

Agency Name: Grayson County
Grant/App: 5062401 **Start Date:** 10/1/2024 **End Date:** 9/30/2025

Project Title: Employee Mental and Physical Wellness Program
Status: Pending OOG Review

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17560009692033

Application Eligibility Certify:

Created on:1/25/2024 9:05:04 AM By:Martin Hall

Profile Information

Applicant Agency Name: Grayson County
Project Title: Employee Mental and Physical Wellness Program
Division or Unit to Administer the Project: Grayson County Sheriff's Office
Address Line 1: 200 S Crockett
Address Line 2:
City/State/Zip: Sherman Texas 75090-7105
Start Date: 10/1/2024
End Date: 9/30/2025

Regional Council of Governments(COG) within the Project's Impact Area: Texoma
Council of Governments
Headquarter County: Grayson
Counties within Project's Impact Area: Grayson

Grant Officials:

Authorized Official

Name: Bruce Dawsey
Email: bruce.dawsey@co.grayson.tx.us
Address 1: 100 W. Houston St.
Address 1:
City: Sherman, Texas 75090
Phone: 903-813-4228 Other Phone:
Fax:
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Suzette Smith
Email: smiths@co.grayson.tx.us
Address 1: 100 W. HOUSTON ST.
Address 1: SUITE A-2-3
City: SHERMAN, Texas 75090
Phone: 903-813-4245 Other Phone:
Fax: 903-893-2707
Title: Ms.

Salutation: Ms.
Position: COUNTY AUDITOR

Project Director

Name: Martin Hall
Email: hallm@co.grayson.tx.us
Address 1: 200 S. Crockett
Address 1:
City: Sherman, Texas 75090
Phone: 903-813-4200 Other Phone: 903-821-0863
Fax: 903-868-2977
Title: Mr.
Salutation: Captain
Position: Administrative Captain

Grant Writer

Name: Martin Hall
Email: hallm@co.grayson.tx.us
Address 1: 200 S. Crockett
Address 1:
City: Sherman, Texas 75090
Phone: 903-813-4200 Other Phone: 903-821-0863
Fax: 903-868-2977
Title: Mr.
Salutation: Captain
Position: Administrative Captain

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17560009692033
Unique Entity Identifier (UEI): FFK8SXNZTLK3

Narrative Information

Introduction

The purpose of this funding is to support projects that promote public safety, reduce crime, and improve the criminal justice system.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#)

for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2018 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time [Statewide Interoperability Coordinator \(SWIC\)](#) for Texas.

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. PSO grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

National Instant Background Check System (NICS)

Entities receiving funds under this solicitation that are to generate or upgrade court dispositions or other records that are relevant to National Instant Background Check System (NICS) determinations must have a system in place to ensure that all such NICS-relevant dispositions or records that are generated or upgraded are made available in timely fashion to state repositories/databases that are accessed by NICS.

Body-Worn Cameras (BWCs)

Applicant assures that if it plans to purchase body-worn cameras with grant funds, that it has adopted adequate policies and procedures related to BWC equipment usage, data storage and access, privacy considerations and training. The certification form related to BWC policies and procedures can be found [here](#).

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEO) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Kelly Cassell

Enter the Address for the Civil Rights Liaison:

100 W Houston Sherman, Texas 75091

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

903-813-4200 x5214

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

The Grayson County Sheriff's Office recognizes the need to prioritize the mental and physical well-being of its 200 employees. As First Responders, these dedicated individuals face unique challenges that put them at a higher risk for mental illness. In comparison to the general population, emergency medical services professionals, firefighters, and law enforcement officers experience elevated levels of depression, post-traumatic stress disorder, and thoughts of suicide. Shockingly, they are also more likely to die by suicide than in the line of duty. To address these pressing concerns, the Grayson County Sheriff's Office is determined to implement a comprehensive mental and physical wellness program. This initiative aims to combat the work-related stress and trauma that members of our agency may encounter daily. By teaching effective coping skills and nurturing healthy mental and physical habits, our goal is to empower each employee on an individual level while strengthening the agency as a whole. The primary objective of this program is to provide our employees with the necessary tools and resources to manage their stress and emotions effectively. By fostering resilience and mental well-being, we aim to minimize the negative impact of work-related strain and promote a healthier work-life balance for our staff. The comprehensive mental and physical wellness program will consist of various components designed to address the specific needs of our employees. This may include regular mental health screenings, counseling services, peer support groups, and access to resources for managing stress, PTSD, and depression. Additionally, we plan to incorporate training modules focused on coping mechanisms, mindfulness techniques, and self-care practices. By implementing such a program, we are committed to creating a supportive and compassionate work environment where our employees can thrive. Furthermore, we believe that prioritizing the mental and physical well-being of our team will ultimately lead to enhanced job performance, reduced absenteeism, and increased overall job satisfaction.

Problem Statement :

At present, our organization does not have a dedicated mental health program specifically tailored to meet the needs of our employees, including first responders. While there is an Employee Assistance Program in place, it unfortunately does not adequately address the unique mental health challenges faced by those working in high-stress environments. Given the increasing national and statewide emphasis on mental health, it has become abundantly clear that the implementation of a comprehensive mental and physical health program is of paramount importance. We firmly believe that the well-being of our personnel is tied to both their mental and physical health, as these facets are inherently interconnected. A deficiency in one can significantly impact the other, and vice versa. The implementation of a program focused on mental and physical wellness presents significant challenges for the Grayson County Sheriff's Office, primarily due to the associated costs involved in obtaining

professional services like licensed professional counselors. Operating within a fixed annual fiscal budget limits our agency's flexibility, especially since the approval of the budget lies outside of our control. This financial constraint necessitates careful consideration and resourcefulness in seeking alternative funding sources. We do this by exploring partnerships and grants, and conducting thorough cost-benefit analyses to demonstrate the program's value and in an attempt to secure the necessary resources. We remain steadfast in our commitment to prioritize the well-being of our employees and find viable solutions to overcome these financial obstacles.

Supporting Data :

Grayson County is just under 1000 square miles in size and approximately 85 percent unincorporated. Within Grayson County, there are 15 different municipalities with Sherman and Denison being the largest among them. As of 2023, the population of Grayson County stands at approximately 146,701. Within the county, the Grayson County Sheriff's Office fulfills a crucial role, overseeing all areas outside the municipalities. The Sheriff's Office comprises various divisions, each with its own set of responsibilities and challenges. The Dispatch Division serves as the initial response to emergencies, handling 911 calls and coordinating emergency services. The Patrol Division acts as the frontline responders, and swiftly addressing calls for service. The Criminal Investigations Division, including specialized units such as the sex crimes unit and crimes against children, is tasked with investigating all felony offenses. Lastly, the Detention Division assumes responsibility for the care, custody, and control of pre-trial and misdemeanor convicted inmates. Each division within the Sheriff's Office encounters daily exposure to work-related stress and traumas, including physical assaults, suicides, infant deaths, and managing violent inmates, among other challenging situations. Going back to 2018, 84 first responders in the aforementioned fields have tragically taken their own lives. This distressing figure is part of a larger national issue, as the United States has witnessed a staggering 1,105 suicides among first responders. It is important to note that these numbers solely account for law enforcement personnel and do not encompass firefighters and emergency medical services (EMS) professionals. When including the figures for Fire and EMS services, the total rises to a disheartening 1,233 suicides. These statistics highlight the urgent need for comprehensive support systems and mental health resources tailored specifically to address the unique challenges faced by our brave first responders. In January 2023, the Grayson County Sheriff's Office confronted a critical incident involving Grayson County Sheriff's Office member contemplating suicide. During this period, our newly formed peer support program played a pivotal role when this member sought assistance, revealing their intent to self-harm. Through the application of services for which we are currently seeking funding, we successfully intervened, providing the necessary support to help the responder overcome their crisis and reintegrate into their duties. This experience underscores the importance of bolstering our resources to fortify the resilience and well-being of our first responders, by ensuring their mental health remains a priority within our law enforcement community.

Project Approach & Activities:

This program will provide a 2-hour mental and physical resiliency training to all of our employees. During this two-part training, a Mental Health Provider will review the impacts of trauma, both direct and indirect. How trauma may manifest in the first responder's health and relationships, and use evidence-based techniques to preserve quality while activating physiological, cognitive and behavioral techniques. The second part of our project will provide each employee with a 30-minute wellness check, one on one with a Mental Health Provider. During this time, the provider will identify concerns, current coping mechanisms,

effectiveness of approaches and skills training for optimal stress management. This process utilizes subjective measures to increase awareness, intentionality and for continuity of self-care each year. Our primary objective is to launch this program successfully, establishing a robust foundation for the well-being of our members. Following the program's implementation, we aspire to initiate regular annual check-ins with our mental health providers, fostering a proactive approach to safeguarding the holistic health of our personnel-both mentally and physically. This ongoing commitment aims to create a resilient and supportive environment within our organization, ensuring the mental and physical health of every member remains a steadfast priority throughout their tenure.

Capacity & Capabilities:

Starting in September of 2019, Sheriff Tom Watt began a mission to have each of his deputies certified as Mental Health Peace Officers. As of December 31, 2023, 31 of the 57 sworn deputies have obtained their trainings. In September of 2021, we lost a deputy in the line of duty. This loss prompted a renewed commitment to mental health within our agency, fostering a strengthened collaboration with Concerns of Police Survivors (C.O.P.S.). Several members actively participated in events sponsored by the organization, including traumas and law-enforcement trainings, the National Conference on Mental Health in November 2022, and several sponsored survivor retreats for coworkers of our fallen officer. Throughout these impactful gatherings, the steadfast presence of peer support and mental health professionals has remained a critical component underscoring their commitment to the well-being of our law enforcement community. Fueled by a collective commitment to addressing the mental health challenges faced by our personnel, several members undertook trainings facilitated by Warrior's Rest, equipping themselves with the skills needed to serve as peer support. This initiative marks the inception of our own peer support program, a testament to our dedication in fostering a resilient and supportive environment within our organization. Through these proactive measures, we strive to cultivate a culture where the well-being of our members is prioritized, ensuring that they have the necessary resources and support to navigate the complexities of their roles as first responders. During our peer support mission, we found and began a partnership with F1RST, based out of Frisco, Texas. F1RST specializes in dealing with traumas among the first responder community. Our command structure completed a 4-hour team training that included various aspects of mental, physical and cognitive training with F1RST to see firsthand what their capabilities were.

Performance Management :

The Grayson County Sheriff's Office will monitor this program throughout the project by tracking attendance to the courses and with the one on one sessions. We plan to conduct the 2-hour classes in increments of no more than 30 people per class for effectiveness. Each of these classes will have a training roster attached to monitor attendance. The Grant Project Director will monitor the 30-minute sessions by communicating with the Mental Health Liaison with F1RST. While these sessions are strictly confidential, the Liaison from F1RST can provide the Project Director an attendance roster.

Target Group :

The entire employee base of the Grayson County Sheriff's Office is our target group for this grant project. We seek to provide this to all members of our Patrol, Jail, Investigations and Civilian staff who encounter these work place stresses and traumas each day.

Evidence-Based Practices:

As stated in the above paragraphs, first responders are in dire need of assistance with their physical and mental health. It is estimated that police officers experience approximately 3.5 traumatic events in a 6-month period throughout their entire career. If multiplied by 30 years, this is over 200 traumatic events for a career. The average person may only experience 2 to 3 traumatic events in their lifetime. Establishing a proactive program to educate and provide a comprehensive one on one setting for our members will be extremely beneficial. Our peer support program has already begun to show results. Since we began our peer program, we have had the opportunity to assist several of our members who were struggling with work related traumas. In our research for this project, we found that F1RST has partnered with several larger agencies around the north Texas region. Having personally participated in some of their programs, we have seen firsthand the benefits of this program.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	To stand up a mental and physical wellness program for our entire agency with group called F1RST who specializes in physical wellness and mental health and trauma. This project will incorporate a 2 hour resiliency training focusing on mental and physical wellness accompanied by an annual 30 minute visit (1 on 1) with Licensed Professional Counselor from F1RST that specializes in trauma within the first responder community.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
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Equipment or technology: Individuals/Operators equipped	0
General Law Enforcement or Public Safety: Arrests resulting from grant.	0
Targeted Investigation: Criminal cases resulting in arrest.	0
Targeted Investigation: Grant- funded investigations carried out by the unit/division	0
Training or professional development: Individuals provided	200
Training or professional development: Individuals received	200
Training, professional development, or technical assistance: Hours provided	500
Training, professional development, or technical assistance: Hours received	500

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

The project manager will coordinate the trainings and maintain course rosters for the 2 hour training to ensure all employees attended. For the 30 minute sessions, the project manager will work directly with a liaison from F1RST to check off each employee that has attended their session. Due to confidentiality, the project manager will only see who has and has not attended the sessions.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2024

Enter the End Date [mm/dd/yyyy]:

9/30/2025

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

3671535

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

7074343

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2022

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Select the appropriate response:

Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Select the appropriate response:

Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of

an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	Annual 30 minute Counseling Session with LPC for 200 employees. In standing up our Mental/Physical Wellness program, each employee will have the opportunity to	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0

		<p>sit with a licensed counselor on site for 30 minutes each year. This session will allow the employee a confidential resource to discuss any issues, whether personal or professional and have the ability for follow up on their own if needed. These sessions will be provided by FIRST, a locally based firm that specializes in mental and physical traumas with First Responders.</p>							
<p>Contractual and Professional Services</p>	<p>Professional, Presentation, and/or Training Services (Single Vendor)</p>	<p>6-2 hour mental and physical resiliency training for 200 employees. This training will encompass both mental and physical trainings and is utilized as a lead in to the 30 Minute Sit Ins with the Licensed Professional Counselor. Typically they provide employees with an hour of the mental and an hour of the physical</p>	<p>\$9,000.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$9,000.00</p>	<p>0</p>	

		training. We are utilizing FIRST, a local firm that specializes in mental and physical trauma with First Responders.						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$39,000.00	\$0.00	\$0.00	\$0.00	\$39,000.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** martinhall