

PROGRAM MANAGERS MEETING JANUARY 24, 2024 1:30p - 3:00p

AGENDA

- 1. Kudos and Celebrations
- 2. Group Activity
- 3. Department Updates
 - a. Aging Services
 - i. AAA
 - ii. ADRC
 - iii. Americorps Seniors
 - b. Client Services
 - i. 2-1-1
 - ii. Section 8
 - c. Energy Services
 - i. Family Assistance (CSBG)
 - ii. Utility Assistance
 - iii. Weatherization Assistance
 - d. Regional Services
 - i. Planning/Community & Economic Development
 - ii. Public Safety
- 4. Admin Updates
 - a. Human Resources
 - i. Open Job Postings
 - ii. Program Orientation for New Employees
 - iii. Employee Benefits RFP
 - iv. Performance Appraisals
 - b. Finance
 - i. Transitioning
 - ii. FYE 2025 Financing Plan
 - c. Executive
 - i. Cell phone reimbursement guidelines
 - ii. Member Impact Profiles
 - iii. HVAC
 - iv. Building Tenancy

I am a great multitasker

• Draw two horizontal lines on a piece of paper

• On the first line, write: oI am a great multitasker

• On the second line: write out the numbers 1-20 sequentially, like those below:

01 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

I am a great multitasker

• Draw two horizontal lines on a piece of paper

• On the first line, write ONE LETTER and THEN go to the second line:

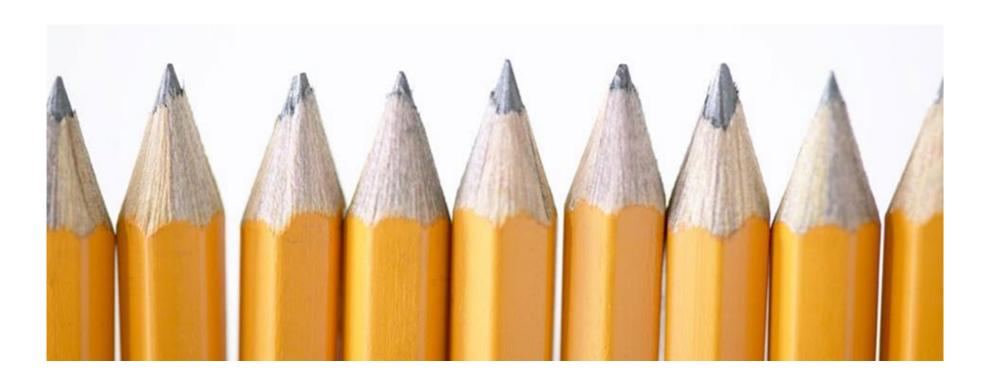
• I a m a...

• On the second line write a sequential number THEN go back to the first line:

• 1 2 3 4...

Write the following phrase two times exactly as you see it below.

"I use my strengths every day."



Write it again using your alternate hand.

"I use my strengths every day."

