


- A. **Call to Order & Declaration of a Quorum**
- B. **Invocation and Pledges**
- C. **Welcome Guests**
- D. **Public Comment**
- E. **Executive Director's Report**
 - 1. Update on Strategic Priorities / Key Activities
- F. **Approval of Minutes:** Approve Minutes for September 21, 2023 meeting.
- G. **Consent**

All items on Consent Agenda are considered routine by the Council of Governments and will be enacted with one motion. There will not be separate discussion on these items unless a member of the Governing Board or a member of the public so requests, in which event these items will be removed from the general order of business and considered in normal sequence.

 - 1. **Texoma Regional Threat & Hazard Identification Risk Assessment (THRIA), Stakeholder Preparedness Review (SPR), and Regional Implementation Plan (IP) (RS):** Approve the 2023 Texoma Regional Threat & Hazard Identification Risk Assessment (THRIA), 2023 Stakeholder Preparedness Review (SPR), and 2024 Regional Implementation Plan (IP) **Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor - Page 4**
 - 2. **FY 2024 Texoma Regional Informed Risk Methodology (RS):** Approve the Texoma Regional Risk Informed Methodology and Funding Process for the FY24 Office of the Governor's Homeland Security Grant Division Grant Solicitation **Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor - Page 5**
 - 3. **2023 TCOG Criminal Justice Advisory Committee (CJAC) Members (RS):** Approve the 2023 Criminal Justice Advisory Committee (CJAC) Vice-Chairperson **Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor - Page 8**
 - 4. **Quarterly Investment Report (AF):** Accept report of investments for the period July 1, 2023 through September 30, 2023. **Eric Bridges, Executive Director / Investment Officer - Page 10**
Mindi Jones, Grants Manager / Investment Officer
- H. **Action**
 - 1. **FYE 2024 Cost Pool Report and Monthly Financial Statements (AF):** Review and accept the monthly Cost Pool report and financial statements **Lori Cannon, Financial Consultant - Page 11**
 - 2. **FY2024 TCOG Salary Schedule (AF):** Authorize proposed salary range for the Finance Director position **Eric Bridges, Executive Director - Page 20**
 - 3. **FY 2024-2025 Municipal Solid Waste Regional Funding Plan and Application Resolution (RS):** Approve submission of the FY 2024/2025 Municipal Solid Waste Regional Funding Plan and Application Resolution between Texas Commission on Environmental Quality (TCEQ) and TCOG **Alexis Taylor-Baker, Regional Services Specialist - Page 22**
- I. **President's Report**
- J. **Adjourn**



Eric M. Bridges, Executive Director

AS: Aging Services Department AF: Administration & Finance Department CS: Client Services Department ES: Energy Services RS: Regional Services

Pursuant to the Texas Open Meeting Act, Government Code Chapter 551 one or more of the above items may be considered in executive session closed to the public, including but not limited to consultation with attorney pursuant to Texas Government Code Section 551.071 and Section 551.074 arising out of the attorney's ethical duty to advise TCOG concerning legal issues arising from an agenda item. Any decision held on such matter will be taken or conducted in open session following the conclusion of the executive session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Administration & Finance at 903-813-3512 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted online at <http://www.tcog.com> and physically posted at the Texoma Council of Governments offices in a place readily accessible to the public. The Agenda was also emailed to the County Clerk offices in Cooke and Fannin County, TX.

Members Present: Edwina Lane, Bryan Wilson, Ken Keeler, James Thorne, John Roane, Newt Cunningham, John Burnett, John Spies

Members Absent: Mike Springer, Clifford Sicking, Jim Atchison, Gayla Hawkins, Juston Dobbs, Scott Neu

- A. Edwina Lane called the meeting to order at 5:35 p.m. Quorum was recognized at 5:47pm.
- B. James Thorne provided the invocation and Ken Keeler. Spies led the pledges.
- C. Guests included: Eric Bridges, Lori Cannon, Judy Fullylove, Rayleen Bingham, Molly Guard, Miranda Harp, Cara Lavender, Mailinh Nguyen, Alison Phipps, Greg Pitman, Roger Tovar, Rob Arthur (GrantWorks)
- D. There was no public comment.
- E. Gayla Hawkins, Grayson County Treasurer was inducted to the Governing Board.
- F. **Executive Director's Report**
Eric Bridges provided an update on key activities.
- G. **Approval of Minutes**
John Spies made a motion to accept the meeting minutes for August 17 (5:30p) and August 17 (6:00p). John Burnett seconded the motion. Motion carried unanimously.
- H. **Consent**
Bryan Wilson made a motion to approve the consent items to: Approve the contract extension for the Low-Income Household Water Assistance Program; Approve Amendment #1 to the FY 2022 DOE-BIUL Weatherization Assistance Program contract; Authorize the submission of the TCOG Section 8 Annual PHA Plan. Ken Keeler seconded the motion. The motion carried unanimously.
- I. **Action**
 - 1. A motion was made by Bryan Wilson to accept TCOG's Audit Report for Fiscal Year Ending 2023 as presented and authorize distribution of the Audit Report to the appropriate grantor agencies. James Thorne seconded the motion. The motion carried unanimously.
 - 2. A motion was made by Bryan Wilson to accept the monthly Cost Pool Report and Financial Statements. James Thorne seconded the motion. The motion carried unanimously.
 - 3. A motion was made by John Burnett to authorize acceptance of the Tri-County Senior Nutrition Project, Inc. Uniform Rate Negotiation Budget for FY 2023-2024. John Roane seconded the motion. The motion carried unanimously.
 - 4. A motion was made by John Burnett to approve submission of the CSBG CAP Plan and budget for fiscal year 2023. The motion was seconded by Ken Keeler. The motion carried unanimously.
 - 5. A motion was made by Newt Cunningham to approve FY 2023 US DOE Weatherization Assistance Program contract # 56230004087. Bryan Wilson seconded the motion. The motion carried unanimously.
 - 6. A motion was made by Bryan Wilson to authorize the acceptance of the PY 2023 Community and Economic Development Assistance Funds (CEDAF) Technical Assistance Contract from the Texas Department of Agriculture Community Development Block Grant Program. John Burnett second the motion. The motion carried unanimously.

J. Presidents Report

1. Edwina Lane thanked the board members, staff, and guests for their attendance. The meeting was adjourned at 7.01. p.m.

DRAFT

TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor
DATE: 10/10/2023
RE: The Texoma Regional Threat & Hazard Identification Risk Assessment, Stakeholder Preparedness Review, and Implementation Plan

RECOMMENDATION

Approve the 2023 Texoma Regional Threat & Hazard Identification Risk Assessment (THIRA), 2023 Stakeholder Preparedness Review (SPR), and the 2024 Regional Implementation Plan (IP).

BACKGROUND

TCOG staff and the TCOG Homeland Security Advisory Committee facilitate and execute the Homeland Security Funding Process with the Texas Office of the Governor (OOG), Homeland Security Grant Division (HSGD). This process includes stakeholders from the counties of Cooke, Fannin, and Grayson. Using state priority guidance, the TCOG HSAC plans and prioritizes projects for the Texoma region. Department of Homeland Security Funding includes the following funding streams: State Homeland Security Program (General use), Law Enforcement & Terrorism Prevention Activities (LETPA). The TCOG Homeland Security Advisory Committee (HSAC) membership is made up of the three county judges in our region, the mayors of Bonham, Denison, Gainesville, and Sherman, and the emergency management coordinators from these seven jurisdictions. Committee activities and actions are conducted pursuant to published by-laws.

DISCUSSION

Pursuant to an interagency agreement between the Office of the Governor's Homeland Security Grant Division and TCOG, the TCOG HSAC recommends for approval the attached 2023 Texoma Regional Threat Hazard Identification and Risk Assessment (THIRA), the 2023 Stakeholder Preparedness Review (SPR), and the 2024 Regional Implementation Plan. These are yearly plans that are a requirement to receive Homeland Security funds to the region. The THIRA documents identifies the greatest risks to the area, the SPR quantifies the gaps in capabilities to address those risks, and the IP identifies the projected projects for 2024 to address those gaps..

BUDGET

No impact

TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor
DATE: 10/10/2023
RE: The FY23 Texoma Regional Risk Informed Methodology

RECOMMENDATION

Approve the Texoma Regional Risk Informed Methodology and Funding Process for the FY24 Office of the Governor's, Homeland Security Grant Division Grant Solicitation.

BACKGROUND

TCOG staff and the TCOG Homeland Security Advisory Committee facilitate and execute the Homeland Security Funding Process with the Texas Office of the Governor (OOG), Homeland Security Grant Division (HSGD). This process includes stakeholders from the counties of Cooke, Fannin, and Grayson. Using state priority guidance, the TCOG HSAC plans and prioritizes projects for the Texoma region. Department of Homeland Security Funding includes the following funding streams: State Homeland Security Program (General use), Law Enforcement & Terrorism Prevention Activities (LETPA). The TCOG Homeland Security Advisory Committee (HSAC) membership is made up of the three county judges in our region, the mayors of Bonham, Denison, Gainesville, and Sherman, and the emergency management coordinators from these seven jurisdictions. Committee activities and actions are conducted pursuant to published by-laws.

DISCUSSION

Pursuant to the Interlocal Agreement between the Office of the Governor's, Homeland Security Grant Division, TCOG submits the Texoma Regional Risk Informed Methodology and Funding Process each year. This the same formula we have the region has used since 2013.

BUDGET

No impact

**FY24 Draft TCOG Risk-Informed Methodology
&
Allocation Method of Homeland Security Grant Program (HSGP) Funds**

Region:

The Texoma region consists of Cooke, Fannin and Grayson Counties and over 30 cities and communities within these counties. The total land area for the region is 2779 square miles. Lake Texoma and the Red River form the north boundary between the region and Oklahoma. These water bodies serve as tourism magnets and play a large role in the region's economy. To the south of the Texoma Region is the ever-growing Dallas Fort Worth Metroplex. Interstate 35 and US Highway 75 run through the Texoma Region. These major thoroughfares serve as a vital transportation route for traffic between the Metroplex and Oklahoma City.

Current projections for the Texoma region show the population on track to pass 250,000 by 2030. This would be an important milestone for the region. Over 60% of the region's population live in Grayson County; with approximately 20% in Cooke County and 16% in Fannin County. The distribution has changed very little over the past decade.

Project Process:

Since 2004 the membership of the TCOG Homeland Security Advisory Committee (HSAC), composed of the Emergency Management Directors and Coordinators of Cooke, Fannin, and Grayson Counties and the Cities of Bonham, Denison, Gainesville and Sherman have provided strategic planning and project funding guidance to the TCOG Governing Body on homeland security matters. These jurisdictions work together to identify threats, hazards, and risks throughout the Texoma Region in order to address gaps in core capability categories identified by the Department of Homeland Security. Regions are required to develop risk informed methodology for the allocation of Homeland Security Grant Program Funds. The TCOG HSAC provides the oversight and development of the risk-informed methodology and the allocation method for the Texoma Region.

Eligibility:

TCOG announces State Homeland Security Program funding opportunities every year through the Texoma Regional Emergency Management Coordinators (EMCs) Working Group and through outreach to potentially eligible jurisdictions. The members of the working group include EMCs from the Cities of Bonham, Denison, Gainesville, Sherman and the Counties of Cooke, Fannin and Grayson. The Texoma Regional EMC working Group work to develop the project process each year. To be eligible to participate in this process the following criteria must be met:

- Represent a local jurisdiction in the Texoma Region that is over 2,500
- Participate in the Emergency Management Working Group
- Participate in the development process of the Texoma Regional THIRA, SPR, Implementation Plans, and related data calls for the previous year

Risk Methodology:

Tornadoes, winter storms, drought, excessive heat, floods, wildfires, straight-line winds, electrical storms, organized crime, cyber threats and terrorist threats challenge the resources available for response. While most cities/counties have adequate resources to respond to day-to-day emergencies, in the event of terrorist attack, mass casualty situation, or regional catastrophic incident, resources most likely will be severely limited. Plans to address equipment and training needs are consistently hindered by an almost universal lack of funds. Local budgets are characterized by limited tax base and emergency service agencies that look to grant funds to expand operational capabilities.

Texoma's Risk Methodology is 50% identified risk and 50% population distribution. Identified Risk is $P+V+C$. The risk is calculate for the seven signature jurisdictions in the region: City of Bonham, City of Denison, City of Gainesville, City of Sherman, Cooke County (All areas outside of City of Gainesville), Fannin County (All areas outside of City of Bonham), and Grayson County (All areas outside of City of Denison and City of Sherman).

P = Probability/Impact – Probability is number of severe natural, human-caused, and technological events in the past 10 years. These events are then weighted based on the severity of the loss and damage to the jurisdiction.

V = Vulnerability –The social vulnerability index is used to determine the vulnerability. This vulnerability is based on social, economic, demographic, and housing characteristics that influence a community's ability to cope with, recover from, and adapt to disruptive events.

C = CIKR – Locally identified Critical Infrastructure that fit regionally defined definitions. Failure of these critical infrastructures may be hazardous to the local and regional population, the economy, even national security.

Example: Jurisdiction A has 10% of the risk ($P+V+C$) and 20% of the population in the Texoma Region they will propose projects for approximate 15% of the region's funding.

The Risk Methodology data and results are then compared to local resources and capabilities to identify gaps. These gaps are used in the completion of the THIRA/SPR.

Allocation Method:

The Texoma EMC Working Group meets monthly to participate in the regional planning process. Members of the group are the Emergency Management Coordinators from the following jurisdictions: Cities of Bonham, Denison, Gainesville, Sherman and the Counties of Cooke, Fannin, and Grayson. Together the group determines projects that best meet the needs of the entities and mitigates identified risks for the region. This is done in part by reviewing the gaps identified in the THIRA, SPR, and Communications Focus Group Surveys. From 2003 through current date, Texoma local governments throughout the region have assessed interoperable communications capabilities and found needs exceed budgets by millions of dollars. As a result of this and other assessment tools the EMC Working Group and HSAC have identified communications projects as a necessity and priority within the region. It is the realization of the Texoma Region that not only terrorist and natural emergency events rely on reliable interoperable communications but so do daily emergency response functions.

The above state Risk Methodology will be applied to the previous year's allocation resulting in an estimated funds for each jurisdiction. These estimates will be given to the EMC's for the development of FY24 projects. Scale able investment justifications will be submitted to TCOG and then to the HSAC for prioritization. The HSAC consisting of the Mayors of Bonham, Denison, Gainesville, and Sherman, the County Judges of Cooke, Fannin, and Grayson and the seven Emergency Management Coordinators (EMCs) for these jurisdictions, review the projects. Each EMC is given an opportunity to inform the HSAC on the regional impact, local capability, sustainability, scalability and the overall value the proposed project brings to the region. The HSAC uses the information to prioritize the proposed projects. This prioritization is then presented for approval to TCOG's governing body. Staff submits the approved projects and the prioritization ranking to the Office of the Governor (OOG), Homeland Security Grant Division (HSGD) through eGrants.

TO: TCOG Governing Board
THRU: Eric Bridges, Executive Director
FROM: Miranda Harp, Criminal Justice and Emergency Planning Program Supervisor
DATE: 10/12/2023
RE: 2023 TCOG Criminal Justice Advisory Committee (CJAC) Members

RECOMMENDATION

Approve the 2023 TCOG Criminal Justice Advisory Committee (CJAC) Vice-Chairperson

BACKGROUND

Working with the 25 member TCOG Criminal Justice Advisory Committee (CJAC), TCOG's Criminal Justice Program promotes and helps to develop coordinated, collaborative prevention and justice-oriented initiatives across Texoma. Partners on these projects include grantees, volunteers, community-based organizations, faith-based organizations, government agencies, the private sector and others. Through a contract with the Criminal Justice Division (CJD) of the Office of the Governor (OOG), TCOG administers the local process for grant distribution to the region. Over the years, this program has directed millions of dollars into area criminal justice systems for improvements.

DISCUSSION

Pursuant to the Interlocal Agreement with the Office of the Governor's Criminal Justice Division, and the TCOG CJAC Bylaws, in the event of a vacancy in the position of any officer, the CJAC will elect, by majority of those present, a replacement no later than the next scheduled meeting of the CJAC, following notification that such vacancy exists. On October 12, 2023 the CJAC recommended that the Vice-Chairperson vacancy left by the retiring Mike Bankston be filled by Ginger Johnston.

BUDGET

No budget impact.

**TEXOMA COUNCIL OF GOVERNMENTS
CRIMINAL JUSTICE PROGRAM
2023 CJAC Members**

Criminal Justice Advisory Committee Members

“The COG shall ensure that the CJAC has a multi-disciplinary representation of members from the region. This representation must include concerned citizens or parents, drug abuse prevention, education, juvenile justice, law enforcement, mental health, nonprofit organization, prosecution/courts, and victim services. No single group may constitute more than one-third (1/3) of the CJAC.” *[Interagency Cooperative Contract between the Office of the Governor, Criminal Justice Division and the Texoma Council of Governments, III (D) (3)]*

County	Law Enforcement	Juvenile Justice	Drug Abuse	Non-Profit Organizations	Victim Services	Mental Health	Prosecution / Courts	Education	Citizens / Parents
<u>Cooke</u> 8 Positions	Kevin Phillips [25]	Toni Hellman [24]	Eric Erlandson [25]	Wayne Twiner [25]	Vice-Chair Ginger Johnson [25]		Chris Cypert [25]	Kim Parsons [25]	Cheryl Gomez [24]
<u>Fannin</u> 8 Positions		Brandon Caffee [25]	Erin Holt [24]	Sandy Barber [23]	Carol Pillars [24]	Corey Baker [25]	Richard Glaser [25]		Patty Kreider [25]
<u>Grayson</u> 9 Positions	Tim Barnes [25] Tom Watt [23]	Greg Sumpter [24]	Alan Brown [24] Lisa Tyler [23]	Martha Nuckols [25]	Shelli Shields [24]		Chair Brett Smith [25]		Gail Utter [25]



TO: TCOG Governing Board
FROM: Mindi Jones, Grant Manager/Investment Officer *MJ*
 Eric Bridges, Executive Director/Investment Officer *EMB*
DATE: October 13, 2023
RE: TCOG Quarterly Investment Report

RECOMMENDATION

Accept this report of investments for the period of July 1, 2023 through September 30, 2023.

BACKGROUND

The provisions of TCOG Procedures 95-01-1, Investment Policy, and the Public Funds Investment Act, require that the Investment Officer present a quarterly report of investments for review and acceptance by the Governing Board.

DISCUSSION

TCOG's Procedure 95-01-1, Investment Policy, deems that the investment report will be provided to the Board quarterly.

BUDGET

The investment report is as follows:

TEXOMA COUNCIL OF GOVERNMENTS SCHEDULE OF INVESTMENTS FOR QUARTER ENDED SEPTEMBER 30, 2023									
Description	Type	7 Day Net Yield	Maturity	FMV 7/1/2023	Sales/ Withdrawals	Additions/ Purchases	Total Accrued Interest Deposited	FMV 9/30/2023	Interest Accrued In Quarter
TexPool	Investment Pool	5.35%	N/A	162,241.15	143,200.00	-	1,382.03	20,423.18	1,382.03

TO: TCOG Governing Board
FROM: Lori A. Cannon, Financial Consultant
THRU: Eric M. Bridges, Executive Director *EMB*
DATE: October 13, 2023
RE: FYE 2024 Cost Pool Report and Financial Statements

RECOMMENDATION

Review and accept TCOG's FYE 2024 Cost Pool Report and Monthly Financial Statements

BACKGROUND

Each month the Governing Board is presented with a status update of the prior month and current (unreconciled) fiscal year budgets for the indirect cost allocation pool and the central service IT pool as well as a prior and current month Balance Sheet and Statement of Revenues and Expenditures report.

DISCUSSION

The following documents are attached: prior month updated Statement of Proposed Indirect Costs for FYE 4/30/2024 and status report depicting fiscal year budget with fiscal year to date expense and budget balance; a Balance Sheet; a Statement of Revenues and Expenditures; and a status report of our General Funds depicting fiscal year budget with fiscal year to date expense and budget balance.

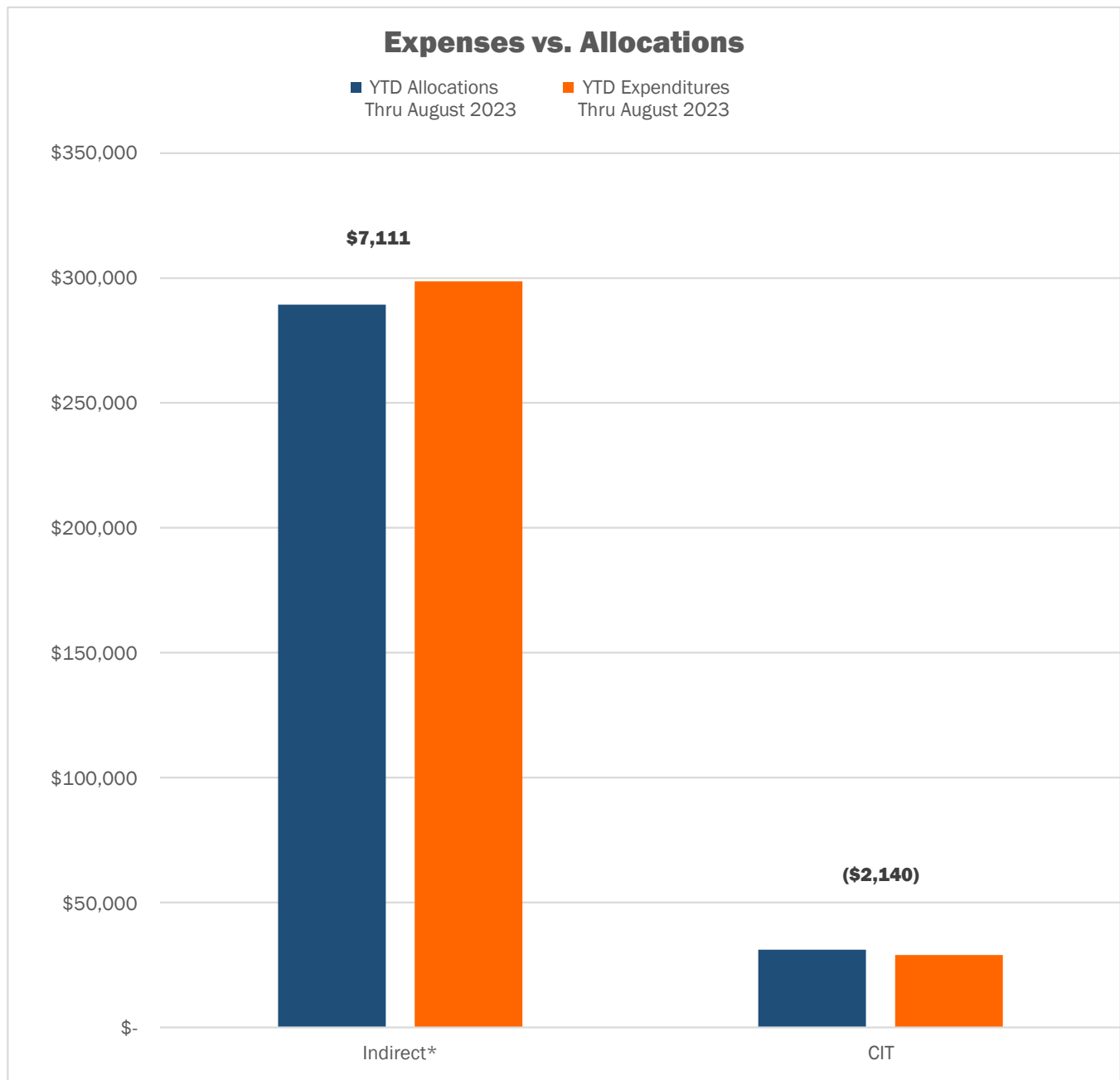
100 - General - 66.7%
 10 - Finance and Administration
 10000 - Indirect Pool
 08/01/2023 - 08/31/2023

	Budget	Current Month Actual	Year-to-Date	Budget Balance	% of Budget Remaining
REVENUE					
Mortgage					
Interest Income	\$ -	\$ 493.11	\$ 2,224.32	\$ 2,224.32	0.00%
Total INDIRECT SALARY	\$ -	\$ 493.11	\$ 2,224.32	\$ 2,224.32	0.00%
INDIRECT SALARY					
Indirect Salary					
Salaries	\$ 375,152.00	\$ 25,460.70	\$ 101,842.80	\$ 273,309.20	72.85%
FICA/Medicare	\$ 28,699.12	\$ 1,967.36	\$ 7,869.44	\$ 20,829.68	72.58%
Unemployment Insurance	\$ 41.19	\$ -	\$ -	\$ 41.19	100.00%
Workers Compensation	\$ 1,457.91	\$ 104.38	\$ 417.52	\$ 1,040.39	71.36%
Insurance Health HDHP	\$ 15,848.65	\$ 772.66	\$ 3,090.64	\$ 12,758.01	80.50%
Insurance Health Copay Medical	\$ 24,820.12	\$ 2,400.60	\$ 9,602.40	\$ 15,217.72	61.31%
Dental	\$ 1,464.25	\$ 98.40	\$ 393.60	\$ 1,070.65	73.12%
Health Savings Account	\$ 2,028.12	\$ 95.24	\$ 380.96	\$ 1,647.16	81.22%
Health Reimbursement Account	\$ 2,784.24	\$ 203.10	\$ 812.40	\$ 1,971.84	70.82%
Life Insurance	\$ 277.36	\$ 22.16	\$ 88.64	\$ 188.72	68.04%
Fraud Hotline	\$ 51.60	\$ -	\$ -	\$ 51.60	100.00%
Retirement	\$ 26,194.16	\$ 1,779.04	\$ 7,116.16	\$ 19,078.00	72.83%
FSA Admin Fee	\$ -	\$ 6.60	\$ 26.40	\$ (26.40)	0.00%
HSA Admin Fee		\$ 4.20	\$ 16.80	\$ (16.80)	0.00%
HRA Admin Fee	\$ -	\$ 11.10	\$ 44.40	\$ (44.40)	0.00%
COBRA Admin Fee	\$ -	\$ 3.60	\$ 14.40	\$ (14.40)	0.00%
Total INDIRECT SALARY	\$ 478,818.72	\$ 32,929.14	\$ 131,716.56	\$ 347,102.16	72.49%
CONTRACTED SERVICES					
Janitorial	\$ 15,279.00	\$ 1,274.21	\$ 5,096.84	\$ 10,182.16	66.64%
Lawn Service	\$ 3,354.00	\$ 279.72	\$ 1,118.88	\$ 2,235.12	66.64%
Pest Control	\$ 1,680.00	\$ -	\$ 420.00	\$ 1,260.00	75.00%
Total CONTRACTED SERVICES	\$ 20,313.00	\$ 1,553.93	\$ 6,635.72	\$ 13,677.28	67.33%
PROFESSIONAL SERVICES					
Audit	\$ 40,780.00	\$ 12,000.00	\$ 41,363.00	\$ (583.00)	(1.43)%
Financial Consultant	\$ 23,000.00	\$ -	\$ -	\$ 23,000.00	100.00%
Legal	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100.00%
Other	\$ -	\$ -	\$ -	\$ -	0.00%
Total PROFESSIONAL SERVICES	\$ 68,780.00	\$ 12,000.00	\$ 41,363.00	\$ 27,417.00	39.86%
UTILITIES					
Electric	\$ 57,708.00	\$ 4,263.21	\$ 16,180.86	\$ 41,527.14	71.96%
Natural Gas	\$ 29,033.00	\$ -	\$ 1,824.85	\$ 27,208.15	93.71%
Sanitation	\$ 2,000.00	\$ 149.86	\$ 599.44	\$ 1,400.56	70.03%
Water	\$ 3,500.00	\$ 304.52	\$ 1,248.60	\$ 2,251.40	64.33%
Total UTILITIES	\$ 92,241.00	\$ 4,717.59	\$ 19,853.75	\$ 72,387.25	78.48%
OTHER					
Advertising	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100.00%
Copier Expense	\$ 2,500.00	\$ 186.45	\$ 549.10	\$ 1,950.90	78.04%
Depreciation	\$ 114,627.00	\$ 9,552.25	\$ 38,209.00	\$ 76,418.00	66.67%
Dues/Subscriptions	\$ 12,000.00	\$ 225.00	\$ 636.50	\$ 11,363.50	94.70%
Insurance	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	100.00%
Postage	\$ 1,000.00	\$ -	\$ 120.00	\$ 880.00	88.00%

	Current Month				% of Budget
	Budget	Actual	Year-to-Date	Budget Balance	Remaining
Printed Material	\$ 500.00	\$ -	\$ -	\$ 500.00	100.00%
Supplies	\$ 9,000.00	\$ (37.32)	\$ 3,888.21	\$ 5,111.79	56.80%
Telephone	\$ 2,500.00	\$ 120.27	\$ 481.12	\$ 2,018.88	80.76%
Travel	\$ 8,500.00	\$ 93.72	\$ 2,735.60	\$ 5,764.40	67.82%
Building/Elevator Maint	\$ 50,400.00	\$ 22,841.43	\$ 49,916.56	\$ 483.44	0.96%
HVAC Interest	\$ 35,251.00	\$ -	\$ -	\$ 35,251.00	100.00%
HVAC Principle	\$ 12,153.00	\$ -	\$ -	\$ 12,153.00	100.00%
Training & Travel	\$ 8,400.00	\$ 646.16	\$ 2,584.64	\$ 5,815.36	69.23%
Total OTHER	\$ 266,831.00	\$ 33,627.96	\$ 99,120.73	\$ 167,710.27	62.85%
Total INDIRECT	\$ 926,983.72	\$ 84,828.62	\$ 298,689.76	\$ 628,293.96	67.78%
YTD Budget			\$ 308,994.57		
REIMBURSEMENT					
Allocation Indirect Expense	\$ 926,983.78	\$ 71,233.93	\$ 289,354.76	\$ 637,629.02	68.79%
Total REIMBURSEMENT	\$ 926,983.78	\$ 71,233.93	\$ 289,354.76	\$ 637,629.02	68.79%
YTD Budget			\$ 308,994.59		
CENTRAL IT					
IT-Voice & Data Service	\$ 13,200.00	\$ 1,307.69	\$ 4,014.43	\$ 9,185.57	69.59%
IT-Hardware	\$ 1,500.00	\$ 1,654.21	\$ 1,654.21	\$ (154.21)	(10.28)%
Network Professional Services	\$ 69,304.00	\$ 5,800.35	\$ 23,201.40	\$ 46,102.60	66.52%
Software-Licensing-Maint	\$ 20,368.00	\$ 44.34	\$ 74.50	\$ 20,293.50	99.63%
Total EXPENSES	\$ 104,372.00	\$ 8,806.59	\$ 28,944.54	\$ 75,427.46	72.27%
YTD Budget			\$ 34,790.67		
REIMBURSEMENT					
Allocation CIT Expense	\$ 104,372.00	\$ 7,671.26	\$ 31,084.19	\$ 73,287.81	70.22%
Total REIMBURSEMENT	\$ 104,372.00	\$ 7,671.26	\$ 31,084.19	\$ 73,287.81	70.22%
YTD Budget			\$ 34,790.67		

FYE 2024 YTD Indirect and CIT Budgets

	FY 2024 Approved Budget	YTD Allocations Thru August 2023	YTD Expenditures Thru August 2023	Budget Balance	% of Budget Remaining	Under/(Over)
Indirect*	\$ 926,984	\$ 289,355	\$ 298,690	\$ 628,294	67.78%	\$ 7,111
CIT	104,372	31,084	28,945	75,427	72.27%	(2,140)
Total	\$ 1,031,356	\$ 320,439	\$ 327,634	\$ 703,721	68.23%	\$ 4,971



*Includes Year-to-Date Depreciation Expense Estimate

Texoma Council of Governments
Financial Information
Balance Sheet for the Fiscal Years Ended: 2024

	Prior Year (8/31/2022)	Prior Month Not Reconciled to Audit 8/31/2023)	Year-to-Date Change (\$)	Change (%)	Current Month Not Reconciled (9/30/2023)	Notes
ASSETS						
Current Assets						
Cash in Bank General	859,163.00	227,086.00	(632,077.00)	-73.57%	86,560.00	Cash is down but so too is AP
Cash in Bank TCEQ	4,851.00	2,000.00	(2,851.00)	-58.77%	2,000.00	
Cash in Bank Local	253,394.00	205,607.00	(47,787.00)	-18.86%	205,607.00	
Cash in Bank 911	113,954.00	582,613.00	468,659.00	411.27%	480,252.00	
Cash in Bank FSS	131,621.00	136,575.00	4,954.00	3.76%	131,117.00	
Cash in Bank Section 8	418,714.00	454,066.00	35,352.00	8.44%	581,397.00	
Cash in Bank FSS Forfeiture	(50.00)	15,714.00	15,764.00	-31528.00%	27,980.00	Bank error when opening this account
Texpool Investment Acct	215,170.00	20,334.00	(194,836.00)	-90.55%	20,334.00	\$143.2k transfered to Enterprise
Accounts Receivable	1,852,442.00	1,286,066.00	(566,376.00)	-30.57%	416,991.00	No CARES or ARPA funds
Travel Advance	2,056.00	670.00	(1,386.00)	-67.41%	-	
Prepaid Items	257,030.00	263,443.00	6,413.00	2.50%	263,472.00	
Due From	2,027,926.00	1,508,893.00	(519,033.00)	-25.59%	1,636,624.00	
Other Assets	28,464.00	65,510.00	37,046.00	130.15%	65,510.00	
Total Current Assets	6,164,735.00	4,768,577.00	(1,396,158.00)	-22.65%	3,917,844.00	
Fixed Assets						
Building & Improvements	2,863,110.00	3,671,309.00	808,199.00	28.23%	3,671,309.00	
Furniture, Vehicles & Other	3,712,441.00	3,712,441.00	0.00	0.00%	3,712,441.00	
Accumulated Depreciation	(3,962,796.00)	(4,188,567.00)	(225,771.00)	5.70%	(4,188,567.00)	
Total Fixed Assets	2,612,755.00	3,195,183.00	582,428.00	22.29%	3,195,183.00	
Total ASSETS	8,777,490.00	7,963,760.00	(813,730.00)	-9.27%	7,113,027.00	
LIABILITIES						
Accounts Payable	1,919,712.00	1,316,432.00	(603,280.00)	-31.43%	938,887.00	
Payroll Liability	(29,506.00)	(24,910.00)	4,596.00	-15.58%	(27,280.00)	
FSS Escrow Liability	92,152.00	150,121.00	57,969.00	62.91%	156,929.00	
Due To	2,027,926.00	1,508,893.00	(519,033.00)	-25.59%	1,636,624.00	
Deferred Local Revenue	285,045.00	299,965.00	14,920.00	5.23%	301,673.00	
Accrued Compensated Absences	114,347.00	108,007.00	(6,340.00)	-5.54%	108,007.00	
ACC Payroll	111.00	8,193.00	8,082.00	7281.08%	201.00	
Long Term Debt Building Payable	349,964.00	349,964.00	0.00	0.00%	349,964.00	
Total LIABILITIES	4,759,751.00	3,716,665.00	(1,043,086.00)	-21.91%	3,465,005.00	
Fund Balance	4,017,739.00	4,247,095.00	229,356.00	5.71%	3,648,022.00	
Total Liabilities & Fund Balance	8,777,490.00	7,963,760.00	(813,730.00)	-9.27%	7,113,027.00	

Texoma Council of Governments

Financial Information

Statement of Revenue and Expenditures for the Fiscal and Month-to-Date Periods

	Prior Year Thru 8/31/2022	Current Year Thru 8/31/2023	Change (\$)	Change (%)	Current Year Not Reconciled (9/30/23)	Notes
OPERATION REVENUE						
Grant Revenue	8,591,843.89	7,840,921.98	(750,921.91)	-8.74%	8,679,490.20	Do not have CARES or ARPA
Program Revenue	381,085.95	620,078.62	238,992.67	62.71%	660,429.32	Meals on Wheels/In kind Americorps
Investment Income	989.03	2,688.19	1,699.16	171.80%	2,688.19	
<u>Total OPERATING REVENUE</u>	<u>8,973,918.87</u>	<u>8,463,688.79</u>	<u>(510,230.08)</u>	<u>-5.69%</u>	<u>9,342,607.71</u>	
Total Revenue	8,973,918.87	8,463,688.79	(510,230.08)	-5.69%	9,342,607.71	
EXPENDITURES						
Personnel Expenses	908,438.70	1,034,563.33	126,124.63	13.88%	1,276,777.99	
Program Expenses	124,571.00	135,357.59	10,786.59	8.66%	186,458.64	
Direct Services	6,963,304.18	5,989,211.05	(974,093.13)	-13.99%	7,083,982.86	No CARES or ARPA
Professional Fees	55,287.50	41,363.00	(13,924.50)	-25.19%	55,921.75	
Interest Expense	5,467.55	5,771.00	303.45	5.55%	7,213.87	
Occupancy	54,626.88	158,634.48	104,007.60	190.40%	173,965.58	
Conferences, Conventions, & Meetings	43,118.45	49,783.21	6,664.76	15.46%	56,227.47	
Printing & Publications	23,890.76	33,975.13	10,084.37	42.21%	38,993.38	
Dues & Subscriptions	294.96	1,590.99	1,296.03	439.39%	3,622.10	
Operations	22,050.29	28,917.63	6,867.34	31.14%	28,480.44	
Equipment	0.00	555,669.62	555,669.62	0.00%	555,669.62	HVAC
<u>Total EXPENDITURES</u>	<u>8,201,050.27</u>	<u>8,034,837.03</u>	<u>(166,213.24)</u>	<u>-2.03%</u>	<u>9,467,313.70</u>	
Net Revenue Over Expenditures	<u>772,868.60</u>	<u>428,851.76</u>	<u>(344,016.84)</u>	<u>-44.51%</u>	<u>(124,705.99)</u>	
Depreciation	<u>76,443.00</u>	<u>114,627.00</u>	<u>38,184.00</u>	<u>49.95%</u>	<u>114,627.00</u>	
	<u>696,425.60</u>	<u>314,224.76</u>	<u>(382,200.84)</u>	<u>-94.46%</u>	<u>(239,332.99)</u>	

Texoma Council of Governments
Statement of Revenues and Expenditures - Unposted Transactions Included In Report

100 - General
From 8/1/2023 Through 8/31/2023

		Total Budget - Original	Current Month Actual	Year-To-Date	Total Budget Variance - Original
	REVENUE				
4020	Local Revenue	234,927.00	9,931.29	241,737.30	6,810.30
4040	Interest Income	12.00	95.65	430.62	418.62
	Total REVENUE	234,939.00	10,026.94	242,167.92	7,228.92
	REIMBURSEMENT				
9050	Copy Center Reimbursement	26,400.00	2,145.75	7,878.45	(18,521.55)
	Total REIMBURSEMENT	26,400.00	2,145.75	7,878.45	(18,521.55)
	TOTAL REVENUE	261,339.00	12,172.69	250,046.37	(11,292.63)
	INDIRECT SALARY				
5000	Salaries	26,013.21	5,496.05	21,609.39	4,403.82
5010	Salary Longevity	0.00	6.78	67.51	(67.51)
5090	FICA/Medicare	1,980.50	414.41	1,635.47	345.03
5100	Unemployment Insurance	62.68	0.00	0.00	62.68
5110	Workers Compensation	106.60	22.56	88.81	17.79
5115	Insurance Health	453.57	113.47	714.36	(260.79)
5116	Insurance Health CoPay Medical	3,786.18	780.20	2,739.82	1,046.36
5120	Dental	35.21	23.99	84.22	(49.01)
5200	Insurance Health Savings Account	55.91	13.99	88.06	(32.15)
5201	Insurance Heath Reimbursement Account	224.80	66.01	231.81	(7.01)
5210	Insurance Life	95.51	6.21	24.09	71.42
5231	Fraud Hotline	2.78	0.00	0.00	2.78
5240	Retirement	1,818.11	384.73	1,513.43	304.68
5910	Indirect G&A	10,799.32	2,599.78	10,215.80	583.52
5943	HSA Admin	2.47	0.63	3.91	(1.44)
5944	HRA Admin	17.47	3.61	12.66	4.81
5945	Cobra Admin	4.81	1.01	3.93	0.88
	Total INDIRECT SALARY	45,459.13	9,933.43	39,033.27	6,425.86
	CONTRACTED SERVICES				
6130	Contracted Services	3,886.00	295.99	1,263.96	2,622.04

Texoma Council of Governments
Statement of Revenues and Expenditures - Unposted Transactions Included In Report

100 - General
From 8/1/2023 Through 8/31/2023

		Total Budget - Original	Current Month Actual	Year-To-Date	Total Budget Variance - Original
	Total CONTRACTED SERVICES	<u>3,886.00</u>	<u>295.99</u>	<u>1,263.96</u>	<u>2,622.04</u>
	UTILITIES				
6625	Utilities	<u>17,343.00</u>	<u>898.58</u>	<u>3,781.63</u>	<u>13,561.37</u>
	Total UTILITIES	<u>17,343.00</u>	<u>898.58</u>	<u>3,781.63</u>	<u>13,561.37</u>
	OTHER				
6083	Cash Match	43,333.00	0.00	0.00	43,333.00
6135	Copier Expense	22,440.00	1,869.70	7,478.80	14,961.20
6160	Dues/Subscriptions	250.00	0.00	0.00	250.00
6200	Equipment	3,000.00	0.00	2,679.35	320.65
6307	Insurance	1,800.00	0.00	0.00	1,800.00
6314	IT Direct Bill	5,000.00	(376.41)	1,715.89	3,284.11
6325	Maintenance	20,600.00	12,804.66	17,477.48	3,122.52
6335	Miscellaneous Expense	0.00	0.00	212.24	(212.24)
6450	Property Tax	16,500.00	0.00	0.00	16,500.00
6505	Refund to Agency	0.00	0.00	407.20	(407.20)
6530	Service & Recognition Awards	2,500.00	108.25	430.61	2,069.39
6570	Supplies	1,225.00	68.79	773.17	451.83
6590	Telephone-Internet	278.00	70.00	258.50	19.50
6595	Training	3,000.00	0.00	(729.94)	3,729.94
6614	Travel	3,800.00	158.21	158.21	3,641.79
7001	Equipment Maintenance	20,000.00	143,200.00	143,200.00	(123,200.00)
8500	Interest Expense	12,966.00	1,442.78	5,771.10	7,194.90
8510	Principle Payments	<u>44,499.00</u>	<u>7,574.56</u>	<u>30,298.26</u>	<u>14,200.74</u>
	Total OTHER	<u>201,191.00</u>	<u>166,920.54</u>	<u>210,130.87</u>	<u>(8,939.87)</u>
	TOTAL EXPENSES	<u>267,879.13</u>	<u>178,048.54</u>	<u>254,209.73</u>	<u>13,669.40</u>
	NET INCOME/LOSS	<u>(6,540.13)</u>	<u>(165,875.85)</u>	<u>(4,163.36)</u>	<u>2,376.77</u>
	Less SECO			(193,982.65)	
	NET INCOME/LOSS			(198,146.01)	

STATUS AS OF: AUGUST 2023

CFDA	PROGRAM	Federal Revenue	State Revenue	Local Revenue	In-Kind	Total Cash Revenue	Performance Period		Period Length (Months)	Months into Period	\$ Expended (Target)	% Expended (Target)	\$ Expended (Actual)	% Expended (Actual)	\$ Remaining for Expenditure	% Difference (Actual / Target)	Notes
14.871	SECTION 8	\$ 6,996,145				\$ 6,996,145	1/1/2023	#####	12	7	\$ 4,081,085	58.33%	\$ 4,572,205	65.35%	\$ 2,423,940.13	7.02%	BALANCE CARRIES FORWARD
93.791	ADRC	\$ 52,914	\$ 76,476			\$ 129,390	9/1/2022	8/31/2023	12	11	\$ 118,608	91.67%	\$ 120,078	92.80%	\$ 9,311.94	1.14%	ON GOING.
MULT.	211 TIRN	\$ 202,280	\$ 197,839			\$ 400,119	9/1/2022	8/31/2023	12	11	\$ 366,776	91.67%	\$ 400,119	100.00%	\$ -	8.33%	END OF GRANT TOTALLY EXPENDED
93.568	CEAP	\$ 5,311,939				\$ 5,311,939	1/1/2023	#####	12	7	\$ 3,098,631	58.33%	\$ 4,690,453	88.30%	\$ 621,485.99	29.97%	ON TRACK NEED TO SPEND AND THEN START ON SUPPLEMENTAL
93.568	CEAP SUPPLEMENTAL	\$ 1,299,412				\$ 1,299,412	1/1/2023	#####	12	7	\$ 757,990	58.33%	\$ -	0.00%	\$ 1,299,412.00	-58.33%	NEW CONTRACT HAVE TO SPEND CEAP
93.569	CSBG	\$ 248,016				\$ 248,016	1/1/2023	#####	12	7	\$ 144,676	58.33%	\$ 168,603	67.98%	\$ 79,413.03	9.65%	ON TRACK
93.569	CSBG DISC	\$ 17,187				\$ 17,187	1/1/2023	9/30/2023	9	7	\$ 13,368	77.78%	\$ 17,187	100.00%	\$ -	22.22%	COMPLETED
93.569	CSBG DISC ADMIN	\$ 5,714				\$ 5,714	1/1/2023	9/30/2023	9	7	\$ 4,444	77.78%	\$ 5,714	100.00%	\$ -	22.22%	COMPLETED
93.568	LIHEAP	\$ 850,922				\$ 850,922	1/1/2023	#####	12	7	\$ 496,371	58.33%	\$ 466,109	54.78%	\$ 384,812.52	-3.56%	ON TRACK
81.042	DOE	\$ 489,054				\$ 489,054	7/1/2023	6/30/2024	12	1	\$ 40,755	8.33%	\$ 60,880	12.45%	\$ 428,174.50	4.12%	ON TRACK
81.042	DOE BIL	\$ 1,558,047				\$ 1,558,047	7/1/2023	6/30/2025	24	1	\$ 64,919	4.17%	\$ -	0.00%	\$ 1,558,047.00	-4.17%	NEW CONTRACT STARTED 7/15/2023
93.568	LIHWAP	\$ 301,896				\$ 301,896	1/1/2022	#####	24	19	\$ 239,001	79.17%	\$ 279,411	92.55%	\$ 22,485.03	13.39%	COMPLETED IN SEPTEMBER
N/A	ATMOS			\$ 55,000		\$ 55,000	1/1/2022	#####	24	19	\$ 43,542	79.17%	\$ 23,132	42.06%	\$ 31,868.34	-37.11%	ON GOING. NO CONTRACT END DATE
N/A	COSERV			\$ 3,500		\$ 3,500	1/1/2022	#####	24	19	\$ 2,771	79.17%	\$ 3,615	103.29%	\$ (115.25)	24.13%	ON GOING. NO CONTRACT END DATE
N/A	FRONTIER			\$ 15,000		\$ 15,000	1/1/2023	#####	12	7	\$ 8,750	58.33%	\$ 66	0.44%	\$ 14,934.37	-57.90%	ROLLS OVER TO NEW CONTRACT
N/A	TACAA			\$ 75,000		\$ 75,000	1/1/2023	#####	10	7	\$ 52,500	70.00%	\$ 31,250	41.67%	\$ 43,749.83	-28.33%	ON TRACK WILL COMPLETE IN OCT
N/A	RELIANT			\$ 49,904		\$ 49,904	1/1/2022	#####	24	19	\$ 39,508	79.17%	\$ 12,887	25.82%	\$ 37,017.29	-53.34%	ON GOING. NO CONTRACT END DATE
N/A	TRINITY VALLEY COOP			\$ 1,250		\$ 1,250	1/1/2022	#####	24	19	\$ 990	79.17%	\$ -	0.00%	\$ 1,250.00	-79.17%	ON GOING. NO CONTRACT END DATE
N/A	DIRECT ENERGY			\$ 4,919		\$ 4,919	1/1/2022	#####	24	19	\$ 3,894	79.17%	\$ 1,318	26.79%	\$ 3,601.08	-52.38%	ON GOING. NO CONTRACT END DATE
N/A	TXU ENERGY			\$ 27,477		\$ 27,477	10/1/2022	9/30/2023	12	10	\$ 22,898	83.33%	\$ 24,276	88.35%	\$ 3,200.91	5.02%	ON GOING. NO CONTRACT END DATE
94.011	FGP	\$ 441,218			\$ 23,864	\$ 465,082	7/1/2021	6/30/2024	36	25	\$ 322,974	69.44%	\$ 356,262	76.60%	\$ 108,819.96	7.16%	ON TRACK BASED ON ACTIVITIES
94.002	RSVP	\$ 192,339			\$ 49,500	\$ 241,839	7/1/2022	6/30/2025	36	13	\$ 87,331	36.11%	\$ 73,429	30.36%	\$ 168,409.87	-5.75%	ON TRACK BASED ON ACTIVITIES
N/A	FGP STATE		\$ 5,316			\$ 5,316	9/1/2022	8/31/2023	12	11	\$ 4,873	91.67%	\$ 5,316	99.99%	\$ 0.48	8.32%	COMPLETED
N/A	RSVP STATE		\$ 24,937		\$ 16,500	\$ 24,937	9/1/2022	8/31/2023	12	11	\$ 22,859	91.67%	\$ 24,937	100.00%	\$ 0.47	8.33%	COMPLETED
11.303	EDA PLANNING	\$ 210,000		\$ 45,000	\$ 165,000	\$ 420,000	1/1/2021	#####	36	31	\$ 361,667	86.11%	\$ 325,958	77.61%	\$ 94,041.52	-8.50%	ON TRACK BASED ON ACTIVITIES
N/A	MSW		\$ 230,000			\$ 230,000	9/1/2021	8/31/2023	24	23	\$ 220,417	95.83%	\$ 230,000	100.00%	\$ -	4.17%	COMPLETED
N/A	TXCDBG		\$ 8,799			\$ 8,799	9/1/2022	8/31/2023	12	11	\$ 8,066	91.67%	\$ 8,799	100.00%	\$ -	8.33%	COMPLETED
N/A	CJD		\$ 68,026	\$ 32,779		\$ 100,805	9/1/2022	8/31/2023	12	11	\$ 92,405	91.67%	\$ 100,805	100.00%	\$ -	8.33%	COMPLETED
N/A	911-2023		\$ 1,129,419			\$ 1,129,419	9/1/2022	8/31/2023	12	11	\$ 1,035,301	91.67%	\$ 1,129,419	100.00%	\$ -	8.33%	COMPLETED
N/A	HSGD IL		\$ 34,121			\$ 34,121	9/1/2022	8/31/2023	12	11	\$ 31,278	91.67%	\$ 34,121	100.00%	\$ -	8.33%	COMPLETED
97.067	HLSEC PLANNING	\$ 65,000				\$ 65,000	1/1/2023	#####	12	7	\$ 37,917	58.33%	\$ 33,421	51.42%	\$ 31,579.36	-6.92%	ON TRACK BASED ON ACTIVITIES
N/A	RI-RADIO INFRA		\$ 250,000			\$ 250,000	1/1/2023	#####	12	7	\$ 145,833	58.33%	\$ 34,994	14.00%	\$ 215,005.86	-44.34%	ON TRACK BASED ON ACTIVITIES
N/A	MITIGATION			\$ 75,000		\$ 75,000	5/1/2021	4/30/2023	24	27	\$ 84,375	112.50%	\$ 56,105	74.81%	\$ 18,894.68	-37.69%	ON TRACK BASED ON ACTIVITIES
N/A	SHSP-LETPA	\$ 167,456				\$ 167,456	10/1/2022	9/30/2023	12	10	\$ 139,546	83.33%	\$ 165,882	99.06%	\$ 1,573.78	15.73%	COMPLETED IN SEPTEMBER
MULT.	AAA	\$ 2,155,850	\$ 122,194	\$ 1,220,860	\$ 61,000	\$ 3,498,904	10/1/2022	9/30/2023	12	10	\$ 2,915,753	83.33%	\$ 2,124,992	60.73%	\$ 1,373,912.44	-22.60%	ON TRACK BASED ON ACTIVITIES
Total		\$ 20,565,389	\$ 2,147,128	\$ 1,605,690	\$ 315,864	\$ 24,556,571						\$ 15,112,069	\$ 15,581,744	\$ 8,974,827			

TO: TCOG Governing Board
FROM: Eric M. Bridges, Executive Director
DATE: October 13, 2023
RE: FY2024 Salary Schedule Salary for Finance Director

RECOMMENDATION

Authorize amending the FY2024 Salary Grade assignment for the Finance Director from B27 to B28 and permit the Executive Director to negotiate a starting salary up for the Finance Director position beginning at the minimum but not exceeding the midpoint of Salary Grade B28.

BACKGROUND

Each year, TCOG is required by Texas statute to submit a proposed salary schedule to the Texas State Auditor's Office prior to the beginning of its fiscal year. TCOG's Salary Schedule for FY 2024 was submitted to the State on March 20, 2023.

DISCUSSION

Since the adoption of the original salary schedule, several things have changed. First, the Texas State Legislature increased the Salary Schedule for FY 24. Second, as a result of adjustments in the value assigned to the Finance Director job duties, the comparative Salary Group assigned to the position was elevated from a B27 to B28. The authorized Salary Range for the B28 Salary Group is \$88,191 (MIN) \$118,879 (MID) \$149,155 (MAX).

BUDGET:

Potential increase in General & Administrative costs in the FY2024 Indirect Cost budget of \$28,879.

TCOG Title	Proposed Base Salary	State Class	State Group	State MIN	State MID	State MAX	% Min	% Mid	% Max
Executive Director	129,740	EXEMPT	4	106,500	139,094	171,688	121.82%	93.27%	75.57%
Finance Manager	90,000	1621	B27	76,356	102,747	129,137	117.87%	87.59%	69.69%
Grants & Accounts Manager	88,570	1082	B24	59,004	77,789	90,393	150.11%	113.86%	97.98%
Human Resources Specialist	61,269	1737	B22	51,614	68,047	84,479	118.71%	90.04%	72.53%
Accounting & Finance Specialist	50,810	1018	B19	42,244	55,602	68,960	120.28%	91.38%	73.68%
Aging Services Director	78,545	1620	B26	69,415	93,406	117,397	113.15%	84.09%	66.91%
AAA Financial Manager	69,376	1082	B22	51,614	68,047	84,479	134.41%	101.95%	82.12%
Information & Referral Specialist	55,332	0138	A17	36,976	47,688	58,399	149.64%	116.03%	94.75%
Care Coordination Specialist	51,588	5228	B15	32,976	42,511	52,045	156.44%	121.35%	99.12%
Care Coordination Specialist	50,700	5228	B15	32,976	42,511	52,045	153.75%	119.26%	97.42%
Managing Local Ombudsman	47,800	1584	B20	45,158	59,473	73,788	105.85%	80.37%	64.78%
ADRC Program Specialist	46,350	1570	B17	36,976	47,688	58,399	125.35%	97.19%	79.37%
AmeriCorps Seniors Program Spec.	46,784	5233	B15	32,976	42,511	58,399	141.87%	110.05%	80.11%
AmeriCorps Seniors Program Super.	44,719	1580	B17	36,976	47,688	58,399	120.94%	93.77%	76.57%
Benefits Counselor	42,998	5228	B15	29,439	37,914	46,388	146.06%	113.41%	92.69%
Benefits Counselor	38,650	5227	B13	29,439	37,914	46,388	131.29%	101.94%	83.32%
Community Health Worker	38,472	5227	B13	29,439	37,914	46,388	130.68%	101.47%	82.93%
Caregiver Specialist	27,233	5227	B13	22,079	28,436	34,791	123.34%	95.77%	78.28%
Ombudsman Specialist	13,462	1572	B19	10,561	13,901	17,240	127.47%	96.85%	78.09%
Section 8 Program Manager	85,022	1601	B23	55,184	72,789	90,393	154.07%	116.81%	94.06%
Section 8 FSS Supervisor	58,342	1580	B17	36,976	47,688	58,399	157.78%	122.34%	99.90%
211 Program Manager	57,490	1600	B22	51,614	68,047	84,479	111.39%	84.49%	68.05%
211 Database Administrator	51,839	0212	B20	45,158	59,473	73,788	114.80%	87.16%	70.25%
Section 8 Program Specialist	45,744	0134	A13	29,439	37,914	46,388	155.38%	120.65%	98.61%
Section 8 FSS Specialist	44,752	5228	B15	32,976	42,511	52,045	135.71%	105.27%	85.99%
211 Specialist	40,792	0134	A13	29,439	37,914	46,388	138.56%	107.59%	87.94%
Section 8 Program Specialist	37,340	0134	A13	29,439	37,914	46,388	126.84%	98.49%	80.50%
Section 8 Program Specialist	37,340	0134	A13	29,439	37,914	46,388	126.84%	98.49%	80.50%
211 Specialist (part time)	31,680	0134	A13	23,551	30,331	37,110	134.52%	104.45%	85.37%
211 Specialist (part time)	27,334	0134	A13	23,551	30,331	37,110	116.06%	90.12%	73.66%
Energy Services Director	84,150	1620	B26	69,415	93,406	117,397	121.23%	90.09%	71.68%
Utility Assistance Program Manager	60,667	1600	B22	51,614	68,047	84,479	117.54%	89.16%	71.81%
Weatherization Program Manager	58,221	1600	B22	51,614	68,047	84,479	112.80%	85.56%	68.92%
CSBG Case Manager	43,136	5227	B13	29,439	37,914	46,388	146.53%	113.77%	92.99%
Weatherization Inspector	41,059	1322	B13	29,439	37,914	46,388	139.47%	108.30%	88.51%
Energy Specialist	40,303	0134	A13	29,439	37,914	46,388	136.90%	106.30%	86.88%
Weatherization Specialist	39,813	0136	A13	29,439	37,914	46,388	135.24%	105.01%	85.83%
Energy Specialist	39,520	0134	A13	29,439	37,914	46,388	134.24%	104.24%	85.20%
Weatherization Inspector	39,444	1322	B13	29,439	37,914	46,388	133.99%	104.04%	85.03%
Energy Specialist	37,850	0134	A13	29,439	37,914	46,388	128.57%	99.83%	81.59%
Energy Specialist	37,683	0134	A13	29,439	37,914	46,388	128.00%	99.39%	81.24%
Energy Specialist	37,683	0134	A13	29,439	37,914	46,388	128.00%	99.39%	81.24%
Customer Services Specialist	34,258	0134	A11	26,332	33,844	41,355	130.10%	101.22%	82.84%
Customer Services Specialist	34,258	0134	A11	26,332	33,844	41,355	130.10%	101.22%	82.84%
Customer Services Specialist	33,010	0134	A11	26,332	33,844	41,355	125.36%	97.53%	79.82%
CJ/EP Program Manager	82,394	1600	B22	51,614	68,047	84,479	159.63%	121.08%	97.53%
CED/Planning Program Manager	74,462	1600	B22	51,614	68,047	84,479	144.27%	109.43%	88.14%
911 Program Manager	73,159	1600	B22	51,614	68,047	84,479	141.74%	107.51%	86.60%
GIS Specialist	73,016	0272	B22	51,614	68,047	84,479	141.47%	107.30%	86.43%
Regional Project Coordinator	62,282	1574	B21	48,278	63,616	78,953	129.01%	97.90%	78.88%
Public Safety Program Planner	51,948	1570	B17	36,976	47,688	58,399	140.49%	108.93%	88.95%
2,668,386									



TO: TCOG Governing Board
THRU: Eric M. Bridges, Executive Director
FROM: Alexis Taylor-Baker, Regional Services Specialist
DATE: October 19, 2023
RE: FY 2024/2025 Municipal Solid Waste Regional Funding Plan and Application Resolution

RECOMMENDATION

Approve submission of the FY 2024/2025 Municipal Solid Waste Regional Funding Plan and Application Resolution between the Texas Commission on Environmental Quality (TCEQ) and TCOG

BACKGROUND

The Municipal Solid Waste (MSW) Grant Program provides funding and technical assistance to regional city and county governments, school districts, and law enforcement districts within Cooke, Fannin, and Grayson counties. Funding is provided by pass-through grants from the Texas Commission on Environmental Quality (TCEQ) to combat illegal dumping, promote recycling, and ultimately reduce the amount of waste introduced to local landfills.

DISCUSSION

Funding Plan and Application approval will enable Texoma Council of Governments to continue the Municipal Solid Waste Grant Program. The program funding supports the Regional Solid Waste Management Plan. As endorsed by the Natural Resources Advisory Committee (NRAC), TCOG proposes to host Household Hazardous Waste (HHW) events during the 2024/2025 biennia. NRAC voted to hold an HHW in Grayson and either Cooke or Fannin each year, followed by miscellaneous events such as tire, paint, electronics, or battery collections.

NRAC met on July 26, 2023 and voted to recommend the approval of the FY 2024/2025 Funding Plan and Application.

BUDGET

The FY 2024/2025 Regional Funding Plan and Application totaling \$230,000 is for a two-year period and supports the current Texoma Council of Governments approved budget.

**RESOLUTION OF THE TEXOMA COUNCIL OF GOVERNMENTS GOVERNING BOARD TO
RECOGNIZE THE APPLICATION FOR THE REGIONAL SOLID WASTE GRANTS PROGRAM
THROUGH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.**

WHEREAS, the Texoma Council of Governments provides pass-through funding and regional coordination for the Regional Solid Waste Management Plan; and,

WHEREAS, the Texoma Council of Governments has reviewed the grant application in accordance with requirements and guidelines set forth by the Texas Commission on Environmental Quality (TCEQ) and authorizes its submittal; and,

WHEREAS, the Texoma Council of Governments finds all related activities and expenses in this application to be directly supportive of the goals, objectives and recommendations of the current Regional Solid Waste Management Plan and the State Municipal Solid Waste Management Plan; and,

WHEREAS, the Texoma Council of Governments will comply all state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and reporting requirements; and,

WHEREAS, the grant funds will be used only for the purposes for which they are provided.

NOW, THEREFORE, BE IT RESOLVED BY THE TEXOMA COUNCIL OF GOVERNMENTS GOVERNING BOARD TO AUTHORIZE THE SUBMISSION OF THE REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION AND FUNDING PLAN.

Edwina Lane, President
Texoma Council of Government

PASSED AND APPROVED by the Honorable Edwina Lane, Texoma Council of Governments President, in Sherman, Texas, on this the 19th day of October, 2023.

TEXOMA COUNCIL OF GOVERNMENTS - #22			
FY 24/25			
Budget Category	Proposed Budget	Proposed Budget	Biennium Total Budget
	FY 24	FY 25	FY 24/25
1. Personnel/Salary (Form 5 A)	\$ 41,167.14	\$ 38,457.40	\$ 79,624.54
2. Travel (Form 5 B)	\$ 1,650.00	\$ 3,222.00	\$ 4,872.00
3. Equipment (Form 5 C)	\$ -	\$ -	\$ -
4. Contractual (Form 5 D)	\$ -	\$ -	\$ -
5. Other (Form 5 E)	\$ 4,407.85	\$ 7,342.49	\$ 11,750.34
6. Implementation Projects (Form 5 F)	\$ 30,826.00	\$ 30,390.49	\$ 61,216.49
7. Supplies (Form 5 G)	\$ 492.15	\$ 550.00	\$ 1,042.15
8. Fringe Benefits (Form 5 H)	\$ 16,141.09	\$ 15,802.49	\$ 31,943.58
9. Total Direct Costs (sum of 1-8)	\$ 94,684.23	\$ 95,764.87	\$ 190,449.10
10. Indirect Costs (Form 5 H)	\$ 20,315.77	\$ 19,235.13	\$ 39,550.90
11. Total Costs (sum of 9-10)	\$ 115,000.00	\$ 115,000.00	\$ 230,000.00
12. Fringe Benefit Rate:	0.000%	0.000%	0.000%
13. Indirect Cost Rate:	35.450%	35.450%	35.450%
Authorized Signature: <i>(only needed for revisions and must be an authorized representative listed on Form 4)</i>			
Date:			