

**Agency Name:** Fannin County Family Crisis Center  
**Grant/App:** 5064101 **Start Date:** 10/1/2024 **End Date:** 9/30/2025

**Project Title:** Crime Victims Assistance  
**Status:** Pending OOG Review

### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17526807072000

### **Application Eligibility Certify:**

Created on:1/25/2024 10:44:20 AM By:Ann Gonzales

### **Profile Information**

**Applicant Agency Name:** Fannin County Family Crisis Center  
**Project Title:** Crime Victims Assistance  
**Division or Unit to Administer the Project:** Carol Pillars, Executive Director  
**Address Line 1:** 118 E Sam Rayburn  
**Address Line 2:**  
**City/State/Zip:** Bonham Texas 75418-4333  
**Start Date:** 10/1/2024  
**End Date:** 9/30/2025

**Regional Council of Governments(COG) within the Project's Impact Area:** Texoma  
Council of Governments  
**Headquarter County:** Fannin  
**Counties within Project's Impact Area:** Fannin

### **Grant Officials:**

#### **Authorized Official**

**Name:** Dale McGehee  
**Email:** lawrencedale28@gmail.com  
**Address 1:** 118 E Sam Rayburn Drive  
**Address 1:**  
**City:** Bonham, Texas 75418  
**Phone:** 903-583-7694 Other Phone:  
**Fax:** 903-583-3036  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Board President

#### **Financial Official**

**Name:** Teffany Kavanaugh  
**Email:** tkavanaugh@mchcpa.net  
**Address 1:** 118 E Sam Rayburn Drive  
**Address 1:**  
**City:** Bonham, Texas 75418  
**Phone:** 903-583-7694 Other Phone:  
**Fax:** 903-583-3036  
**Title:** Ms.

**Salutation:** Ms.  
**Position:** Financial Officer

**Project Director**

**Name:** Carol Pillars  
**Email:** crisiscarol@hotmail.com  
**Address 1:** 118 E Sam Rayburn Drive  
**Address 1:**  
**City:** Bonham, Texas 75418  
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**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Executive Director

**Grant Writer**

**Name:** Carol Pillars  
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**Fax:** 903-583-3036  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Executive Director

**Grant Vendor Information**

**Organization Type:** Nonprofit Corporation (tax exempt)  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17526807072000  
**Unique Entity Identifier (UEI):** ZC9ZAB68GSM1

**Narrative Information**

Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

Program-Specific Questions

**Culturally Competent Victim Restoration**

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and

sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Fannin County Family Crisis Center trains its staff to deal with a rural population. Many of our clients are from low-income families. Individuals living in a rural can differ from those in a metropolitan area. All staff and volunteers complete mandatory training that covers cultural competency. Advocates treat each person that interacts with our agency with dignity and respect. Helping to put him/her at ease and to be able to accept assistance more freely. Our agency has nondiscrimination policies in place. Clients who are leaving violent situations do not always have the means or resources necessary to start over. We provide information, referrals and resources that are necessary for them to move forward.

### **Culturally Specific and Underserved Populations**

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes  
 No

If you answered '**YES**' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter '**N/A**'.

N/A

### **Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

### **Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

### **Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a

domestic violence offender, issuance or service of a warrant, or witness subpoena.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

### **Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

### **Legal Representation in Divorce and Custody Cases**

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

### **Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

### **Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

### **Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

### **Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

### **Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

### **Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

### **Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

**No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

**Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

**College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.

**Compliance with State and Federal Laws, Programs and Procedures**

**Local Units of Government:** Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

**Non-profit Organizations:** Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or

unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

### **Equal Employment Opportunity Plan (EEO Plan)**

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEO) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Tere Curtis

Enter the Address for the Civil Rights Liaison:

118 E Sam Rayburn Drive Bonham, Texas 75418-4333

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

903-583-7694

### **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

**Project Abstract :**



Fannin County and surrounding areas is primarily a rural community with largely low-income residents. The act of reporting and/or seeking services in our rural community can be laborious. Residents can become hesitant to get involved with the criminal justice system. When an advocate can provide mental/emotional support, information, and necessary services to the victim, the process becomes less stressful. We believe the actual crime rate is much higher than what is reported. The goal is to provide support and services to as many victims in our area as possible. Regardless of if the victim chooses to report their crime to law enforcement or not. Advocates not only help victims and their families through the criminal justice system, but as well their own pain, suffering and emotional process to become strong, confident and competent citizens of their community.

### **Problem Statement :**

The core underlying problem in Fannin County is that rural victims have little knowledge or understanding of the resources or assistance available to them and are reluctant to accept them. Many of these victims are isolated, have little to no income, limited education, and have low self-esteem due to their circumstances. Often, they have little to no support from family or friends. These victims have a historically low reporting rate. This project will target rural victims of violent crimes.

### **Supporting Data :**

Fannin County Family Crisis Center has a proven record of providing services to 250-650 clients per year. According to 2019 statistics given by local law enforcement (city and county) approximately 700 violent crimes were reported throughout the county. The Texas Association of Counties has 37,943 citizens that live in Fannin County. Of them 175 are registered sex offenders. Fannin County Family Crisis Center is the only agency in Fannin County that provides services to adult victims of crime and their families. This demonstrates that there is a need for funding to provide services to rural victims of violent crimes.

### **Project Approach & Activities:**

Our primary priority is to provide direct services to victims of crime. To aid them in their recovery, understanding their rights, and to help them through the criminal justice process, and medically as necessary. The priority then will be to combat family violence and other violent crimes by promoting comprehensive victim restoration. This will be done by advocating and the development and strengthening of effective law enforcement, prosecution, and court strategies. Activities provided by our center to alleviate issues and assist in recovery include: a 24 hour hotline (answered by trained advocates), 24 hour face to face crisis intervention, assistance with protective orders, short and long term counseling (professional counselors use of Cognitive Behavioral Therapy, Stages of Change Therapy and is Solution focused), assistance with Crime Victims Compensation, transportation and accompaniment to hospitals, law enforcement contact, court and other crime restoration related appointments, public education/training and volunteer training. Fannin County Family Crisis center and its staff strive to tailor services provided to each victim's need(s). Face to face services can be provided on site or at another safe environment. Information is provided orally or written and done individually or during one-on-one sessions.

### **Capacity & Capabilities:**

There are a total of seven employees, four employees providing part-time continued

services with funding from this grant. Fannin County Family Crisis Center owns their own building and is kept in good working condition. It is equipped with an alarm system and video cameras at both exterior doors, including a panic button in place. These things help provide a safe, comfortable environment for clients to receive services. There is an agency owned vehicle that allows staff and volunteers to have the ability to transport and assist clients who do not have transportation. Fannin County Family Crisis Center has a resource manual that is continually being updated to enable staff and volunteers to give clients referrals for services that cannot be provided at this center. Each staff and volunteer attend mandatory training upon the beginning of their affiliation with Fannin County Family Crisis Center and continues quarterly training throughout the year. Staff participates in training from Texas Association Against Sexual Assault, Texas Council on Family Violence and Crimes Against Women or other professional training each year. The current Director has 32 years mental health and criminal justice experience, and an additional 32 years' experience combined between our Case Manager, Legal Advocate, and our Volunteer Coordinator/Advocate. Each staff member brings a variety experience in the 'helping' field before employment at our center. All these things in combination ensures that our staff have the knowledge and ability to assist crime victims and their families in the most professional and comprehensive way possible.

### **Performance Management :**

The primary goal of this project is to reduce the emotional stress victims of violent crimes experience through this process. By providing emergency and follow-up services this goal can be accomplished, regardless of if victims report the crime to law enforcement or not. Support will be given to victims by providing a 24-hour hotline and crisis intervention. In addition, assistance with protective orders, crime victims' compensation, support groups, volunteer training and outreach, transportation to safe shelter and venues related to victimization, parenting classes, domestic violence awareness classes, information and referral for other community and professional counseling services, and case management. These services will be provided on an as-needed basis and desired basis both during the acute and reorganization phase. Statistics are kept in the Osnium system to measure output. Outcomes will be measured by staff observation and client feedback. Our goal is to provide services to a minimum of 100 victims and to reduce re-victimization of family violence and sexual assault by 25%. This will be measured by follow-up with clients, law enforcement and the court system.

### **Target Group :**

Fannin County Family Crisis Center's target group are rural victims of violent crimes in and around Fannin County. According to the Association of Texas Counties Fannin County's population is 36,172. Of that 79.21% being white, 11.83% Hispanic, 6.22% Black, and 2.74 other. It was reported that there is an 85.9% graduation rate and 18.6% having advanced degrees. Income per capita is just under \$46,449 with 14.3% of the population being at or below poverty. There are approximately 898.88 square miles in Fannin County. The county seat and largest city is the city of Bonham with a population of approximately 10,408. The next largest city with a population of 2,841.

### **Evidence-Based Practices:**

Each staff member brings a certain level of expertise to Fannin County Family Crisis Center. All staff and volunteers have been fully trained to provide services to crime victims. Staff attend seminars/training provided by professionals in the field, such as the Texas

Association Against Sexual Assault, Texas Council on Family Violence, National Network to End Family Violence and uses experience to evaluate practices and services. These practices along with updates from current trends learned in training have been used over the past 20 years to assist victims. It makes sense that a victim would feel more comfortable with an advocate than by themselves during this process. "Survivor's consistently rated advocates as supportive and informative," Campbell, 2006. Wasco, Campbell, Barnes, and Ahrens, 1999, found that victims who worked with an advocate experienced less distress after contacting the legal and medical systems.

### **Project Activities Information**

#### **Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

#### **Selected Project Activities:**

<b>ACTIVITY</b>	<b>PERCENTAGE:</b>	<b>DESCRIPTION</b>
Crisis Services	70.00	Crisis services' provide immediate assistance in alleviating fear, stress and psychological suffering. Services include a 24 hour hotline (answered by trained advocates), assistance with emergency filing of restraining and/or protective orders, emergency custody orders and visitation rights. Face to face crisis and peer counseling provided, accompaniment to medical or law enforcement facilities, transportation to a safe environment, safety planning, information/referral(s) for other services, and cost(s) associated with services (as needed). Case management to identify and asses victim needs.
Legal Advocacy	5.00	All advocates are trained as legal advocates, and one advocate is dedicated to providing legal advocacy to victims. Services provided are accompaniment to court, speaking with attorney(s), assistance with protective orders and legal paperwork. Advocates will provide explanations of how the legal system works and what to expect during the process and assistance with Impact Statements and with Crime Victims' Compensation.
Peer Support Groups	10.00	Peer support groups for Domestic Violence, victim self esteem and parenting will be held (will assist understanding the harm/affect(s) domestic violence has on the family). Groups will help with providing information and emotional support.
Program Evaluation and Assessment	5.00	Each client will be given a survey to assess services provided by advocates. The survey will measure whether the services provided were affective and provide information to be used for training purposes to educate and provide overall more affective services.

Protective Order Assistance	10.00	Advocates are trained to assist clients in applying for and obtaining protective orders. An explanation of what to expect and how the process works will be given to each client. A legal advocate on staff will assist with filling out forms and the filing of forms at the Criminal District Attorney's Office.
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### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of final protective orders granted / obtained.	5
Number of final protective orders requested.	10
Number of programs assessed.	3
Number of support group sessions held.	10
Number of survivors assisted through the legal process.	15
Number of survivors participating in support groups.	15
Number of survivors receiving crisis counseling.	100
Number of temporary protective orders granted / obtained.	10
Number of temporary protective orders requested.	10
Number of times survivors are accompanied to court.	15

Number of victims / survivors seeking services who were served.	100
Number of victims seeking services who were not served.	0

#### Objective Outcome Measures

<b>OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
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#### Custom Output Measures

<b>CUSTOM OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
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#### Custom Outcome Measures

<b>CUSTOM OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
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#### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;

3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

#### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Bookkeeping and tax preparation will be completed by a CPA firm that has provided services to this agency since its inception 25 years ago. As an oversight, Fannin County Family Crisis Center has an independent audit every year from a different CPA firm. This is not paid for using PSO funding. This agency also contracts with two security services. SSD Alarms for the building alarm system and ADT for video surveillance. The only way to monitor those services is by assuring the equipment is working properly. The Director will monitor the housekeeping service each week.

#### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes  
 No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

Yes  
 No  
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2024

Enter the End Date [mm/dd/yyyy]:

8/31/2025

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

0

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

0

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes  
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

7/20/2023

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

**Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?



Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

## Victim Services Information

### Agency Type

Implementing Agency Type - Nonprofit

Which designation best describes your agency

- Multiservice agency

### Purpose of Award

- Start up a new victim services project

### Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	60	\$26,002.96
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	5	\$2,166.91
DUI/DWI Crashes	1	\$433.38
DUI/DWI Crashes	1	\$433.38
Assault	4	\$1,733.53
Adults Molested As Children	7	\$3,033.68
Elder Abuse	3	\$1,300.15
Robbery	3	\$1,300.15

Survivors of Homicide	2	\$866.77	
Adult Human Trafficking	2	\$866.77	
Child Human Trafficking	0	\$0.00	
Other Violent Crimes	13	\$5,633.97	
Description:	Stalking, terroristic threat, Hit and run, custodial and non custodial kidnapping, adults physically abused as children.		
Other Non-Violent Crimes	0	\$0.00	
Description:			
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget	\$43,338.26

### Use of Funds

Does this project provide DIRECT SERVICES to victims:

Yes  
 No

#### Information and Referral

- Information about the criminal justice process
- Information about victim rights, how to obtain notifications, etc.
- Referral to other victim service programs
- Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

#### Personal Advocacy/Accompaniment

- Intervention with employer, creditor, landlord, or academic institution

- Child and/or dependent care assistance (includes coordination of services)
- Transportation assistance (includes coordination of services)
- Victim advocacy/accompaniment to emergency medical care
- Victim advocacy/accompaniment to medical forensic exam
- Law enforcement interview advocacy/accompaniment
- Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)

#### Emotional Support or Safety Services

- Crisis Intervention (in-person, includes safety planning, etc.)
- Hotline/crisis line counseling
- Support groups (facilitated or peer)

#### Shelter/Housing Services

- Emergency shelter or safe house
- Relocation assistance (includes assistance with obtaining housing)

#### Criminal/Civil Justice System Assistance

- Notification of criminal justice events (case status, arrest, court proceedings, case disposition, release, etc.)
- Victim impact statement assistance
- Civil legal assistance in obtaining protection or restraining order
- Civil legal assistance with family law issues (e.g. , custody, visitation, or support)
- Other emergency justice-related assistance
- Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)
- Law enforcement interview advocacy/accompaniment
- Other legal advice and/or counsel

#### Assistance in Filing Compensation Claims

- Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

#### **Types of Victimitizations**

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that Is Not associated with any of the types provided in the list. Check all that apply:

## Types of Victimizations

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Adults sexually abused/assaulted as children
- Arson
- Bullying (verbal, cyber, or physical)
- Burglary
- Domestic and/or family violence
- DUI/DWI incidents
- Elder abuse or neglect
- Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

If a individual is a victim of a hate crime, within the limit of the law advocates will assist that person in obtaining legal information and support them while in the process.

- Human trafficking: labor

- Human trafficking: sex
- Kidnapping (noncustodial)
- Kidnapping (custodial)
- Mass violence (domestic/international)
- Other vehicular victimization (e.g., hit and run)
- Robbery
- Stalking/harassment
- Survivors of homicide victims
- Teen dating victimization

### **Budget and Staffing**

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:  
\$43,338.26

Other State Funds:  
\$141,945.64

Other Local Funds:  
\$0.00

Other Federal Funds:  
\$155,591.00

Other Non-Federal Funds:  
\$0.00

Total Victimization Program Budget:  
\$185,283.90

Total number of paid staff for all grantee victimization program and/or services:  
COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:  
7

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:  
Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:  
8840

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:  
COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:  
15

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:  
Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:  
5760

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Volunteers answer the hotline on some week nights, conduct fundraisers, assist with social



media, building maintenance and public awareness, and some are board members.

### **Fiscal Capability Information**

#### **Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

1996

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

3/5/2001

Enter the Employer Identification Number Assigned by the IRS:

752680707

Enter the Charter Number assigned by the Texas Secretary of State:

141741301

#### **Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

N/A

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

N/A

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes  
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

Yes  
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

N/A

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

Yes  
 No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

N/A

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Advocate	(This employee passed away, new advocate to be hired) meets with victims face to face and provide crisis counseling. Provides 24 hour on call coverage on a rotating basis with other staff. Accompanies victims to legal and medical appointments as needed and/or victim request. Assists client with legal paperwork. Collaborates with staff to assist with meeting the needs of victims. Records necessary statistics from calls and/or visits with clients (client intakes,	\$8,070.35	\$2,017.59	\$0.00	\$0.00	\$10,087.94	20

		<p>case notes, etc.). Provide follow ups with clients. Makes referrals as needed. Total Salary for this position for one year \$45,475.45- Salary + 4,964.26-Fringe = 50,439.71 X 20% = 10,087.94 - \$2,017.59-Cash Match = \$8,070.35-OOG. This employee is full time and works 20% on VOCA time.</p>						
Personnel	Advocate	<p>Katelynne Farr is a Social Media Liaison/advocate . She keeps the community updated on services available at the center as well as throughout the community. She also talks with them about their issues and victimizations. \$35,534.85-Salary+\$4,666.05-Fringe = \$40,200.90 X 20% = \$8,040.18-\$1,608.04-Cash Match = \$6,432.14-OOG. This employee works full time and 20% on VOCA time.</p>	\$6,432.14	\$1,608.04	\$0.00	\$0.00	\$8,040.18	20
Personnel	Case Manager	<p>Tere Curtis conducts intake assessments for clients. Coordinates services and provides peer</p>	\$10,004.56	\$2,600.82	\$0.00	\$0.00	\$12,605.38	25

		<p>counseling as needed. Provides community awareness and education to the public.</p> <p>Accompanies victims through the medical and legal process.</p> <p>Helps victims clarify the alternatives and create a safety plan to proceed.</p> <p>Makes appropriate referrals for on-going counseling and to other service agencies.</p> <p>Responds to incoming crisis and referral telephone calls (24hour hotline), completes follow-up calls to provide total intervention services and check on client's progress. Assist client's follow through on referrals and/or to evaluate the effectiveness of prior contacts.</p> <p>Informs victims of the availability of Crime Victims' Compensations.</p> <p>Actively pursues meeting clients at court proceedings, law enforcement agencies, etc.</p> <p>Tracks, documents and reports statistics, completes monthly,</p>						
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		<p>quarterly and yearly reports. Provide 24 hour on call coverage on a rotating basis with other staff. The salary for this position for one year is \$48,417.92- Salary + \$3,600- Fringe = \$52,017.92 X 25% = \$13,004.38 = \$13,004.48- \$2,600.82-Cash Match = \$10,403.56- OOG. This employee works full time with 25% on VOCA time.</p>						
Personnel	Executive Director	<p>Carol Pillars, Interim Director has overall supervisory responsibility for staff. Prepares and submits monthly, quarterly and annual fiscal reports to funding sources. Design, implement, maintain, and oversight of procedures for delivery of services to victims of violent crimes. Program development, including expansion of services and community mobilization. Acts as a community liaison and</p>	\$10,634.34	\$2,658.58	\$0.00	\$0.00	\$13,292.92	20

		<p>monitors/provide s public relations within the community. Provides direct client services including 24-hour hotline, works with District Attorney in the area of court preparation and accompaniment, facilitates or assists with support groups as needed. Assures that required documentation and statistics pertinent to victim services is maintained. Total salary for this position is \$64,464.61- Salary + \$1,933.38-Fringe = \$66,395.55 X 20% = \$13,292.92 - \$2,658.58-Cash Match = \$10,634.34-OOG. This position works full time with 20% on VOCA time.</p>						
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	<p>Contract with two professional counselors, Erin Holt LPC, and Stacie Garcia, LPC for victims of assault and abuse who are working to overcome effects of their victimization. At \$125.00 per session each, 50</p>	\$5,000.00	\$1,250.00	\$0.00	\$0.00	\$6,250.00	0



		Sessions making sure each day does not to exceed the \$650.00 limit. Payment will be made when the invoice is received. \$125.00 X \$50 = \$6,250.00 - \$1,250.00-Cash Match = \$5,000.00-OOG. The remaining \$18.25 for each session will be paid by the agency.							
Contractual and Professional Services	Accounting, Bookkeeping, and/or Payroll Services	McClanahan & Holmes, LLP provides monthly oversight of our bookkeeping and financial records. Preparing all monthly, quarterly and annual taxes. Expected total for the year \$4,500.00-Total X 13% of agency budget = \$585.00 - \$117.00-Cash Match = \$468.00-OOG	\$468.00	\$117.00	\$0.00	\$0.00	\$585.00	0	
Contractual and Professional Services	Housekeeping, Custodial, Building, and Grounds-Related Services	Housekeeping services provided once a week to ensure a clean, sanitary space for clients, volunteers, and staff. Total cost expected \$4,940.00 X 13% of the total agency budget = \$642.20- \$128.44-Cash Match = \$513.76-OOG	\$513.76	\$128.44	\$0.00	\$0.00	\$642.20	0	

Contractual and Professional Services	Security and Monitoring Services	Building burglar alarm system. Includes a panic button and security monitoring system to keep clients, volunteers, staff and the building secure. Total cost expected \$1,248.00 X 13% of total agency budget=\$162.24-32.45-Cash Match = \$129.79-OOG	\$129.79	\$32.45	\$0.00	\$0.00	\$162.24	0
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Landlines, internet and lobby television to assist in providing services for clients and children. Cell phone services to help provide safety to on-call staff, volunteers, and advocates providing 24 hour hotline services. Total cost is expected to be \$9,231.00 X 13% of the total agency budget = \$1,200.03 - \$240.01-Cash Match = \$960.02-OOG	\$960.02	\$240.01	\$0.00	\$0.00	\$1,200.03	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	General office supplies (pens, pencils, copy paper, copier ink cartridges, paper clips, binders, folders, tape, calendars, labels, scan cards, and postage) to assist in the daily	\$364.00	\$91.00	\$0.00	\$0.00	\$455.00	0

		management of the center and conduct daily operations. The supplies are necessary to assist staff in providing information to victims and advocating for victims. The use of supplies varies in cost at the time of purchase. The total cost for office supplies for the duration of a year is expected to be \$3,500.00 X 13% of the agency budget = 455.00 - 91.00-Cash Match = \$364.00-OOG						
Supplies and Direct Operating Expenses	Electric, Gas, and/or Water / Wastewater	Electricity is necessary for the daily operation of the building and for the comfort and safety of clients, volunteers, and staff. The expected total cost for one operating year is \$4,500.00 X 13% of the agency budget = \$585.00- \$117.00-Cash Match=\$468.00-OOG	\$468.00	\$117.00	\$0.00	\$0.00	\$585.00	0
Supplies and Direct Operating Expenses	Electric, Gas, and/or Water / Wastewater	Water/sewage is necessary for the daily operation of the building and for the comfort and safety of clients, volunteers, and staff. The	\$121.70	\$30.42	\$0.00	\$0.00	\$152.12	0

		expected total cost for one operating year is \$1,170.12 X 13% of the total agency budget = \$152.12-\$30.42-Cash Match = \$121.70-OOG.						
Supplies and Direct Operating Expenses	Electric, Gas, and/or Water / Wastewater	Natural gas is necessary for the daily operation of the building and for the comfort and safety of clients, volunteers, and staff. The expected total cost for one operating year is \$1,650.00.00 X 13% = \$214.50-\$42.90-Cash Match = \$171.60OOG	\$171.60	\$42.90	\$0.00	\$0.00	\$214.50	0

### Source of Match Information

#### Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Matching funds will be provided using local donations and fundraising monies.	Cash Match	\$10,934.25

#### Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$10,934.25	\$10,934.25	\$0.00	\$0.00	\$0.00

## Budget Summary Information

### Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$6,111.55	\$1,527.89	\$0.00	\$0.00	\$7,639.44
Personnel	\$35,141.39	\$8,885.03	\$0.00	\$0.00	\$44,026.42
Supplies and Direct Operating Expenses	\$2,085.32	\$521.33	\$0.00	\$0.00	\$2,606.65

### Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$43,338.26	\$10,934.25	\$0.00	\$0.00	\$54,272.51

## Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Policies that prohibit or materially limit the enforcement of immigration laws: Non-profit 501(c)(3) organizations must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the Grantee certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from	3/5/2024 10:18:28 AM	3/8/2024	Yes	No

<p>exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the Grantee certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws. Grantees must download, complete and then return the <a href="#">2025 CEO/NGO Certifications and Assurances Form</a> certifying compliance with federal and state immigration enforcement requirements.</p>				
<p>Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <a href="#">resolution</a> must contain the following:</p> <ul style="list-style-type: none"> <li>• Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;</li> <li>• A commitment to provide all applicable matching funds;</li> <li>• A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and</li> <li>• A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.</li> </ul>	<p>3/5/2024 10:18:40 AM</p>		<p>Yes</p>	<p>No</p>

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