,964.00</u>	
Total ASSETS	<u>10,009,847.00</u>	<u>9,996,769.00</u>	<u>(13,078.00)</u>	<u>-0.13%</u>	<u>9,036,132.00</u>	
LIABILITIES						
Accounts Payable	1,148,392.00	825,929.00	(322,463.00)	-28.08%	780,285.00	
Payroll Liability	(32,888.00)	(26,775.00)	6,113.00	-18.59%	(28,170.00)	
FSS Escrow Liability	334,835.00	377,246.00	42,411.00	12.67%	377,246.00	
Due To	2,452,039.00	2,239,216.00	(212,823.00)	-8.68%	2,409,687.00	
Deferred Local Revenue	241,182.00	211,518.00	(29,664.00)	-12.30%	211,518.00	
Accrued Compensated Absences	108,007.00	119,796.00	11,789.00	10.92%	119,796.00	
ACC Payroll	111.00	111.00	0.00	0.00%	111.00	
Long Term Debt Building Payable	874,993.00	777,572.00	(97,421.00)	-11.13%	777,572.00	HVAC/SECO Loan
<u>Total LIABILITIES</u>	<u>5,126,671.00</u>	<u>4,524,613.00</u>	<u>(602,058.00)</u>	<u>-11.74%</u>	<u>4,648,045.00</u>	
Fund Balance	4,883,176.00	5,472,156.00	588,980.00	12.06%	4,388,087.00	
Total Liabilities & Fund Balance	<u>10,009,847.00</u>	<u>9,996,769.00</u>	<u>(13,078.00)</u>	<u>-0.13%</u>	<u>9,036,132.00</u>	

²We typically don't set up a liability account for the over/under when it goes to a credit - it's easier to keep it in one spot on the balance sheet and explain it - TCOG now owes the grants and this will be repaid through the lower IDR.

Texoma Council of Governments
 Financial Information
 Statement of Revenue and Expenditures for the Fiscal and Month-to-Date Periods

	Prior Year Thru 1/31/2024	Current Year Thru 1/31/2025	Change (\$)	Change (%)	Current Year Not Reconciled (02/28/2025)	Notes
OPERATION REVENUE						
Grant Revenue	16,988,248.67	15,282,298.89	(1,705,949.78)	-10.04%	16,151,352.17	
Program Revenue ¹	1,258,866.11	1,014,257.10	(244,609.01)	-19.43%	1,033,514.15	
Investment Income	3,204.55	3,691.88	487.33	15.21%	3,693.17	
<u>Total OPERATING REVENUE</u>	<u>18,250,319.33</u>	<u>16,300,247.87</u>	<u>(1,950,071.46)</u>	<u>-10.69%</u>	<u>17,188,559.49</u>	
Total Revenue	<u>18,250,319.33</u>	<u>16,300,247.87</u>	<u>(1,950,071.46)</u>	<u>-10.69%</u>	<u>17,188,559.49</u>	
EXPENDITURES						
Personnel Expenses	2,446,398.95	2,694,443.98	248,045.03	10.14%	2,986,119.60	
Program Expenses	433,995.48	320,028.03	(113,967.45)	-26.26%	335,145.97	
Direct Services	12,598,612.89	11,532,527.22	(1,066,085.67)	-8.46%	13,074,886.45	
Professional Fees	64,893.75	61,726.25	(3,167.50)	-4.88%	61,726.25	
Interest Expense	8,567.44	16,947.26	8,379.82	97.81%	21,223.58	SECO loan
Occupancy	279,041.10	273,685.20	(5,355.90)	-1.92%	312,404.52	
Conferences, Conventions, & Meetings	116,067.16	130,109.41	14,042.25	12.10%	136,411.69	
Printing & Publications	52,013.53	34,310.55	(17,702.98)	-34.04%	38,164.85	
Dues & Subscriptions	18,020.10	19,783.10	1,763.00	9.78%	19,918.10	
Operations	91,168.98	68,720.82	(22,448.16)	-24.62%	70,368.77	
Equipment	528,610.40	51,288.89	(477,321.51)	-90.30%	61,588.89	911 equipment in '23
<u>Total EXPENDITURES</u>	<u>16,637,389.78</u>	<u>15,203,570.71</u>	<u>(1,433,819.07)</u>	<u>-8.62%</u>	<u>17,117,958.67</u>	
Net Revenue Over Expenditures	<u>1,612,929.55</u>	<u>1,096,677.16</u>	<u>(516,252.39)</u>	<u>-32.01%</u>	<u>70,600.82</u>	
Depreciation	<u>85,970.25</u>	<u>93,462.75</u>	<u>7,492.50</u>	<u>8.72%</u>	<u>103,847.50</u>	
	<u>1,526,959.30</u>	<u>1,003,214.41</u>	<u>(523,744.89)</u>	<u>-40.72%</u>	<u>(33,246.68)</u>	

¹ All sources of Local Revenue, Inkind Match

Texoma Council of Governments
Statement of Revenues and Expenditures - Unposted Transactions Included In Report

100 - General

From 1/1/2025 Through 1/31/2025

		Total Budget - Original	Current Month Actual	Year-To-Date	Total Budget Variance - Original
REVENUE					
4020	Local Revenue	311,257.99	13,820.71	199,601.27	(111,656.72)
4040	Interest Income	0.00	703.95	3,509.54	3,509.54
	Total REVENUE	<u>311,257.99</u>	<u>14,524.66</u>	<u>203,110.81</u>	<u>(108,147.18)</u>
REIMBURSEMENT					
9050	Copy Center Reimbursement	20,000.00	1,541.20	10,947.40	(9,052.60)
	Total REIMBURSEMENT	<u>20,000.00</u>	<u>1,541.20</u>	<u>10,947.40</u>	<u>(9,052.60)</u>
	TOTAL REVENUE	<u><u>331,257.99</u></u>	<u><u>16,065.86</u></u>	<u><u>214,058.21</u></u>	<u><u>(117,199.78)</u></u>
INDIRECT SALARY					
5000	Salaries	64,297.36	6,817.50	49,299.46	14,997.90
5090	FICA/Medicare	4,853.19	514.98	3,707.34	1,145.85
5100	Unemployment Insurance	128.80	88.63	88.63	40.17
5110	Workers Compensation	263.62	27.95	202.13	61.49
5116	Insurance Health CoPay Medical	7,105.92	709.70	6,943.13	162.79
5120	Dental	245.46	24.52	239.84	5.62
5201	Insurance Heath Reimbursement Account	1,220.79	57.41	561.63	659.16
5210	Insurance Life	60.92	4.92	48.14	12.78
5231	Fraud Hotline	3.42	0.00	3.42	0.00
5240	Retirement	4,084.62	338.55	3,312.34	772.28
5910	Indirect G&A	27,862.58	2,893.39	21,710.71	6,151.87
5944	HRA Admin	42.11	3.29	32.13	9.98
5945	Cobra Admin	10.26	0.81	7.82	2.44
	Total INDIRECT SALARY	<u>110,179.05</u>	<u>11,481.65</u>	<u>86,156.72</u>	<u>24,022.33</u>
CONTRACTED SERVICES					
6130	Contracted Services	4,476.00	432.80	3,355.20	1,120.80
	Total CONTRACTED SERVICES	<u>4,476.00</u>	<u>432.80</u>	<u>3,355.20</u>	<u>1,120.80</u>
UTILITIES					
6625	Utilities	15,604.00	1,656.99	11,460.51	4,143.49
	Total UTILITIES	<u>15,604.00</u>	<u>1,656.99</u>	<u>11,460.51</u>	<u>4,143.49</u>

Texoma Council of Governments
Statement of Revenues and Expenditures - Unposted Transactions Included In Report

100 - General

From 1/1/2025 Through 1/31/2025

	Total Budget - Original	Current Month Actual	Year-To-Date	Total Budget Variance - Original
OTHER				
6050	0.00	0.00	1,352.62	(1,352.62)
6083	43,333.00	0.00	43,333.00	0.00
6135	17,904.00	1,565.77	12,168.64	5,735.36
6153	26,704.00	0.00	0.00	26,704.00
6160	250.00	23.45	23.45	226.55
6200	5,000.00	0.00	2,999.58	2,000.42
6201	369.00	96.67	285.41	83.59
6224	0.00	0.00	1,595.60	(1,595.60)
6307	2,200.00	0.00	2,971.81	(771.81)
6314	3,750.00	769.71	3,581.28	168.72
6325	13,236.00	265.65	13,376.43	(140.43)
6335	0.00	0.00	335.28	(335.28)
6420	300.00	0.00	0.00	300.00
6450	14,000.00	0.00	14,787.81	(787.81)
6530	2,500.00	170.56	1,190.32	1,309.68
				Awards
6570	3,031.00	511.03	3,430.10	(399.10)
6590	600.00	62.13	575.80	24.20
6595	3,500.00	0.00	0.00	3,500.00
6614	3,800.00	299.00	525.25	3,274.75
7001	0.00	0.00	51,288.89	(51,288.89)
8500	8,602.00	392.84	6,972.30	1,629.70
8510	156,242.00	8,624.50	116,579.20	39,662.80
Total OTHER	<u>305,321.00</u>	<u>12,781.31</u>	<u>277,372.77</u>	<u>27,948.23</u>
TOTAL EXPENSES	<u>435,580.05</u>	<u>26,352.75</u>	<u>378,345.20</u>	<u>57,234.85</u>
NET INCOME/LOSS	<u>(104,322.06)</u>	<u>(10,286.89)</u>	<u>(164,286.99)</u>	<u>(59,964.93)</u>

STATUS AS OF: JANUARY 2025

CFDA	PROGRAM	Federal Revenue	State Revenue	Local Revenue	In-Kind	Total Cash Revenue	Performance Period		Period Length (Months)	Months into Period	\$ Expended (Target)	% Expended (Target)	\$ Expended (Actual)	% Expended (Actual)	\$ Remaining for Expenditure	% Difference (Actual / Target)	Notes
14.871	SECTION 8	\$ 7,990,719				\$ 7,990,719	1/1/2025	12/31/2025	12	1	\$ 665,893	8.33%	\$ 9,005,602	112.70%	\$ (1,014,882.68)	104.37%	SPENDING RESERVES
93.791	ADRC	\$ 33,692	\$ 100,282	\$ -		\$ 133,974	9/1/2024	8/31/2025	12	5	\$ 55,823	41.67%	\$ 63,061	47.07%	\$ 70,913.01	5.40%	ON TRACK
MULT.	211 TIRN	\$ 212,521	\$ 212,778			\$ 425,299	9/1/2024	8/31/2025	12	5	\$ 177,208	41.67%	\$ 165,625	38.94%	\$ 259,674.60	-2.72%	ON TRACK
93.568	CEAP	\$ 4,829,338				\$ 4,829,338	1/1/2025	12/31/2025	12	1	\$ 402,445	8.33%	\$ 501,929	10.39%	\$ 4,327,408.95	2.06%	ALL FUNDS OBLIGATED
93.568	CEAP SUPPLEMENTAL	\$ 236,190				\$ 236,190	1/1/2025	12/31/2025	12	1	\$ 19,683	8.33%	\$ 236,190	100.00%	\$ -	91.67%	SPENDING ON HOLD
93.569	CSBG 2024	\$ 242,515				\$ 242,515	1/1/2024	3/31/2025	15	13	\$ 210,180	86.67%	\$ 168,358	69.42%	\$ 74,156.74	-17.24%	STARTED SPENDING END OF MARCH
93.569	CSBG 2025	\$ 61,546				\$ 61,546	1/1/2025	12/31/2025	12	1	\$ 5,129	8.33%	\$ -	0.00%	\$ 61,546.00	-8.33%	SPENT AS NEEDED
93.569	CSBG DISC	\$ 1,428				\$ 1,428	8/1/2024	5/31/2025	10	6	\$ 857	60.00%	\$ -	0.00%	\$ 1,428.00	-60.00%	SPENT AS NEEDED
93.568	LIHEAP 2024	\$ 584,433				\$ 584,433	1/1/2024	3/31/2025	15	13	\$ 506,509	86.67%	\$ 582,663	99.70%	\$ 1,770.05	13.03%	ON TRACK
93.568	LIHEAP 2025	\$ 851,042				\$ 851,042	1/1/2025	12/31/2025	12	1	\$ 70,920	8.33%	\$ 48,709	5.72%	\$ 802,333.22	-2.61%	ON TRACK
81.042	DOE	\$ 588,880				\$ 588,880	7/1/2024	6/30/2025	12	7	\$ 343,513	58.33%	\$ 237,621	40.35%	\$ 351,259.22	-17.98%	CLOSED 6/30/2024
81.042	DOE BIL	\$ 1,558,047				\$ 1,558,047	7/1/2023	6/30/2025	24	19	\$ 1,233,454	79.17%	\$ 282,253	18.12%	\$ 1,275,794.25	-61.05%	ON TRACK BASED ON ACTIVITIES
94.011	FGP	\$ 229,546			\$ -	\$ 229,546	7/1/2024	6/30/2025	12	7	\$ 133,902	58.33%	\$ 103,983	45.30%	\$ 125,563.11	-13.03%	GRANT CLOSED - \$ RETURNED WERE UNEXPENDED VOL. STIPENDS
94.002	RSVP	\$ 251,406			\$ 33,382	\$ 284,788	7/1/2023	3/31/2025	21	19	\$ 257,665	90.48%	\$ 257,219	90.32%	\$ 27,569.28	-0.16%	ON TRACK
N/A	FGP STATE		\$ 5,316			\$ 5,316	9/1/2024	8/31/2025	12	5	\$ 2,215	41.67%	\$ 505	9.49%	\$ 4,811.97	-32.18%	ON TRACK BASED ON ACTIVITIES
N/A	RSVP STATE		\$ 24,937		\$ 16,500	\$ 24,937	9/1/2024	8/31/2025	12	5	\$ 10,391	41.67%	\$ 6,104	24.48%	\$ 18,833.86	-17.19%	HAVE TO SPEND BEFORE FEDERAL
11.303	EDA PLANNING	\$ 70,000		\$ 15,000	\$ 55,000	\$ 140,000	1/1/2024	12/31/2026	36	13	\$ 50,556	36.11%	\$ 18,453	13.18%	\$ 121,546.98	-22.93%	ON TRACK BASED ON ACTIVITIES
11.303	EDA PW	\$ 200,000			\$ 200,000	\$ 400,000	3/1/2023	2/28/2026	36	23	\$ 255,556	63.89%	\$ 17,293	4.32%	\$ 382,706.73	-59.57%	ON TRACK BASED ON ACTIVITIES
N/A	MSW		\$ 230,000			\$ 230,000	9/1/2024	8/31/2026	24	5	\$ 47,917	20.83%	\$ 41,883	18.21%	\$ 188,117.36	-2.62%	ON TRACK - YEAR 1
N/A	TXCDBG		\$ 14,637			\$ 14,637	9/1/2024	8/31/2025	12	5	\$ 6,099	41.67%	\$ 5,415	36.99%	\$ 9,222.34	-4.67%	ON TRACK BASED ON ACTIVITIES
N/A	CJD		\$ 71,427	\$ 23,113		\$ 94,541	9/1/2024	8/31/2025	12	5	\$ 39,392	41.67%	\$ 33,158	35.07%	\$ 61,383.05	-6.59%	ON TRACK BASED - ROLLS OVER
N/A	911-2023		\$ 1,183,695			\$ 1,183,695	9/1/2024	8/31/2025	12	5	\$ 493,206	41.67%	\$ 371,386	31.38%	\$ 812,308.63	-10.29%	PURCHASED EQUIP UP FRONT
N/A	HSGD IL		\$ 18,375	\$ 12,434		\$ 30,809	9/1/2024	8/31/2025	12	5	\$ 12,837	41.67%	\$ 12,329	40.02%	\$ 18,479.64	-1.65%	ON TRACK-ROLLS OVER
97.067	HLSEC PLANNING	\$ 50,000				\$ 50,000	1/1/2025	12/31/2025	12	1	\$ 4,167	8.33%	\$ 2,543	5.09%	\$ 47,457.45	-3.25%	ON TRACK BASED ON ACTIVITIES
MULT.	AAA	\$ 1,856,014	\$ 180,164	\$ 1,423,203	\$ 48,333	\$ 3,459,381	10/1/2024	9/30/2025	12	4	\$ 1,153,127	33.33%	\$ 3,086,291	89.22%	\$ 373,090.09	55.88%	ON TRACK BASED ON ACTIVITIES
Total		\$ 19,847,317	\$ 2,041,613	\$ 1,644,301	\$ 353,215	\$ 23,821,613					\$ 2,610,782		\$ 15,248,570		\$ 8,573,042		