

Agency Name: Abigail's Arms Cooke County Family Crisis Center
Grant/App: 2911208 **Start Date:** 10/1/2024 **End Date:** 9/30/2025
Fund Source: VA-Victims of Crime Act Formula Grant Program
Project Title: Cooke County Victims Assistance Grant
Status: Application - Program Review **Fund Block:** 2023

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17518920461001

Application Eligibility Certify:

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Profile Information

Applicant Agency Name: Abigail's Arms Cooke County Family Crisis Center
Project Title: Cooke County Victims Assistance Grant
Division or Unit to Administer the Project: N/A
Address Line 1: P O Box 1221
Address Line 2: 1600 N Aspen Road
City/State/Zip: Gainesville Texas 76241-1221
Start Date: 10/1/2024
End Date: 9/30/2025

Regional Council of Governments(COG) within the Project's Impact Area: Texoma
Council of Governments
Headquarter County: Cooke
Counties within Project's Impact Area: Cooke

Grant Officials:

Authorized Official

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Address 1:
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Phone: 940-665-2873 Other Phone:
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Title: Ms.
Salutation: Ms.
Position: Interim Executive Director

Financial Official

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Phone: 940-665-2873 Other Phone:
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Title: Mr.

Salutation: Officer
Position: Finance Director

Project Director

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Grant Vendor Information

Organization Type: Nonprofit Corporation (tax exempt)
Organization Option: applying to provide direct services to victims only
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17518920461001
Unique Entity Identifier (UEI): PAJQZ9P9LM92

Narrative Information

Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

Program-Specific Questions

Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and

sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Person on person crimes such as domestic violence, sexual assault, and other violent crimes occur throughout all cultures, ethnicity, and gender. Abigail's Arms ensures that as an agency we provide culturally sensitive services to best serve each individual survivor. The agency maintains a 24-hour hotline, provides a 24-hour Emergency Shelter and Non-Residential support and services. All staff and volunteers are trained in culturally sensitive protocols. Survivors may access a variety of languages through onsite staff or through the use of a language line. Staff receives ongoing cultural competency training to educate and inform on issues of ethnic diversity, cultural values, LGBTQ+ sensitivity, mental illness, substance abuse, etc. Staff understands that services will be accessible and beneficial to all victims of violent crime and are trained to remove barriers and advocate for victims in all circumstances. All board members, staff and volunteers are trained on the inclusive nature of policies and procedures and the importance of providing individualized services and support.

Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes

No

If you answered '**YES**' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter '**N/A**'.

N/A

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC

§ 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no

later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Immigration Legal Services

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

Legal Representation in Divorce and Custody Cases

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

Volunteers

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

Effective Services

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

College Campus Confidential Direct Services Providers

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.

Compliance with State and Federal Laws, Programs and Procedures

Local Units of Government: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state

immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

Non-profit Organizations: Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEO) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Virginia Johnson

Enter the Address for the Civil Rights Liaison:

PO Box 1221 Gainesville, TX 76241

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

940-665-2873

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

This project will allow victims of violent crime to have access to a 24-hour hotline, 24-hour Emergency Shelter and Non-Residential support and services. Trained staff and/or volunteers will provide individualized services i.e., safety planning, advocacy, crisis intervention, sexual assault exams, mental health support such as therapy, counseling, support groups, information and referrals, and assistance in navigating the judicial and legal systems. Survivors will always be offered choices when accessing services and there is never a charge for any service provided. These services are crucial to empower victims to become self-sufficient and break the cycle of violence in their lives and the lives of their children while restoring their physical, mental, and emotional health.

Problem Statement :

Victims of violent crime cross all socio-economic and geographic lines. However, the per capita rate of violent crimes including domestic violence and sexual assault victimization is higher in rural areas. Due to the isolated geographical landscape, there is an increased sense of power, control, and manipulation that emerges from abusive partners. Rural survivors often lack a clear understanding of the definition of domestic violence or sexual assault in all its many forms, especially those that are non-physical. They are also frequently uninformed about their rights and have less access to resources. Rural women overwhelmingly report that the greatest barriers to leaving their abusers include limited knowledge of resources, establishing and maintaining a salary-sufficient career, and transportation. These barriers encountered by survivors cause a distinctive intersection between lack of resources, economic instability, and the inability to discourage generational cycles of violence. This project enables the agency to address these barriers that prevent many victims from receiving the services needed for stability and healing.

Supporting Data :

Abigail's Arms is the only comprehensive victim services provider in Cooke County and has served victims of violent crime for over 40 years. In 2019, the agency served 1241 victims. In 2020, the agency served 845 victims despite COVID concerns from clients and safety issues for staff. In 2021, the agency served 1522 victims. In 2022, the agency served 1237 victims. In 2023, the agency served 1278 victims. Almost every year our number of victims served has increased. Anecdotally, we have seen a higher lethality in recent client victimizations. This continuation project supports the ongoing and growing need for victim assistance in Cooke County.

Project Approach & Activities:

Abigail's Arms utilizes a trauma-informed/empowerment-based model as a foundation for its project approach. Trauma-informed care is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma. Trauma-Informed Care also emphasizes physical, psychological, and emotional safety for both victims and providers, and helps survivors rebuild a sense of

control and empowerment. It focuses on survivors becoming a part of the solution by providing them with the knowledge and self-esteem tools to prevent re-victimization and develop healthy relationships to move forward in their lives free from the devastation of their victimization. It can be explained in two categories: core services and comprehensive services. Core services meet survivors' immediate needs and comprehensive services provide additional opportunities for healing and empowerment. Core services provided by the agency are: 24-hour emergency hotline and shelter, crisis intervention, and crisis counseling. Comprehensive services include case management, therapy, legal advocacy, sexual assault exams, advocacy/accompaniment, and other supportive services. Additionally, the agency has participated in the TCOG region community planning process in all focus areas and specifically in the area of victims' services. The applicant's proposed project addresses the number one priority for Victim Services Projects, i.e., the proposed project will provide essential victim services related to family violence, sexual assault, stalking, and dating violence. As previously requested Abigail's Arms continues to support the regional goal and priority to reduce the duplication of services by providing for coordination of effort between what previously was multiple separate projects funded with Victims of Crime Act funds. This request was proposed by Stephanie Davidson, Criminal Justice/Emergency Planning Program Manager, Texoma Council of Governments 903-813-3552 sdavidson@texoma.cog.tx.us www.tcogcj.org

Capacity & Capabilities:

Abigail's Arms has a history of providing services to victims of sexual assault since 1983 when it opened its doors. In 1989, the agency recognized the need to add services for victims of domestic violence and also began receiving State and Federal support. In 2000, the agency started including services for victims of dating violence and stalking to become more holistic for the clients they were seeing. In 2013 the agency began providing Sexual Assault specific services through it's Sexual Assault Interagency Team (SAIF Team). In 2014, the agency started serving clients through its 24 hr. Emergency Shelter. Since 1989, the agency has had the fiduciary responsibility to oversee Federal, State, and local funding. It has successfully managed its awards. Staff participating in this project have completed the certified Office of Attorney General's Advocate training and /or have degrees in human services fields and/or a minimum of 5 years' experience in victim's services. Additionally, the organization has a proven record of 40+ years working with victims of violent crime. Abigail's Arms collaborative relationships are well-supported by its community partners and stakeholders. The agency maintains a 2 Multidisciplinary Team (MDT) that include membership and active support from; the Cooke County Sherriff's Office, Gainesville, Lindsay, Muenster, Valley View, and Oak Ridge Police Departments, Gainesville ISD Police Department, North Central Texas Community College, North Texas Medical Center, SANE's, Cooke County District and County Attorney's Offices and the Department of Family and Protective Services.

Performance Management :

The overall goal of this project is to provide core and comprehensive services to victims of crime in Cooke County. The objective of the project will be to enhance the short and long-term needs of victims (residential and non-residential) by 80%. The agency will provide assistance with safety planning, crisis intervention/counseling, sexual assault exams, support and problem solving, access to needed resources, and provide personal advocacy to reduce the impact of the crisis. The agency will measure these outcomes through quarterly reporting (mandated by funding sources), client surveys, exit evaluations, and face-to-face interviews. All data is collected in a widely used database system called Osnum. The system was recommended by the Texas Council on Family Violence and supports many victim

service programs in the state of Texas.

Target Group :

The target populations this project serves are victims of sexual assault, domestic violence, dating violence, and stalking in Cooke County, Texas. According to the 2022 U.S. Census Bureau, the total estimated population of Cooke County is 43,050 and of that total, 71.8% of the county is identified as Caucasian, 3.7% is identified as African American, 19.6% is identified as Hispanic or Latino, 1.5% is identified as American Indian/Alaska Native, 1.2% is identified as Asian, 2.1% is identified as two or more Races, and .1% is Native Hawaiian/Other Pacific Islander. Because Abigail's Arms is located in a rural area, additional challenges surface in meeting the need of the target population. Currently, the agency makes strategic efforts to identify victims throughout the county. The agency utilizes community partnerships with law enforcement, hospitals, churches, social/civic groups, etc. to assist with providing information about services. However, this type of outreach does not reach all victims due to the power and control tactics used by perpetrators that keep their victims from accessing information through these means. Thus, creating a crucial gap in reaching some of our targeted population.

Evidence-Based Practices:

Abigail's Arms provides evidenced-based practices by utilizing trauma-informed and empowerment-based advocacy models. It is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma. Trauma-Informed Care also emphasizes physical, psychological, and emotional safety for both victims and providers, and helps survivors rebuild a sense of control and empowerment. It focuses on survivors becoming a part of the solution by providing them with the knowledge and self-esteem tools to prevent re-victimization, develop healthy relationships to move forward in their lives free from the devastation of their violent crime victimization. It can be explained in two categories: core services and comprehensive services. Core services meet survivors' immediate needs and comprehensive services provide additional opportunities for healing and empowerment. The agency's employees, volunteers, and affiliate partners all receive training in these models and how to actively apply them with survivors identified in this project. Supporting evidence: http://www.air.org/sites/default/files/downloads/report/Trauma-Informed%20Care%20White%20Paper_October%202014.pdf This best practices model is cited from: <https://www.samhsa.gov/nctic/trauma-interventions>, the Texas Council of Family Violence, Health and Human Services Commission, and the Texas Administrative Code. http://www.nsvrc.org/sites/default/files/nsvrc_publications_article_sadi_building-comprehensive-sexualassault-programs.pdf and [http://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=4&ti=1&pt=15&ch=379](http://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=1&pt=15&ch=379)

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	40.00	40% of this project's activities will be emergency services provided to help victims during their crisis. Services will include hotline, crisis counseling, phone and in-person information and/or referrals, accompaniment, advocacy for all necessary crisis procedures (medical, law enforcement, legal, shelter, permanent housing), transportation and crime victim compensation filing.
Legal Advocacy	10.00	10% of this project's activities will be legal assistance. Advocates will provide information and referral to determine legal remedies for child custody, victims' rights issues and other legal challenges faced by victims.
Multi-Disciplinary Teams and Case Coordination	5.00	5% of this project activities will include collaboration between representatives of several agencies who will meet quarterly to discuss common cases and share information to enhance investigation, prosecution, and victim restoration. Cases will be staffed with victim release of information and input. Participating agencies will include law enforcement, prosecution, Sexual Assault Nurse Examiners and local hospital/medical personnel, and agency staff.
Peer Support Groups	10.00	10% of this project's activities will include regular meetings of survivors experiencing similar types of traumas providing mutual peer support.
Professional Therapy and Counseling	10.00	10% of this project's activities will include counseling, therapy and other care performed by a licensed professional. Therapy is provided through a trauma informed care model that empowers clients to develop stronger mechanisms for making healthy choices. Therapists also conduct psycho-social assessments and develop service plans to address client's needs.
Protective Order Assistance	5.00	5% of this project's activities will be protective order assistance. Legal assistance and accompaniment will be provided to victims by program staff to obtain protective orders.
Shelter	20.00	20% of this project's activities will include providing a safe place for victim/survivors and their children. Services include emergency food, clothing, transportation and service referrals.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Average length of stay in shelter (in days).	132
Number of cases reviewed by the multi-disciplinary team.	2
Number of counseling hours provided to survivors.	300
Number of final protective orders granted / obtained.	3
Number of final protective orders requested.	5
Number of meetings held by multi-disciplinary teams.	4
Number of secondary victims / survivors provided shelter.	75
Number of support group sessions held.	500
Number of survivors assisted through the legal process.	100
Number of survivors participating in support groups.	200
Number of survivors receiving counseling / therapy.	85
Number of survivors receiving crisis counseling.	755
Number of temporary protective orders granted / obtained.	3
Number of temporary protective orders requested.	5

Number of times survivors are accompanied to court.	10
Number of victims / survivors provided shelter.	125
Number of victims / survivors seeking services who were served.	755
Number of victims seeking services who were not served.	65
Number of victims who requested shelter.	265

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in charges filed.	2
Number of convictions.	1

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The agency will monitor the contracts in the following ways: The contractor is required to submit an invoice for work/services within 30 days. The invoice will be reviewed for details relating to the work/service provided by the Executive Director. The Executive Director will approve the invoice for payment and send to the Finance Director for payment. Should the invoice not provide a detailed accounting of the work provided, the invoice will be returned to the contractor for further clarification and discussion.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2024

Enter the End Date [mm/dd/yyyy]:

8/31/2025

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

910756

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

504190

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

5/23/2023

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly

compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Victim Services Information

Agency Type

Implementing Agency Type - Nonprofit

Which designation best describes your agency

- Multiservice agency

Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	10	\$33,388.20
Child Sexual Abuse	10	\$33,388.20
Domestic and Family Violence	55	\$183,635.10
Child Sexual Assault	10	\$33,388.20
Adult Sexual Assault	10	\$33,388.20

DUI/DWI Crashes	0	\$0.00	
DUI/DWI Crashes	0	\$0.00	
Assault	0	\$0.00	
Adults Molested As Children	5	\$16,694.10	
Elder Abuse	0	\$0.00	
Robbery	0	\$0.00	
Survivors of Homicide	0	\$0.00	
Adult Human Trafficking	0	\$0.00	
Child Human Trafficking	0	\$0.00	
Other Violent Crimes	0	\$0.00	
Description:			
Other Non-Violent Crimes	0	\$0.00	
Description:			
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget	\$333,882.00

Use of Funds

Does this project provide DIRECT SERVICES to victims:

Yes

No

Information and Referral

- Information about the criminal justice process
- Information about victim rights, how to obtain notifications, etc.
- Referral to other victim service programs

- Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

Personal Advocacy/Accompaniment

- Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- Intervention with employer, creditor, landlord, or academic institution
- Child and/or dependent care assistance (includes coordination of services)
- Transportation assistance (includes coordination of services)
- Interpreter services
- Victim advocacy/accompaniment to emergency medical care
- Victim advocacy/accompaniment to medical forensic exam
- Law enforcement interview advocacy/accompaniment
- Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)
- Performance of medical or nonmedical forensic exam or interview, or medical evidence collection

Emotional Support or Safety Services

- Crisis Intervention (in-person, includes safety planning, etc.)
- Hotline/crisis line counseling
- On-scene crisis response (e.g., community crisis response)
- Individual counseling
- Support groups (facilitated or peer)
- Other therapy (traditional, cultural, or alternative healing
- art, writing, or play therapy
- etc.)
- Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

Shelter/Housing Services

- Emergency shelter or safe house
- Relocation assistance (includes assistance with obtaining housing)

Criminal/Civil Justice System Assistance

- Notification of criminal justice events (case status, arrest, court proceedings, case disposition, release, etc.)
- Victim impact statement assistance
- Civil legal assistance in obtaining protection or restraining order
- Civil legal assistance with family law issues (e.g. , custody, visitation, or support)
- Other emergency justice-related assistance
- Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)
- Law enforcement interview advocacy/accompaniment
- Criminal advocacy/accompaniment

Assistance in Filing Compensation Claims

- Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

Types of Victimitizations

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that Is Not associated with any of the types provided in the list. Check all that apply:

Types of Victimitizations

- Adult physical assault (includes aggravated and simple assault)

- Adult sexual assault

- Adults sexually abused/assaulted as children

- Arson

- Bullying (verbal, cyber, or physical)

- Burglary

- Child physical abuse or neglect

- Child pornography

- Child physical abuse or neglect

- Domestic and/or family violence

- DUI/DWI incidents

- Elder abuse or neglect
- Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

We provide services to any victim/survivor of a hate crime including racial/religious/gender/sexual orientation/other.

- Human trafficking: labor
- Human trafficking: sex
- Identity theft/fraud/financial crime
- Kidnapping (noncustodial)
- Kidnapping (custodial)
- Mass violence (domestic/international)
- Other vehicular victimization (e.g., hit and run)
- Robbery
- Stalking/harassment

- Survivors of homicide victims
- Teen dating victimization
- Terrorism (domestic/international)

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:
\$333,882.00

Other State Funds:
\$504,000.00

Other Local Funds:
\$0.00

Other Federal Funds:
\$575,000.00

Other Non-Federal Funds:
\$0.00

Total Victimization Program Budget:
\$837,882.00

Total number of paid staff for all grantee victimization program and/or services:
COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:
28

Number of staff hours funded through THIS grant award (plus match) for grantee's

victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:
8840

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:
70

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:
4560

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Volunteers will be utilized in the following ways: 24-hour hotline, front office work, filing, childcare assistance, training, crisis intervention, advocacy, and Board of Director responsibilities of leadership.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

1981

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

9/18/2008

Enter the Employer Identification Number Assigned by the IRS:

751892046

Enter the Charter Number assigned by the Texas Secretary of State:

64740801

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

Yes
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

Yes
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/ %
Personnel	Chief Financial Officer (CFO)	The finance director assists in creating budgets, creating financial status reports, and ensuring grant	\$15,640.00	\$0.00	\$0.00	\$0.00	\$15,640.00	20

		<p>funds are managed appropriately, plans and implements strategies pertaining to goals of the grant. This positions annual compensation is 67,995.00 and the fringe benefits are \$10,200 for a total of \$78,195.00. The percentage of time this position will work on this grant is 20%. Aaron Davis.</p>						
Personnel	Advocate	<p>Residential Advocate 1 - This position will provide victims of crime with transportation and accompaniment services to Residential Clients. These services include various medical and job-related appointments as well as court and other legal appointments. This position will also ensure basic needs are supported, including safety, security. The full-time positions compensation is \$29,806.00 and the fringe benefit is \$2,980.00 for a total of \$32,786.00. The total percentage of salary for this position will be 25%. Amy Morgan</p>	\$8,197.00	\$0.00	\$0.00	\$0.00	\$8,197.00	25

Personnel	Advocate	<p>Residential Advocate 2 - This position will provide victims of crime with transportation and accompaniment services to Residential Clients. These services include various medical and job-related appointments as well as court and other legal appointments. This position will also ensure basic needs are supported, including safety, security. The part-time positions compensation is \$26,000.00 and the fringe benefit is \$2,600.00 for a total of \$28,600.00 The total percentage of salary for this position will be 25%. Lataya Lattany</p>	\$7,150.00	\$0.00	\$0.00	\$0.00	\$7,150.00	25
Personnel	Advocate	<p>Residential Advocate 3 - This position will provide victims of crime with transportation and accompaniment services to Residential Clients. These services include various medical and job-related appointments as well as court and other legal appointments. This position will also ensure basic</p>	\$6,875.00	\$0.00	\$0.00	\$0.00	\$6,875.00	25

		needs are supported, including safety, security. The part-time positions compensation is \$25,000.00 and the fringe benefit is \$2,500.00 for a total of \$27,500.00. The total percentage of salary for this position will be 25%. Lana Gilliland						
Personnel	Advocate	Residential Advocate 4 - This position will provide victims of crime with transportation and accompaniment services to Residential Clients. These services include various medical and job-related appointments as well as court and other legal appointments. This position will also ensure basic needs are supported, including safety, security. The full-time positions compensation is \$36,130.00 and the fringe benefit is \$3,613.00 for a total of \$39,743.00. The total percentage of salary for this position will be 25%. June Cruz	\$9,936.00	\$0.00	\$0.00	\$0.00	\$9,936.00	25
Personnel	Case Manager	Residential Case Manager will provide victims of crime with crisis	\$18,700.00	\$0.00	\$0.00	\$0.00	\$18,700.00	50

		<p>intervention, group support, counseling, and information and referral, and assistance and accompaniment with protective orders. Staff on this funding will collaborate and staff with members of the MDT (Prosecution, Law Enforcement, Medical, DFPS, SANE, and Mental Health) to facilitate communication and support in case coordination for the victim. This position will also ensure basic needs are supported, including safety, security. This positions compensation is \$34,000.00 and the fringe benefit is \$3,400.00 for a total of \$37,400.00. The total percentage of salary for this position will be 50%. VACANT</p>						
Personnel	Case Manager	<p>Residential Case Manager 2 will provide victims of crime with crisis intervention, group support, counseling, and information and referral, and assistance and accompaniment with protective orders. Staff on</p>	\$46,000.00	\$0.00	\$0.00	\$0.00	\$46,000.00	100

		<p>this funding will collaborate and staff with members of the MDT (Prosecution, Law Enforcement, Medical, DFPS, SANE, and Mental Health) to facilitate communication and support in case coordination for the victim. This positions annual compensation is \$40,000.00 and the fringe benefit is \$6,000.00 for a total of \$46,000.00. The total percentage of salary for this position will be 100%. Cherrie Nelson</p>						
Personnel	Case Manager	<p>Non-Residential case manager will provide victims of crime with crisis intervention, group support, counseling, and information and referral, and assistance and accompaniment with protective orders. Staff on this funding will collaborate and staff with members of the MDT (Prosecution, Law Enforcement, Medical, DFPS, SANE, and Mental Health) to facilitate communication and support in</p>	\$9,626.00	\$0.00	\$0.00	\$0.00	\$9,626.00	25

		case coordination for the victim. Annual compensation for this position is \$35,006.00 + \$3500.00 fringe = \$38,506.00 x 25%. Alondra Perez							
Personnel	Receptionist	Receptionist/Adm in Assistant will provide hotline coverage, monitor front door, and ensure clients and are referred to the appropriate staff. This receptionist will also assist the Executive Director and other staff with clerical responsibilities. This full time positions 12 month salary will be \$37,357.00 and the fringe benefits will be \$5603.00 for a total of \$42,960.00. This position will work on this grant 75%. Angel Madrid	\$32,220.00	\$0.00	\$0.00	\$0.00	\$32,220.00	75	
Personnel	Executive Director	The Executive Director position will assist in the administration of this grant by meeting with staff regarding cases, assist with reports, including financial reports. Executive Director will also provide crisis intervention and support to victims. The Executive Directors annual compensation is \$73,981.00 and	\$12,760.00	\$0.00	\$0.00	\$0.00	\$12,760.00	15	

		the fringe benefits are \$11,097.00 for a total annual compensation \$85,078.00. The total percentage this position will work on this grant is 15%. Ginger Johnson							
Personnel	Director	Director of Staff and Volunteer Relations - This position would be responsible for the recruitment, training and supervision of volunteers. The specific intent of the training will be to engage new volunteers as well as identify any victims of violent crime that might receive services through this grant award. This position will also provide human resource engagement with staff when necessary. The total annual compensation for this position is \$57,969.00 and the fringe is \$8695.00 for a total of \$66664.00. Total percentage of salary for this position will be 20%. Yvonne Knowland	\$13,332.00	\$0.00	\$0.00	\$0.00	\$13,332.00	20	
Personnel	Director	Director of Grants and Data Administration- Position oversees volunteer/outreach position and is	\$13,993.00	\$0.00	\$0.00	\$0.00	\$13,993.00	20	

		responsible for the agency's data collection and reporting. This FTE positions annual compensation is \$60,840.00 and the fringe benefits are \$9,126.00 for a total of \$69,966.00. The percentage of time this position will work on this grant is 20%. Rosina Salsman.							
Personnel	Intern, Mentor, Service Provider, Student Worker, and/or Support Staff	Volunteers will include direct victim service hours to include hotline coverage, shelter and non-residential office and clerical duties. 4,638 hours x \$18 per hour = \$83,484.00	\$0.00	\$0.00	\$83,484.00	\$0.00	\$83,484.00	100	
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	Terrel Counseling will provide nonsubstance abuse counseling and therapy to victims of crime both non-residential and residential. Cost of this service is \$80.00 per hour. Total of 40 therapy hours per month x \$80.00 per hour = \$3,200 per month x 12 months = \$38,400. 100% of this direct victim service cost.	\$38,400.00	\$0.00	\$0.00	\$0.00	\$38,400.00	0	
Contractual and Professional Services	Non-Substance Abuse-Related Case Management	Adsum Counseling will provide nonsubstance abuse counseling	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0	

	, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	and therapy to victims of crime. Cost of this service is \$125.00 per hour. Total of 5 therapy hours per month x \$125.00 per hour = \$625 per month x 12 months = \$7,500. 100% of this direct victim service cost.							
Contractual and Professional Services	Printing Services	Cost of monthly maintenance services on agency printer and copiers. Cost will be allocated using the FTE method or 30% of monthly cost. Annual cost of \$3000 x 30% = \$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0	
Contractual and Professional Services	Accounting, Bookkeeping, and/or Payroll Services	Sawyer Assurance Annual Single Audit cost \$20,000.00 annually x 30% = \$6000	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0	
Contractual and Professional Services	Data Processing, Web Site, and/or Programming Services	OGAL Website Maintenance Costs. Cost is \$99.00 per month x 12 months = \$1188.00. Cost will be allocated based on FTE cost allocation method on a monthly basis. Requested 30% of monthly cost or \$356.00.	\$356.00	\$0.00	\$0.00	\$0.00	\$356.00	0	
Contractual and Professional Services	Data Processing, Web Site, and/or Programming Services	THE 20 LLC, IT management provides a 24x7 Helpdesk Team, a Professional Services Team, and a Network Operations Center	\$23,400.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0	

		(NOC) Team to provide the following services: 24x7 Live Call Helpdesk / Remote Support, Patch Management for Supported Systems, Network and Infrastructure Management, Monthly Reporting on Supported Assets, Support Request Ticketing Systems, Anti-Virus, Anti-Spam, Web Filtering, Proactive Monitoring and Alerting and Vendor Liaison where Authorized. \$6500 per month x 12 months \$78,000. Cost will be allocated using the FTE method. 30% of cost = \$23,400.						
Contractual and Professional Services	Security and Monitoring Services	ADT Security Monitoring Services - Annual cost of \$1450.00. Cost will be allocated based on the FTE cost allocation method on a monthly basis. Requested 30% of monthly cost or \$435.00.	\$435.00	\$0.00	\$0.00	\$0.00	\$435.00	0
Contractual and Professional Services	Security and Monitoring Services	Fire Alarm Monitoring Services - Annual cost of \$2,409.00. Cost will be allocated based on the FTE cost allocation method on a monthly	\$722.00	\$0.00	\$0.00	\$0.00	\$722.00	0

		basis. Requested 30% of monthly cost or \$722.00.							
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Office telephone system, residential after-hours cell phone, and internet services. Annual cost of \$16,000.00. Cost will be allocated based on the FTE cost allocation method or 30% of annual cost. \$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00	\$4,800.00	0	
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	Subscriptions include clicktime (staff timesheets), volgistics (volunteer management), osnium (client database), intuit payroll (payroll/financial accounting support), Adobe (PDF viewer and editor), Microsoft Office for Business (staff license for secure software), Manage Engine propagate agency assets to keep updated and patched), Enterprise Account Licenses (license for Office on our agency assets) BOX (for secure transmission of documents). Cost for these will be cost allocated using the FTE equivalency method. Cost under this program is 30%	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0	

		for each component. Total of \$15,000.00 x 30% = \$4500.00							
Supplies and Direct Operating Expenses	Costs for Space (lease or rental)	Lease space for non-residential services staff, including VOCA funded staff. Annual cost \$78,000.00 or \$6,500 per month. Cost will be allocated based on the FTE cost allocation method. Annual cost is \$78,000 x 30% = \$23,400.00	\$23,400.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0	0
Supplies and Direct Operating Expenses	Fidelity Bonding	Insurance costs for the agency including protection of loss by employees and protection of properties. The annual coverage cost for these policies is \$45,000.00. Cost will be allocated on a monthly basis using the FTE cost allocation method or 30% of the monthly cost. Total cost \$13,500.	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Expense includes office supplies for the program. This includes postage and postage meter costs, sheet protectors, file folders, thumb drives, paper, pens, pencils, storage, staplers, paper clips, calculators, computer	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0	0

		accessories, scissors, white out, cabling, towels, and cleaning supplies for grant funded staff. The cost will be cost allocated using the FTE method. Annual cost of \$5,000.00 x 30% = \$1,500.00							
Supplies and Direct Operating Expenses	Electric, Gas, and/or Water / Wastewater	Includes electric, gas, and water services. This is determined by the FTE cost allocation method. Annual cost of \$45,000 x 30% of cost = \$13,500.00.	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0	0
Supplies and Direct Operating Expenses	Vehicle Operating Cost (e.g., fuel, lubricants, maintenance, storage)	Cost for two agency vehicles includes fuel and maintenance for vehicles. Annual cost is \$1800.00. Requesting 30% of cost for grant year. \$540.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	0	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Volunteer Hours	In Kind Match	\$83,484.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
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\$83,484.00	\$0.00	\$83,484.00	\$0.00	\$0.00
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Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$77,713.00	\$0.00	\$0.00	\$0.00	\$77,713.00
Personnel	\$194,429.00	\$0.00	\$83,484.00	\$0.00	\$277,913.00
Supplies and Direct Operating Expenses	\$61,740.00	\$0.00	\$0.00	\$0.00	\$61,740.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$333,882.00	\$0.00	\$83,484.00	\$0.00	\$417,366.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Policies that prohibit or materially limit the enforcement of immigration laws: Non-profit 501(c)(3) organizations must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the Grantee certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from	1/30/2024 1:40:48 PM		Yes	No

<p>detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the Grantee certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws. Grantees must download, complete and then return the 2025 CEO/NGO Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements.</p>				
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