

U.S. Department of Commerce
Office of Acquisition Management & Financial Assistance
1401 Constitution Ave., NW, HCHB Rm 6412
Washington, DC 20230
(Submissions should be sent to the attention of the Indirect Cost Program Officer)

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

(1) **All costs included in this proposal dated February 22, 2013 to establish indirect costs rate(s) for May 1, 2013 through April 30, 2014** are allowable in accordance with the requirements of the Federal award(s) to which they apply and OMB Circular A 87, "Cost Principles for State, Local, and Indian Tribal Governments." Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

(3) The indirect cost rate(s) calculated within the proposal are: General & Administrative 12.29% of total direct personnel cost (direct salary plus fringe benefits), On-site 15.40% of total direct personnel cost (direct salary plus fringe benefits) for programs with offices at our headquarters location, Central Service Information Technology (CIT) 6.72% of total direct personnel cost (direct salary plus fringe benefits) [identify rate(s)], which were calculated using an indirect cost rate base type of total direct cost (direct salary plus fringe benefits) [identify type of rate base – Salary & Wage, MTDC, etc.]. The calculations were based on actual costs from fiscal year ended April 30, 2011 to obtain a federal indirect cost billing rate for fiscal year ending April 30, 2013. Subject to the provisions of the Program Fraud Civil Remedies Act of 1986, (31 USC 3801 et seq.), the False Claims Act (18 USC 287 and 31 USC 3729); and the False Statement Act (18 USC 1001), I declare to the best of my knowledge that the foregoing is true and correct.

Governmental Unit: Texoma Council of Governments

Signature: 

Name of Authorized Official: Terrell Culbertson
Title: Finance Director
Date of Execution: February 22, 2013



UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer
Assistant Secretary for Administration
Washington, D.C. 20230

February 28, 2013

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Mr. Terrell Culbertson
Finance Director
Texoma Council of Governments
1117 Gallagher Drive
Suite 470
Sherman, Texas 75090

Referenced: Indirect Cost Rate Proposals for State and Local Government Entities

Dear Mr. Culbertson:

This letter is to confirm that no further action is required under Department of Commerce Financial Assistance Standard Term & Condition A.05, *Indirect Costs*. Pursuant to OMB Circular A-87, Cost Principles for State, Local, and Federally-recognized Tribal Governments, your organization is not required to submit an indirect cost allocation proposal or plan narrative to its cognizant agency. These plans are to be prepared and retained at the local government level. OMB Circular A-87, Attachment E, section D(1)(a) states, in part:

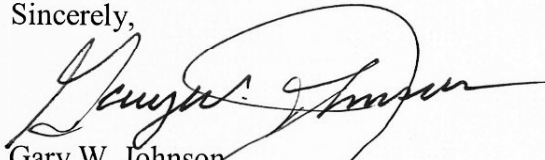
All department or agencies of the governmental unit desiring to claim indirect costs under Federal awards must prepare an indirect cost rate proposal and related documentation to support the costs. The proposal and related documentation must be retained for audit in accordance with the records retention requirements contained in the Common Rule.

When actual costs are known at the end of your fiscal year, you are required to account for differences between estimated and actual indirect costs by means of either: a) making an adjustment to the next year's indirect cost rate calculation to account for carry-forward (the difference between the estimated costs used to establish the rate and the actual costs of the fiscal year covered by the rate); or b) making adjustments to the costs charged to the various programs based on the actual charges calculated. Since OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, requires the independent auditor to determine the allowability of both direct and indirect costs, the organization's indirect cost charges will be subject to audit.

It is important to note that your organization is still required to submit to the U.S. Department of Commerce (DOC) an annual Certificate of Indirect Costs. The DOC acknowledges receipt of your most recent certificates pertaining to your rate for Fiscal Year 2014. The submission of this form is due to our office within six (6) months after the close of your fiscal year. Therefore, your next certification will be due on September 30, 2014.

A copy of this letter will be retained in your official award file. If you have any questions, please email Greg Coss of my staff at gcoss1@doc.gov or call him at (202) 482-3134.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary W. Johnson", written over a large, stylized, looping flourish.

Gary W. Johnson

Senior Grants/Cooperative Agreement Specialist
Office of Acquisition Management